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**SSEES PGTA Application Form**

Please complete this **application form** fully and submit it with an up-to-date **CV** to be considered for a PGTA position at UCL SSEES. Completed forms should be submitted to ssees.people@ucl.ac.uk. Enquiries concerning the application process may be directed to Shevanese Anderson at shevanese.anderson@ucl.ac.uk.

1. **Applicant Details**

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| **First Name:** |       |
| **Surname:** |       |
| **Title:** |       |
| **Contact Email:** |       |
| **Contact Telephone:** |       |
| **University/Department:** |       |
| **PhD Supervisor(s):** |       |
| **Year of Study:**  |       |
| **Mode of Study:** | [ ]  Full time [ ]  Part time |
| **Expected Thesis Submission Date:** |       |

1. **Prior Teaching experience & training**

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| Please detail any prior teaching experience you hold. |
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| **Please detail any prior teaching training (and/or similar) you have undertaken.** |
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1. **Teaching Preferences & interests**

Detail in order of preference the available modules that you would like to teach on. The listing of available modules is published in the job advert.

| **Preference** | **module** | **Reason for interest / relevant skills and knowledge.** |
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| **1** |  |  |
| **2** |  |  |
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1. **Availability**

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| **Which term(s) are you available to teach?** | [ ]  Term 1 [ ]  Term 2 |

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| **What is the maximum number of contact hours you would be prepared to teach per week?** *In line with the UCL PGTA Code of Practice, you will not be expected to work more than an average of 6 hours per week over the year.* |       |

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| **If you have PhD funding and this carries any conditions that will restrict your teaching hours, please detail these.** |
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| Days of the week I cannot teach on: |       |
| Dates in the term I cannot teach on: |       |

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| Please detail any other teaching positions you expect to hold in the next academic year: |
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1. **Declaration**

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| **By submitting this application form I confirm that I:**1. ***Have discussed my application with my principal PhD supervisor and they will provide a letter of approval should this be required.***
2. ***Have familiarised myself with the relevant teaching programme areas and modules delivered at UCL SSEES.***
3. ***Feel able to manage the workload I have indicated in section 4 (above) without adversely affecting my PhD studies.***
4. ***Am eligible to work in the UK and am able to demonstrate this.***
5. ***Will not have submitted my thesis prior to September of the current calendar year.***
6. ***Consent to the personal data contained in my application to be shared with relevant UCL SSEES academic and administrative staff so as to consider and process my application.***
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| **Electronic****Signature:** |       | **Date:** |       |

**For information on the application process, deadlines, etc. please refer to the announcement on the SSEES website:** [**https://www.ucl.ac.uk/ssees/news-events**](https://www.ucl.ac.uk/ssees/news-events)