School of Slavonic and East European Studies
HISTORY

A GUIDE TO YOUR DEGREE
SYLLABUS AND ASSESSMENT
2016-2017

BA History
BA History with a Year Abroad
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**Disclaimer**

The information contained in this handbook is believed to be correct at the time of going to press, but no guarantee can be given that it will not be amended before the commencement of, or during, the degree programmes to which it refers.

This handbook must be read in conjunction with the UCL Academic Manual and SSEES Undergraduate Handbook.
The Course Unit Degree

What is a Course-Unit Degree?
A course-unit degree is built up over three years of study. Instead of sitting eight or nine final examination papers at the end of the course of study, students are examined at the end of each year, in the subjects taken during that year.

What is a Course-Unit?
A course-unit is a clearly defined course of study - defined in terms of content, workload, hours of attendance, and assessment. As a rough guide, a course requiring 40 hours of attendance will be worth twice as much as a course requiring 20 hours of attendance. However, subjects differ in their content and thus requirements may differ too (language courses in particular often demand more contact hours than other courses).

Students take four course-units each year. Some courses are worth a full unit; others a half-unit.

The course-units provided by the SSEES History Programme are divided into groups as follows:

Foundation “Core” Courses
These courses are available only in the first year. 'Seminars in History', 'Modern Historiography' and ‘World Histories’ are compulsory. These courses are intended to introduce you to the concepts, skills and major developments in the study and writing of history. All foundation courses must be passed in order to progress into Year Two, and are marked numerically, but they do not contribute to overall degree classification.

Compulsory First-Year Course
In addition to the Foundation “Core” courses, ‘Eastern Europe Since 1856’ is compulsory for all first-year students. Performance in this course may be taken into account in determining overall degree classification.

Group 1 History Courses
Group 1(a) History courses generally provide an overview of a large geographical region and/or a long time span. These courses are mainly taught over two terms by a combination of lectures and discussion classes. Classes may be led by the main course tutor, another member of staff or a postgraduate teaching assistant. Group 1(b) History courses are worth one half-unit. They offer an opportunity to study a particular area or theme, often within a more limited time-span. Group 1 (a and b) courses are not available to first year students.

Group 2 History Courses
Group 2 History courses form the compulsory component for Year 2 students, but can also be taken by final-year students. They are not available to first-year students. They are taught over two terms and are worth one course-unit. Group 2 courses cover specific historical topics in more detail than Group 1 courses.

Group 3 History Courses
Each single honours student takes one (and only one) Group 3 History course in their final year. They are worth two course-units. Previously known as Special Subjects, they examine an historical topic in detail using primary as well as secondary sources. Group 3 courses are taught over two terms.
Year Abroad (for those on the History with a Year Abroad degree)
During your year abroad you will sit courses (in English) relevant to your degree. Please refer to the relevant SSEES Year Abroad Handbook for further information.
SSEES History course-units

The following History courses are offered at the School of Slavonic and East European Studies, but students may take courses at other colleges of the University in their second and third years of study.

Course descriptions for all the courses listed below can be found on the SSEES web site.

**Foundation “Core” Courses (first year only)**

- Seminars in History 0.5 cu
- Modern Historiography 0.5 cu
- World Histories, not running after 2015/16 1.0 cu

**Compulsory First-Year Course**

- Eastern Europe Since 1856, not running after 2015/16 1.0 cu

**Group 1(a) History**

- History of the Habsburg Monarchy 1700-1918 1.0 cu
- History of Modern Germany 1815-1990 1.0 cu
- History of Russia to 1598 1.0 cu
- History of Russia 1598-1856 1.0 cu
- Dictatorship as experience: The coexistence of consensus and refusal in the German Democratic Republic 1.0 cu

**Group 1(b) History**

- Between Politics and Culture: German Ideas 1890-1970 not running 2016/17 0.5 cu
- Themes in Romanian History: ‘From Dacians to Democrats’, not running 2016/17 0.5 cu
- The Balkans from Empires to Nation States 0.5 cu
- The Age of Extremes in the Balkans not running 2016-17 0.5 cu
- Society and Politics in Late Imperial Russia 0.5 cu
- History of the Soviet Union 0.5 cu
- Czechoslovakia in the Age of Extremes, 1918-1993 0.5 cu
- Fascism and Authoritarianism 0.5 cu

