**UCL EDUCATION AWARDS – GROUP/TEAM NOMINATION FORM**

Departments/divisions to complete Sections 1-4 and submit to Faculty panel by **Friday 15 February 2019.**

Faculties and Professional Services departments to submit a maximum of 3 individual and 1 team nominations to [teaching.learning@ucl.ac.uk](mailto:teaching.learning@ucl.ac.uk?subject=UCL%20Education%20Awards%202018) by **Friday 08 March 2019, 4pm.** Late, incorrectly completed or incomplete submissions will not be accepted. The chair of the Faculty Panel will be notified directly by email of the outcome of your nominations.

Guidance can be found on the [UCL Education Awards webpages](https://www.ucl.ac.uk/teaching-learning/news-events/ucl-education-awards) and the corresponding [FAQs](https://www.ucl.ac.uk/teaching-learning/news-events/faqs-ucl-education-awards).

If you have a question that the guidance does not answer, please contact [teaching.learning@ucl.ac.uk](mailto:teaching.learning@ucl.ac.uk?subject=UCL%20Education%20Awards%202018).

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| --- | --- |
| Name of nominee(s)[[1]](#endnote-1) |  |
| Name of nominator |  |
| Department/School |  |
| Faculty |  |
| Indicate whether nominee is a PGTA, member of Teaching staff or Professional Services staff |  |
| Nomination category |  |
| Please provide a reflective statement (no more than 1500 words) detailing how the nominee(s) meet the award criteria.   1. Aims, objectives and rationale for the team's approach to a particular learning scenario, environment or issue. 2. Explanation of how the team collaborate and how that collaboration has been an advantage. 3. Demonstration of student involvement with the team. 4. Focus on how the team has addressed a thematic issue such as assessment and feedback, employability, students as partners etc. 5. Description of how the team has tackled a particular situation. 6. Detailed and reflective account of the outcomes and impact of the collaborative work Evidence and discussion of how the team's work has enhanced student learning. | |
| 1 – Team excellence: refer to criteria 1, 4 and 5 | |
| Please insert text here | |
| 2 – Outcomes and impact: refer to criteria 6 | |
| Please insert text here | |
| 3 – Collaborative work: refer to criteria 2 and 3 | |
| Please insert text here | |
| Summarise this nomination in a tweet (140 characters or less) | |
| Please insert text here | |
| Supporting statement from your Head of Department/Head of Professional Services Unit(no more than 500 words) | |
| Please insert text here | |
| Name of Head of Department/Professional Services unit |  |

1. If you are applying for a group/team award, please include the names of all team members. [↑](#endnote-ref-1)