

**ADDITIONAL UCL STUDENT TERMS AND CONDITIONS – MPA, EXECUTIVE
PROGRAM IN GLOBAL PUBLIC POLICY AND MANAGEMENT**

1. INTRODUCTION

- 1.1. University College London (**UCL**) and New York University (**NYU**) by an agreement dated 21 November 2018 (the **Agreement**) have agreed to provide a programme for appropriate students to work towards a degree awarded jointly by UCL and NYU (the **Awarded Degree**).
- 1.2. The student (the **Student**) has applied to study for the Awarded Degree.
- 1.3. UCL and NYU (the **Academic Parties**) have agreed to accept the Student onto the programme in order to study for the Awarded Degree, on the terms and conditions set out herein.

2. ADMINISTRATION

- 2.1. NYU is the administrative lead institution (the **Lead Institution**) for the programme leading to the Awarded Degree.
- 2.2. The Assessment Regulations of UCL shall apply to all Modules taught by UCL, and the Assessment Regulations of NYU shall apply to all Modules taught by NYU. The Assessment Regulations of the Lead Institution shall apply to any Modules taught jointly by NYU and UCL. The Assessment Regulations of the Lead Institution shall apply to the Capstone Project as well as for the Programme as a whole. The grade conversion used by the Academic Parties is as follows, as may be amended by the Academic Parties from time to time and notified to the Students,:

NYU Grade	NYU Standard	NYU Grade Point Scale	UCL mark levels
A	Excellent	4.0	>75
A-	Very Good	3.7	69-74
B+	Good	3.3	60-68
B	Adequate	3.0	50-59
B-	Borderline	2.7	40-49
C+	Deficient	2.3	30-39
C	Deficient	2.0	20-29

C-	Deficient	1.7	1-19
F	Fail	0.0	0

- 2.6. The Student shall be required to register at each of UCL and NYU, in each case according to the rules and regulations of the relevant institution.
- 2.7. The Student shall attend the premises of each of the Academic Parties according to the following timetable (as may be amended by agreement between the Academic Parties from time to time):

Term	Module title	Teaching institution
Autumn/ Fall	Global Public Policy Analysis	NYU
Autumn/ Fall	Institutions, Governance and Public Sector Reform	NYU
Autumn/ Fall	Two elective modules from an array of choices as published by NYU	NYU
Spring	Two elective modules from an array of choices as published by UCL	UCL
Spring	Policy Implementation	UCL
Spring	Managing Organisational Change	UCL
Summer	The Capstone Project	UCL or NYU (depending on where the main supervisor is based at)

3. FEES

- 3.1. The Student shall pay the tuition fees to NYU on or before the dates provided by NYU at the rate published by NYU in line with NYU's standard policies and procedures relating to tuition fees.

4. STUDENT MISCONDUCT, ACADEMIC APPEALS AND STUDENT COMPLAINTS

- 4.1. The procedures for academic appeals and academic misconduct in the Assessment Regulations of each Party apply to the Programme in accordance with the provisions set out in Clause 2.5 of these Additional UCL Student Terms and Conditions.
- 4.2. Where the Student wishes to complain about any general aspect of the Programme (i.e. an aspect of the Programme not specific to either Academic Party), (s)he will be directed to invoke the complaints procedure of the Lead Institution. Where the Student wishes to complain about any specific service or facility provided by, or a student or member of staff from, one of the Academic Parties, the relevant complaints procedure of that Academic Party will apply.
- 4.3. Students will be subject to policies and procedures relating to the Students' physical attendance and student conduct at either Academic Party, including, for example, health and safety, substance misuse and any other policies relating to safety, security, attendance and appropriate conduct at either Academic Party's premises. Any alleged breach of such policies and procedures will be dealt with by the relevant Academic Party, in co-operation with the other Academic Party as appropriate, in accordance with their respective policies, regulations and procedures, as amended from time to time.
- 4.4. Pursuant to Clauses 4.1 and 4.3, if an Academic Party determines, in accordance with its own rules and regulations in respect of such matters, that the Student should not continue on the Programme for whatever reason then it is acknowledged that the Academic Party making such determination shall have no further obligation to continue to allow or enable the particular Student to continue on the Programme. This may mean that you will be unable to complete the Programme and be awarded a degree by either Academic Party.

5. USE OF PERSONAL DATA

- 5.1. The Student acknowledges that:
 - 5.1.1. each of UCL and NYU holds, collects, uses, discloses and processes information about students on the Programme (including prospective, current and former students) for academic, administrative, verification, management, pastoral and health and safety purposes as well as for any post course outcome survey and evaluation; and
 - 5.1.2. when a student leaves UCL and NYU, appropriate data is kept for certain periods to enable UCL and NYU, if necessary, to provide references on a student's behalf, for record-keeping, archival and research purposes, legal

compliance, legal defense, and for other purposes consistent with applicable law.

- 5.2. In light of the information set out in clause 5.1 above, the Student hereby acknowledges that each of UCL and NYU may pass and share the Student's information with the other institution and to other third parties (including any appointed agents or sub-contractors of UCL or NYU) in and outside the United Kingdom and the US for the above purposes, and as otherwise set forth in NYU's Annual FERPA Notice to Students and GDPR Notices and the UCL General Student Privacy Notice. Each Academic Party shall provide an up-to-date URL to enable access to their respective privacy notices on request.
- 5.3. UCL will treat your personal data in accordance with its General Student Privacy Notice and applicable data protection laws, including the General Data Protection Regulation and all applicable UK data protection legislation.

6. INTELLECTUAL PROPERTY RIGHTS

- 6.1. For the purposes of this Clause, **IPRs** means all and any copyright works, patents, discoveries, improvements, inventions, trade marks, designs, information, data, formulae, specifications, results of tests and field trials, diagrams, expertise, techniques, technology, know-how, and other intellectual property of any nature whatsoever, including applications and the right to apply for registration of any of the foregoing rights.
- 6.2. Subject to the requirements set out in any agreement reached with a Capstone Project partner, ownership of any IPRs modified, conceived, created or developed independently by the Student in the course of studying for the Awarded Degree will be owned by the Student. NYU, UCL and/or relevant external examiners shall have the right to assess the Student's Capstone assignments in accordance with the applicable academic regulations of the Academic Parties.

7. CONFLICT

- 7.1. The Student acknowledges that upon acceptance of an offer of a place on the Programme by a Student, a contract is formed between UCL and the Student the terms of which comprise:

- (1) the UCL Standard Student Contract;
- (2) these terms and conditions; and

the Parties agree that in the event of conflict arising between (1) and (2), the terms of the (1) shall prevail.

7.2 For the avoidance of doubt, NYU is not party to these Additional UCL Student Terms and Conditions, and the Student's relationship with NYU is subject to NYU's applicable terms and conditions.

8. GOVERNING LAW

8.1. These terms and conditions, and any dispute or claim arising out of or in connection with their subject matter or formation (including non-contractual disputes or claims), shall be governed by, and construed in accordance with, English law, and the Parties irrevocably submit to the exclusive jurisdiction of the courts of England and Wales. This Clause does not apply to any disputes or claims by or against NYU as NYU is not a party to these Additional Student Term and Conditions.