**Group 2 History**

- The Rise and Fall of Yugoslavia 1918-1991 not running 2016/17 1.0 cu
- Successors to the Habsburgs: East-Central Europe 1914-1945 1.0 cu
- The Fall and Rise of the Polish Nation 1648-1921 1.0 cu
- Crown, Church and Estates in Central Europe 1500-1700 1.0 cu
- Media, Culture and Society in the Soviet Union from Stalin to 1991 1.0 cu
- History Taught Short Dissertation With Coursework, not running 2016/17 1.0 cu

**Group 3 History**

- Ivan the Terrible: the Russian Monarchy in the Sixteenth Century 2.0 cu
- Urban Culture and Modernity: Vienna-Prague-Budapest 1857-1938, not running 2016/17 2.0 cu
- Mass Culture in the Age of Revolution: Russia 1900-1932 2.0 cu
- Life Writing: Memory and Identity in Modern Europe 2.0 cu
- Monarchs and the Enlightenment in Russia and Central Europe, not running 2016/17 2.0 cu
Course Structure

**BA HISTORY and BA HISTORY WITH A YEAR ABROAD**

**General**
Both SSEES History degrees cover the history of Europe as a whole, but particular importance is attached to the study of the areas with which the School of Slavonic and East European Studies is primarily concerned: the countries of Central, Eastern and South-Eastern Europe, including Russia and Germany.

Students entering for the degree will be required to complete twelve course-units to be taken over three years for BA History and sixteen course-units to be taken over four years for BA History with a Year Abroad.

Students are allowed a wide choice of course-units, but by the end of their course of study they must have studied overall a minimum of seven units in History, including a Group 3 Special subject in their final year, and at least 1 course-unit from Group 2. A minimum of four course-units must be taken from the list offered within the SSEES History programme, not including, foundation “core” courses.

Students may take certain history courses offered by the History Department of UCL or taught in other colleges in the University of London, as well as certain social science, humanities and language courses taught at SSEES.

For those students on the History with a Year Abroad degree, it is strongly recommended to develop your language skills in Year 1 and Year 2 in the language relevant to your study abroad.

Restrictions also apply in respect of students taking a language course in a language with which they are already familiar

**Completion of Course Units**
Failure to complete coursework or to fulfil other course requirements without appropriate explanation will automatically result in debarring from the examination and thus in failure of the relevant course unit or half-course unit. All assessed coursework, including orals and any other task set, as part of your assessment, must be submitted in order for the coursework to be completed.

All Foundation courses (Seminars in History, Modern Historiography, World Histories) must be satisfactorily completed in order to progress to Year Two.
BA History Syllabus

Year 1

Compulsory Units (1.0 course units)
• Eastern Europe Since 1856 (1.0 cu)

Foundation Core Units: (2.0 course units)
• Seminars in History (0.5 cu)
• Modern Historiography (0.5 cu)
• World Histories (1.0 cu)

One or Two from the following (up to 1.0 cu):
• An approved course in another discipline, including a language course (1.0 cu or 2 x 0.5 cu)

Year 2

Compulsory Units (1.0 course units)
• Group 2 History paper at SSEES or another college* (1.0 cu)

Plus 3 course units from the following (up to 3.0 cu):
• Group 1(a) or 1(b)*** History papers
• SEES2101 History of European Political Ideas
• SESS2012 Economic History and Ideas
• Approved History paper at another college*
• Language courses (up to 1.0 cu) (see page 6)
• An approved course in another discipline (up to 1.0 cu)

Year 3

Compulsory Units (2.0 course units)
• Group 3 History paper at SSEES or another college* (2.0 cu)

Plus 2 course units from (up to 2.0 cu):
• Group 1(a) or 1(b)*** History papers
• Group 2 History paper
• SEES2101 History of European Political Ideas
• SESS2012 Economic History and Ideas
• Approved History paper at another college*
• Free-standing dissertation (10,000 words – refer to Study Skills Handbook)
• Language Level 2 or above (up to 1.0 cu) (please see local rules)
• An approved course in another discipline (up to 1.0 cu)

