**UCL EDUCATION AWARDS – GROUP/TEAM NOMINATION FORM**

Departments/divisions to complete Sections 1-4 and submit to Faculty panel by **Friday 14 February 2020.**

Faculties and Professional Services departments then nominates one individual per category below and a team for anyone of the categories to teaching.learning@ucl.ac.uk by Friday **28 February 2020.**

The shortlist will be announced on **Tuesday 19 May 2020** at UCL Education Conference and announced at the Education Awards on **Wednesday 10 June 2020.**

Late, incorrectly completed or incomplete submissions will not be accepted. The chair of the Faculty Panel will be notified directly by email of the outcome of your nominations.

Guidance can be found on the [UCL Education Awards webpages](https://www.ucl.ac.uk/teaching-learning/events/ucl-education-awards/faqs-ucl-education-awards) and the corresponding [FAQs](https://www.ucl.ac.uk/teaching-learning/events/ucl-education-awards/faqs-ucl-education-awards)

If you have a question that the guidance does not answer, please contact [teaching.learning@ucl.ac.uk.](file:///\\ad.ucl.ac.uk\homea\ucvnlha\Downloads\teaching.learning@ucl.ac.uk.)

|  |  |
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| Name of nominee(s) (include all names) |  |
| Job title of nominees |  |
| Email address of nominees |  |
| Name of nominator |  |
| Email address of nominator |  |
| Department/School/Professional Services department |  |
| Faculty | * Arts & Humanities * Bartlett (Built Environment) * Brain Sciences * Engineering Sciences * Institute of Education * Laws * Life Sciences * Mathematical & Physical Sciences * Medical Sciences * Population Health Sciences * Social & Historical Sciences * Other |
| Indicate whether nominee is a PGTA, member of Teaching staff or Professional Services staff |  |
| Nomination category | * Curriculum development, with a focus on research-based education * Eliminating awarding gaps * Education success for all * Assessment and feedback * Academic support, with a focus on personal tutoring and/or research supervision * Educational leadership, with a focus on sharing best practice * PGTAs |
| Please provide a reflective statement (no more than 1500 words) detailing how the nominee(s) meet the award criteria.   1. Aims, objectives and rationale for the team's approach to a particular learning scenario, environment or issue. 2. Explanation of how the team collaborate and how that collaboration has been an advantage. 3. Demonstration of student involvement with the team. 4. Focus on how the team has addressed a thematic issue such as assessment and feedback, employability, students as partners etc. 5. Description of how the team has tackled a particular situation. 6. Detailed and reflective account of the outcomes and impact of the collaborative work Evidence and discussion of how the team's work has enhanced student learning. | |
| 1 – Team excellence: refer to criteria 1, 4 and 5 | |
| Please insert text here | |
| 2 – Outcomes and impact: refer to criteria 6 | |
| Please insert text here | |
| 3 – Collaborative work: refer to criteria 2 and 3 | |
| Please insert text here | |
| Summarise this nomination in a tweet (140 characters or less). Include individual and departmental Twitter handles. | |
| Please insert text here | |
| Supporting statement from your Head of Department/Head of Professional Services Unit(no more than 500 words) | |
| Please insert text here | |
| Name of Head of Department/Professional Services unit |  |