

DSIS SUSTAINABILITY POLICY

Sustainability Commitment

DSIS is committed to operating sustainably, and expect all its members, staff and students, to share in its core values and actions for change. It has an active Sustainability Team consisting of academic staff, professional services staff and students which drives our sustainability practices; its Green Champion reports directly to the Divisional Staff Meeting; and sustainability is a standing item at meetings of several committees.

The DSIS sustainability team have collaborated with the UCL Sustainability team on a number of issues and will sustain this close relationship in the coming years, whether seeking advice and support for key initiatives, sharing good practices, and advising on positive behaviour change.

Key elements of the policy

1. Staff should purchase only 100% recycled paper and envelopes across all three campuses of the Division. We also recommend post-it notes, and other non-copy paper products that are made with at least 75% recycled content.
2. Staff should purchase from UCL approved suppliers whenever possible.
3. Staff should take every reasonable measure towards zero single use plastic for all meetings and everyday operations. This includes, but is not limited to: using washable plates, glasses, mugs, trays and cutlery; actively selecting food that is not overpackaged with multiple layers of plastic wrapping, ...
4. All meeting should provide 100% vegetarian catering
5. The Division is committed to responsible travel: showers, changing facilities and bike locking spaces are available on all three campuses (CBH, Royal Free and RNOH)
6. Minimising the impact of internal meetings: unless practically inappropriate, all internal meeting invitations should include a link for remote attendance.
7. Recycling and reusing is strongly encouraged across campuses: there are paper and food waste recycling bins throughout; we have battery collection points on each site; campus administrators can be contacted for toner and old electrical equipment recycling; all staff is encouraged to register on Warpit for the disposal of still usable items
8. Sustainable education: programme leads across the Division should take reasonable measures to limit the use of printed material, the default position

- should be to use digital versions; theses at every level should be submitted as digital copies only unless a printed copy is specifically requested by an examiner.
9. Greening of offices by bringing plants is encouraged, as well as exploiting outdoors spaces where possible, for example at RNOH campus and home offices.
 10. Green Awareness Programme: staff and students should engage with good practices and positive behaviour change promoted through our newsletter, intranet and posters.

This policy was written with the support of the Psychology and Language Sciences Department's own Sustainability team.

Conclusion

DSIS are fully committed to UCL's challenging and exciting Sustainability Strategy. Our Sustainability team has demonstrated this with the active involvement of our students, professional services and academic staff.