Notes
The ‘free-standing’ dissertation is available to undergraduate History students in their final year of study. It is not taught as part of a course. Instead, students select a topic in East European history and are assigned a supervisor. Your supervisor will give initial help with the framing of the title and with a basic bibliography. Your supervisor will also give assistance as requested and as he or she is competent to advise. It is, however, the student’s task to compose, structure and write the dissertation. Your supervisor will provide general feedback (not detailed commentary on style and argument) on a draft of no more than 2000 words. As the free-standing dissertation requires
considerable independent study and takes place outside a classroom context, only students who have obtained a solid and overall 2.1 mark in their second-year papers will normally be permitted to undertake this unit. The free-standing dissertation is a full unit. It should normally be submitted as a bound document in two hard copies by no later than the first day of the final term or 1 May, whichever is the sooner. The dissertation should be no longer than 10,000 words, including footnotes and appendices, but not including bibliography. It should follow the advice on how to write a dissertation given in the departmental Study Skills handbook.

Approval to take papers at another college depends on prevailing intercollegiate arrangements, acceptance by the other college, and the effect on the overall degree profile.

Finalists may not take introductory/basic level courses in their final year

Group 1(b) courses are worth 0.5 cu.

Please note: some courses are inevitably oversubscribed. Alternatively, some courses have so few takers that they are not considered to be worth running. These constraints mean that your course choices cannot be guaranteed. In selecting course options it is always advisable to include SSEES courses as, at least, reserve choices.
BA History with Year Abroad Syllabus

Year 1

**Compulsory Units (1.0 course units)**
- Eastern Europe Since 1856 (1.0 cu)

**Foundation Core Units: (2.0 course units)**
- Seminars in History (0.5 cu)
- Modern Historiography (0.5 cu)
- World Histories (1.0 cu)

**One or Two from the following (up to 1.0 cu):**
- An approved course in another discipline, including a language course (1.0 cu or 2 x 0.5 cu)

Year 2

**Compulsory Units (1.0 course units)**
- Group 2 History paper at SSEES or another college* (1.0 cu)

**Plus 3 course units from the following (up to 3.0 cu):**
- Group 1(a) or 1(b)** History papers
- SEES2101 History of European Political Ideas
- SESS2012 Economic History and Ideas
- Approved History paper at another college*
- Language courses (up to 1.0 cu) (see page 6)
- An approved course in another discipline (up to 1.0 cu)

Year 3

**Compulsory Units (1.0 course units)**
- SEYA3002 School of Slavonic and East European Study Abroad Project (1.0 cu)

**Either (up to 3.0 cu):**
- SEYA3001 SSEES Year Abroad Year Shell Units (Full Year) (3.0 cu)
- SEYA3003 SSEES Term 1 Shell Units (1.5 cu)
- SEYA3004 SSEES Term 2 Shell Units (1.5 cu)

For further information please refer to the relevant SSEES Year Abroad Handbook

Year 4

**Compulsory Units (2.0 course units)**
- Group 3 History paper at SSEES or another college* (2.0 cu)

**Plus 2 course units from (up to 2.0 cu):**
- Group 1(a) or 1(b)** History papers
- Group 2 History paper
- SEES2101 History of European Political Ideas
- SESS2012 Economic History and Ideas
- Approved History paper at another college*
- Free-standing dissertation (10,000 words – refer to Study Skills Handbook)
- Language Level 2 or above (up to 1.0 cu) (please see local rules)
- An approved course in another discipline (up to 1.0 cu)
Notes

The ‘free-standing’ dissertation is available to undergraduate History students in their final year of study. It is not taught as part of a course. Instead, students select a topic in East European history and are assigned a supervisor. Your supervisor will give initial help with the framing of the title and with a basic bibliography. Your supervisor will also give assistance as requested and as he or she is competent to advise. It is, however, the student’s task to compose, structure and write the dissertation. Your supervisor will provide general feedback (not detailed commentary on style and argument) on a draft of no more than 2000 words. As the free-standing dissertation requires considerable independent study and takes place outside a classroom context, only students who have obtained a solid and overall 2.1 mark in their second-year papers will normally be permitted to undertake this unit. The free-standing dissertation is a full unit. It should normally be submitted as a bound document in two hard copies by no later than the first day of the final term or 1 May, whichever is the sooner. The dissertation should be no longer than 10,000 words, including footnotes and appendices, but not including bibliography. It should follow the advice on how to write a dissertation given in the departmental Study Skills handbook.

