**UCL Thesis Checklist**

This document gives a general overview of the different sections that a UCL PhD candidate’s thesis should contain. Further guidance is available [here](https://www.ucl.ac.uk/students/exams-and-assessments/research-assessments/format-bind-and-submit-your-thesis-general-guidance). Candidates should also consult local departmental guidance before submitting.

1. **Title page, including the:**
	* Officially-approved title of the thesis
	* Candidate’s full name as registered
	* Institution name ('UCL')
	* Degree for which the thesis is submitted
2. **Declaration page:**
	* “I, [full name] confirm that the work presented in my thesis is my own. Where information has been derived from other sources, I confirm that this has been indicated in the thesis.”
3. **Abstract**
	* No more than 300 words
4. **Impact statement**
	* No more than 500 words
	* For more information see [here](https://www.grad.ucl.ac.uk/essinfo/docs/Impact-Statement-Guidance-Notes-for-Research-Students-and-Supervisors.pdf).
5. **Research Paper Declaration Form (if applicable)**
	* To be completed if the candidate is including any work in their thesis that has already been published in a different format (e.g. journal article)
	* For more information see [here](https://www.grad.ucl.ac.uk/essinfo/guidance-on-selfplagiarism/).
6. **Acknowledgements (optional)**
7. **Table of contents**
	* Some candidates might also include a separate ‘Table of figures’ and/or ‘Table of tables’
8. **Abbreviations (optional)**
9. ***[MAIN BODY OF THESIS]***
	* *This will vary substantially according to the candidate’s department and field – please follow local guidance here*
10. **References**
11. **Division of labour/ Author contribution statement (optional)**
	* In some fields it might be appropriate for the candidate to indicate, for each chapter separately, the contributions made by them and by other students and staff who helped with elements of the work
12. **Appendices (optional)**
	* Could include reprints of publications arising from work described in the thesis