



SSEES PGTA Opportunities – 2023-24 – September Update

UCL School of Slavonic and East European Studies (SSEES) has a number of exciting Postgraduate Teaching Assistant (PGTA) opportunities available, for postgraduate research (PGR) students to teach on our undergraduate modules, starting in September 2023. Modules across SSEES' Economics & Business and Politics & Sociology programme areas are recruiting.

PGTAs are principally engaged to facilitate and lead undergraduate tutorials, with a typical tutorial group consisting of between 10 and 15 students. PGTAs are also often asked to undertake formative and summative assessment and feedback. Module coordinators provide detailed guidance and support to PGTAs on their modules.

It is anticipated that PGTAs will lead up to 4 hourly tutorial / seminar groups per week, usually on one specific module, although this will vary by module / subject area according to teaching requirements.

PGTAs are normally employed for the academic terms during which the module(s) they are supporting are delivered.

Eligibility and Requirements

To be eligible to be considered for a PGTA position at SSEES you must:

1. Be a registered PGR student at UCL or another UK university, entering your 2nd or later year of study;
2. Have the right to work in the United Kingdom;
3. Have the approval of your principal PhD supervisor.

Prior teaching experience is not required, but helpful. Academic knowledge of and enthusiasm for the subject, together with a commitment to supporting the learning of students, are essential.

For a full description of duties and a person specification, please refer to the attached Job Description and Person Specification.

Benefits

In addition to remuneration, PGTA tutoring provides an excellent opportunity for PGR students to develop their teaching experience and advance their wider career development. SSEES is committed to supporting its PGR and Early Career Researcher (ECR) community and aims to give all its PhD students the opportunity to undertake PGTA tutoring during their studies.

SSEES PGTAs are employed at Grade 6 on the UCL [non-clinical salary scale](#), pro-rata, in line with the UCL [PGTA Code of Practice](#). PGTAs supporting Economics & Business modules receive a market supplement equivalent to a further 50% of salary.

PGTAs are employed on fixed-term contracts of employment, which set a minimum number of hours, with salaries paid on a monthly basis. Some additional duties (e.g. assessment and feedback work on the module(s) you support) may be paid for with supplemental 'one-off' payments. PGTAs are also eligible to join the relevant UCL pension scheme.

Returning PGTAs benefit from incremental salary progression based on their prior experience. Additionally, PGTAs accrue annual leave; this is automatically calculated and paid by UCL Payroll.

PGTA workloads and contracted hours are calculated according to a defined set of workload tariffs, which provide for contact hours, preparation time, office time with students and lecture attendance and essential training. The tariff for assessment and feedback work is calculated on a per-script / per-student basis. SSEES seeks to carefully manage PGTAs' workloads and commitments to ensure teaching duties do not interfere with their doctoral research and training.

All SSEES PGTAs may enrol on UCL's dedicated PGTA training programme, '[Arena One](#)', which is delivered by the [UCL Arena Centre](#). Further in-house induction and informal training is provided by SSEES staff.

Application Process

To apply for a PGTA role, please complete the [online application form](#), as well as sending an up-to-date CV to ssees.people@ucl.ac.uk. You should indicate in the application form which module(s) you are interested in being considered for (see list below).

For queries about the application process, please contact Madalina Rau, SSEES HR Officer, on ssees.people@ucl.ac.uk. For queries about the roles please contact the relevant Programme Area Coordinator or Module Leader (see list below).

Modules Available

For the 2023-24 Academic Year, SSEES is still accepting applications for PGTAs for the following modules.

Details of individual modules can be looked up on the [UCL Module Catalogue](#).

Economics & Business programme area

Module Leader: Svetlana Makarova (s.makarova@ucl.ac.uk)

SESS0023	Applied Econometrics	Term 1
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Politics & Sociology programme area

Programme Area Coordinator: Daniel Brett (daniel.brett@ucl.ac.uk)

SESS0033	Comparative Political Analysis	Term 1
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SESS0074	Undermining Democracy	Term 1
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SESS0092	Revolutions and Society: Revolutions in the Modern World 1600-2021	Term 1
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