Approval to take papers at another college depends on prevailing intercollegiate arrangements, acceptance by the other college, and the effect on the overall degree profile.

Finalists may not take introductory/basic level courses in their final year

Group 1(b) courses are worth 0.5 cu.

Please note: some courses are inevitably oversubscribed. Alternatively, some courses have so few takers that they are not considered to be worth running. These constraints mean that your course choices cannot be guaranteed. In selecting course options it is always advisable to include SSEES courses as, at least, reserve choices.
Regulations & Schemes For The Award Of Honours

How the Degree Classification is Calculated

BA HISTORY

PROGRAMME REQUIREMENTS

Students registered for the degree are required to undertake a programme of study comprising courses to the value of 4.0 course units in each year; the courses taken will be subject to local departmental rules and guidelines, as appropriate.

In order to proceed to the second year of the programme, all students must have passed a minimum of 3.0 course units. In order to proceed to the third and final year of the programme, all students must have passed a minimum of 7.0 course units. In each year, students must have passed any courses deemed compulsory for progression, subject to local rules.

The pass mark for each course unit is 40%.

AWARD OF DEGREE

To be awarded an honours degree, a student must have completed courses to the value of 12.0 course units, and satisfied the examiners in courses to a minimum value of 11.0 course units, fulfilling all attendance and coursework requirements, submitting all written work prescribed for assessment purposes and taking all parts of any examination in those courses.

To be awarded a degree with honours in the field of study for which the student is registered, the student must have taken and passed any course units deemed compulsory for such an award, according to local rules.

Students who fail to satisfy the examiners in 11.0 or more course units, but who have nevertheless passed a minimum of 9.5 course units, including at least two at advanced level and two in their final year, together with any deemed compulsory according to local rules, may be awarded an Ordinary Degree in their registered field of study. Students who are eligible for the award of an Ordinary Degree under these requirements, but who have not satisfied the examiners in one or more courses deemed compulsory, will be awarded an Ordinary Degree in a different field of study, to be determined by the Board of Examiners.

CLASSIFICATION OF HONOURS

Degree classification will be calculated on the basis of the median of results in modules to the value of 9.0 course units, to be selected and weighted as follows:

First year: the best course unit (or two half units) with a weighting of 1
Second year: all four course units, with a weighting of 3
Final year: all four course units, with a weighting of 5

Marks for retaken or substitute modules will be included in the calculation for the year of study in which the module was first attempted.

CONSIDERATION OF BORDERLINES

Honours Degree candidates whose weighted average mark falls within 1% of the next classification boundary (after rounding to the nearest integer) may be considered for the higher classification. The Programme Board of Examiners should take the following criteria into account:
• Whether the majority of credits (at least 50%) fall in the higher classification.
• Whether there is evidence of “exit velocity” in the candidate’s performance.
• Whether high value modules, or those with a significant research element such as the dissertation, fall in the higher class.
• Attention to those marks which have a particular significance for the overall classification.

Full details of UG Borderline Criteria are available in chapter 4 of the UCL Academic Manual (http://www.ucl.ac.uk/srs/academic-manual/overview)

Interim Qualifications
A student may be awarded an interim qualification if they meet or surpass defined learning outcomes and credit requirements.

The Board of Examiners will assess the student’s eligibility for the interim qualification against the appropriate qualification learning outcomes and credit requirements. The standard UCL Interim Qualification Learning Outcomes described in the UCL Academic Manual outline the threshold academic standards required to pass each of UCL’s main interim qualifications, in line with the UCL Qualifications and Credit Framework and the UK Framework for Higher Education Qualifications. Interim qualifications are not eligible for a classification.

