



Dear Colleague

As a member of UCL staff, you are invited to become a member of the ASCR. Honorary staff and Visiting Academics are also eligible for membership. Please complete the slip below and return it to Helen Skundric, ASCR Manager (see address below).

The Housman Room is situated off the North Cloisters. The facilities are available to members and their guests: there is a good selection of newspapers and magazines; tea and coffee are available at all times; hot food and a choice of salads and snacks are available at lunch times, and a licensed bar is open throughout the day.

Further information can be found on the ASCR website, [www.ucl.ac.uk/ascr](http://www.ucl.ac.uk/ascr) We look forward to seeing you in the Housman Room.

Richard Simons, ASCR Hon. Secretary, Tel: 020 7679 7723, E-mail: [ASCR@ucl.ac.uk](mailto:ASCR@ucl.ac.uk)

Last update September 2014

*(please print)*

**Full Name:** .....

**E-mail address:** ..... **Tel:** .....

**UCL Department (and home address if retired or honorary member) :** .....

I apply for membership of the ASCR. I am *(please tick relevant option)*:

- a member of UCL staff \_\_\_\_\_
- a retired member of UCL staff \_\_\_\_\_
- an honorary member of staff at UCL \_\_\_\_\_
- a Visiting Academic at UCL \_\_\_\_\_

**EITHER:**

**I am on the UCL payroll / I will be on the UCL payroll from** .....

**I authorise UCL to deduct the annual subscription of £30 (or as amended by an AGM) from my salary once in each session.**

My payroll number *(if known)* is .....

My contract end date (if applicable) is.....

Signature: ..... Date: .....

**OR:**

**I am not on the UCL payroll**

I enclose a cheque for £30, made out to **University College London** to cover membership for the period October 202... to September 202...

**Please send this form (and your cheque if appropriate) to: Helen Skundric, ASCR Manager, V-P's Office, South Cloisters, UCL Gower Street, London WC1E 6BT. Or email form to: [h.skundric@ucl.ac.uk](mailto:h.skundric@ucl.ac.uk)**

For PAYROLL USE only

Annual Subscription PE 3688

Mid Year Subscription (Full Rate except July-Sept) PE 3696

Actioned by \_\_\_\_\_ Date \_\_\_\_\_