



How to apply for a replacement BRP when you are inside the UK

Step 1:

If your BRP has been lost or stolen you will need to [report this to the Home Office](#).

You will also need to report the lost or stolen BRP card to the police.

Stolen BRPs:

[Report stolen BRP online](#)

Or

[Report in person at a local police station](#)

Lost BRPs:

You will not be able to get a police report for a lost BRP- however, the application form for a replacement BRP requests you report the loss – therefore you can use the www.reportmyloss.com and upload a copy of your report in the supporting evidence with your application.

[Report lost BRP online](#)

Step 2:

[Apply for the replacement BRP](#) – you must do this within 3 months of losing your card.

You must only use this form if you are inside the UK.

Select the following option:

The screenshot shows a web form with a progress bar at the top: 1. Start (selected), 2. Application, 3. Documents, 4. Declaration, 5. Review. The main heading is 'Category of application'. Below it, the text says 'Select what you are applying for:'. There are two radio button options: the first is 'A replacement biometric residence permit (BRP) visa' and is selected (indicated by a filled circle); the second is 'To transfer or replace your visa (vignette)'. At the bottom of the form is a green button labeled 'Save and continue'.

Step 2:

Create an account and complete the application

Application questions guidance:

Postal address: This is where your BRP card will be posted to. Please ensure you fill in an address where you can collect post. If your postal address changes after your visa application has been submitted, please contact the UCL visa advice team via [ASKUCL](#)

Lost and stolen document details:

How was your document lost or stolen? Provide as much detail as you can here

Example answer:

I was travelling on bus 289 from Kilburn to Baker Street in London at 23.35 01/01/2022 when my BRP was stolen. My BRP was in my handbag which was zipped up inside a wallet. I was carrying my BRP with me for ID purposes. Someone on the bus stole my handbag- I reported this to TFL who reviewed the CCTV but was unable to locate the suspect. I reported the stolen card to TFL and the Home Office via the online webform on 01/01/22

Have you reported the loss or theft to the police? If you have reported the theft to the police select yes, if you have reported the loss via report my loss website (as mentioned previously) select yes.

Crime reference number- You can put the crime reference number from a police report if you have one, if you have reported via report my loss you can put this reference number.

Have you previously reported the loss or theft to the Home Office – Select yes as you should have already reported the loss or theft of your card via the UKVI online webform (step 1 of this guide).

Have any of your personal details changed since receiving your most recent biometric residence permit or immigration document? - If any of your personal details (e.g. name, nationality, gender, facial appearance) have changed since your previous BRP please include this information here.

Mandatory documents

Proof of address: You can use your UCL statement of student status provided it was produced within the last 6 months and has your current UK address on it. If not, you can use:

your UK driving licence

a council tax statement

a utility bill

a bank statement

a letter from a GP containing your full name and address

The document must be no older than 6 months.

Consent form: You will have an option to download the consent form on their website- please download and fill in this form.

Payment

You must pay £75.20 GBP for the application – you should receive your decision within 8 weeks of making the payment.

Step 3: Submit your biometrics

Create an account via UKVCAS:

Once you create an account on UKVCAS upload your documents in the 'document upload' section – once you have uploaded everything select 'submit to UKVI'.

The Home Office will be assessing whether you are eligible for biometrics re-use. They will let you know via email if you are eligible or not- you should hear from them within the week after you have made the visa payment confirming your eligibility. If you have not heard within a week, please contact the UCL visa advice team via [ASKUCL](#)

If you are eligible for biometrics re-use you can submit your biometrics via the IDV app. You will download this onto your phone, upload your documents and submit your biometrics via the app.

If the Home Office advise you are not eligible to use the IDV app you will need to book an in-person appointment. You can do this on the UKVCAS page under the 'Appointment booking' heading.

You will not receive your visa decision until after your biometrics have been submitted- either in person or via the IDV app.