Available interim qualifications:
• Certificate of Higher Education (Cert HE)
• Diploma of Higher Education (Dip HE)
• Ordinary Degree (Bachelors without Honours)
• Bachelors with Honours
• Honours Degree without a Study Abroad or Placement Year
• Aegrotat Degree
• Special and Aegrotat Provisions

Please visit http://www.ucl.ac.uk/srs/academic-manual/c4/progression-award/interim-qualifications for more details.

Modern Foreign Language Requirements
UCL is committed to Modern Foreign Language education and requires all UK Honours Degree students to enter UCL with, or have developed by graduation, a basic level of language competence. Students who fail to satisfy the requirement by the end of their programme will not be eligible for the award of an Honours Degree. Students should speak to their personal tutor or programme leader in the first instance if they have any questions about the requirement.

Further information: https://www.ucl.ac.uk/srs/academic-manual/modern-foreign-language

LOCAL RULES (for the SSEES BA Degree in History)

1) Programme Requirements
All students must normally pass the compulsory First Year foundation (“core”) courses “Seminars in History”, “Modern Historiography”, and “World Histories”. In Year 1, all students should normally take one unit from a discipline other than History. These non-History options, including language courses, should normally be taken within UCL.
In Year 2, all students must take a Group 2 paper in history. In Year 2, all students may take a unit from a discipline other than History. These non-History options should normally be taken within UCL.

In Year 3, all students must take a Group 3 paper in History. All students must normally pass both elements of the Group 3 paper in History. In Year 3, all students may take a unit from a discipline other than History. These non-History options should normally be taken within UCL. By the completion of Year 3, all students must normally have passed a Group 2 paper in History.

2) Award of Degree
All students must normally take no fewer than 7 units of study in history. All students must normally not take fewer than 4 units of study from the range of SSEES History courses, excluding First Year foundation core courses. SESS2101 History of European Political Ideas and SESS2012 Economic History and Ideas are counted as SSEES History courses.

3) Classification of Honours
The compulsory first year foundation courses ‘Seminars in History, ‘Modern Historiography’ and ‘World Histories will not be selected for the award of degree classes.

4) Dissertation
All students must complete in their final year a 10,000 word dissertation, either, in the first instance as part of their Group 3 paper or if no dissertation is attached to the Group 3 paper, as a Free-standing Dissertation.

5) Language
Not more than one language course may be taken in a given year. Foundation/Beginners Level will normally be taken in either Year 1 or Year 2 (if not taken in Year 1), and Intermediate and above may be taken in either Year 2 or Year 3. If a language is offered by UCL at advanced level, then this language may be taken by final-year students who have already taken the language at intermediary level.

UCL DEFINITIONS
UCL defines courses as Beginners/Introductory, First Level, Intermediate and Advanced. Beginners/Introductory courses are not taught on the History programme.

First Level courses are all current first year ‘core’ courses.

Intermediate courses are all Group 1 (a) and the Group 1(b) course The Balkans from the Age of Empires to Nation States, and History of Eastern Europe Since 1856.

Advanced courses are all Group 1 (b), 2 and Group 3 courses and the dissertation.

No student may undertake an Advanced history course unless they have already taken an Intermediate history course in the preceding year.

How the Degree Classification is Calculated

BA HISTORY WITH A YEAR ABROAD

PROGRAMME REQUIREMENTS
Students registered for the degree are required to undertake a programme of study comprising courses to the value of 4.0 course units in each year; the courses taken will be subject to local departmental rules and guidelines, as appropriate.
In order to proceed to the second year of the programme, all students must have passed a minimum of 3.0 course units. In order to proceed to the third and final year of the programme, all students must have passed a minimum of 7.0 course units. In each year, students must have passed any courses deemed compulsory for progression, subject to local rules.

The pass mark for each course unit is 40%.

AWARD OF DEGREE

To be awarded an honours degree, a student must have completed courses to the value of 12.0 course units, and satisfied the examiners in courses to a minimum value of 14.5 course units, fulfilling all attendance and coursework requirements, submitting all written work prescribed for assessment purposes and taking all parts of any examination in those courses.

To be awarded a degree with honours in the field of study for which the student is registered, the student must have taken and passed any course units deemed compulsory for such an award, according to local rules.

Students who fail to satisfy the examiners in 14.5 or more course units, but who have nevertheless passed a minimum of 13.0 course units, including at least three at advanced level and two in their final year, together with any deemed compulsory according to local rules, may be awarded an Ordinary Degree in their registered field of study. Students who are eligible for the award of an Ordinary Degree under these requirements, but who have not satisfied the examiners in one or more courses deemed compulsory, will be awarded an Ordinary Degree in a different field of study, to be determined by the Board of Examiners.

CLASSIFICATION OF HONOURS

Degree classification will be calculated on the basis of the median of results in modules to the value of 10.0 course units, to be selected and weighted as follows:

First year: the best course unit (or two half units) with a weighting of 1
Second year: all four course units, with a weighting of 3
Year abroad: the year abroad project, with a weighting of 5.
Final year: all four course units, with a weighting of 5

Marks for retaken or substitute modules will be included in the calculation for the year of study in which the module was first attempted.

CONSIDERATION OF BORDERLINES

Honours Degree candidates whose weighted average mark falls within 1% of the next classification boundary (after rounding to the nearest integer) may be considered for the higher classification. The Programme Board of Examiners should take the following criteria into account:

- Whether the majority of credits (at least 50%) fall in the higher classification.
- Whether there is evidence of “exit velocity” in the candidate’s performance.
- Whether high value modules, or those with a significant research element such as the dissertation, fall in the higher class.
- Attention to those marks which have a particular significance for the overall classification.

Full details of UG Borderline Criteria are available in chapter 4 of the UCL Academic Manual (http://www.ucl.ac.uk/srs/academic-manual/overview)

Interim Qualifications
A student may be awarded an interim qualification if they meet or surpass defined learning outcomes and credit requirements.

The Board of Examiners will assess the student’s eligibility for the interim qualification against the appropriate qualification learning outcomes and credit requirements. The standard UCL Interim Qualification Learning Outcomes described in the UCL Academic Manual outline the threshold academic standards required to pass each of UCL’s main interim qualifications, in line with the UCL Qualifications and Credit Framework and the UK Framework for Higher Education Qualifications. Interim qualifications are not eligible for a classification.

Available interim qualifications:

- Certificate of Higher Education (Cert HE)
- Diploma of Higher Education (Dip HE)
- Ordinary Degree (Bachelors without Honours)
- Bachelors with Honours
- Honours Degree without a Study Abroad or Placement Year
- Aegrotat Degree
- Special and Aegrotat Provisions

Please visit http://www.ucl.ac.uk/srs/academic-manual/c4/progression-award/interim-qualifications for more details.

Modern Foreign Language Requirements

UCL is committed to Modern Foreign Language education and requires all UK Honours Degree students to enter UCL with, or have developed by graduation, a basic level of language competence. Students who fail to satisfy the requirement by the end of their programme will not be eligible for the award of an Honours Degree. Students should speak to their personal tutor or programme leader in the first instance if they have any questions about the requirement.

Further information: https://www.ucl.ac.uk/srs/academic-manual/modern-foreign-language

LOCAL RULES (for the SSEES BA Degree in History with Year Abroad)

1) Programme Requirements

All students must normally pass the compulsory First Year foundation (“core”) courses “Seminars in History”, “Modern Historiography”, and “World Histories”. In Year 1, all students should normally take one unit from a discipline other than History. These non-History options, including language courses, should normally be taken within UCL.

In Year 2, all students must take a Group 2 paper in history. In Year 2, all students may take a unit from a discipline other than History. These non-History options should normally be taken within UCL.

In Year 3, all students must pass the Year Abroad assignment and Year Abroad ‘Shell’ units

In Year 4, all students must take a Group 3 paper in History. All students must normally pass both elements of the Group 3 paper in History. In Year 3, all students may take a unit from a discipline other than History. These non-History options should normally be taken within UCL. By the completion of Year 3, all students must normally have passed a Group 2 paper in History.

2) Award of Degree

All students must normally take no fewer than 7 units of study in history. All students must normally not take fewer than 4 units of study from the range of SSEES History courses, excluding First Year foundation core courses. SESS2101 History of European Political Ideas and SESS2012 Economic History and Ideas are counted as SSEES History courses.
3) **Classification of Honours**
The compulsory first year foundation courses ‘Seminars in History, ‘Modern Historiography’ and ‘World Histories will not be selected for the award of degree classes.

4) **Dissertation**
All students must complete in their final year a 10,000 word dissertation, either, in the first instance as part of their Group 3 paper or if no dissertation is attached to the Group 3 paper, as a Free-standing Dissertation.

5) **Language**
Not more than one language course may be taken in a given year. Foundation/Beginners Level will normally be taken in either Year 1 or Year 2 (if not taken in Year 1), and Intermediate and above may be taken in either Year 2 or Year 3. If a language is offered by UCL at advanced level, then this language may be taken by final-year students who have already taken the language at intermediary level.

**UCL DEFINITIONS**

UCL defines courses as Beginners/Introductory, First Level, Intermediate and Advanced. Beginners/Introductory courses are not taught on the History programme.

First Level courses are all current first year ‘core’ courses.

Intermediate courses are all Group 1 (a) and the Group 1(b) course The Balkans from the Age of Empires to Nation States, and History of Eastern Europe Since 1856.

Advanced courses are all Group 1 (b), 2 and Group 3 courses and the dissertation.

No student may undertake an Advanced history course unless they have already taken an Intermediate history course in the preceding year.
Being ‘Complete’ in a Module

The ‘complete’ requirements can be found in UCL’s progression rules and degree award rules in section 2 of the Academic Regulations for Students: Undergraduate Programmes at http://www.ucl.ac.uk/ras/acd_regs

An explanatory example (without regulatory power) is the following:

At UCL there is an important difference between failing a module – even if a module has been irredeemably failed after both the first and the second attempts – and being ‘incomplete’ in the assessment for a module: it is possible to fail a module permanently, while nevertheless ‘completing’ it. The difference can be very significant.

In order to be ‘complete’ in a module, students must have been academically assessed in all of the examined elements relating to the module on at least the first or the second attempt. In other words, the student must have seriously attempted all relevant assessment at least once, instead of being absent and/or failing to submit work. Merely attending an examination without making a credible attempt that can be academically assessed or submitting empty pages or negligible work that cannot be academically assessed does not complete the assessment.

Completing all modules, even if some modules may have been failed, is very important: In order to progress from year 2 to year 3 a student must be complete in all year 1 modules; in order to progress from year 3 to year 4 a student must be complete in all year 2 modules. If students become permanently ‘incomplete’ in a module, they may therefore no longer be able to progress and will have to leave UCL. Final-year students who become ‘incomplete’ in a module by failing to attempt a re-sit after already having failed to complete all elements of assessment on the first attempt will no longer qualify for a classified honours degree and may only qualify for an unclassified ordinary degree.

It is therefore particularly important not to miss assessment by failing to submit work or being absent from examination; and it is imperative not to do so on a second attempt if the assessment for the module has remained incomplete after the first attempt. Further details and the formal regulations can be found in paragraph 2.10.1 of UCL’s Academic Regulations for Students: Undergraduate Programmes, Section 2: General Regulations at http://www.ucl.ac.uk/ras/acd_regs
Examination Procedures

The exam period is provisionally scheduled for 24 April – 9 June 2017. Nevertheless, procedures leading up to examinations begin almost at the very start of the academic year. Since the UCL Exams Office manage up to 16,000 candidates, it is not surprising that the procedure is tightly structured. By the same token, it is very easy to ‘get lost in the system’, particularly if you miss deadlines or fail to complete the necessary forms in time.

The first deadline you have to meet will be, Friday 14 October 2016, which is the final date for the completion of student module selections on Portico. Subsequently, you will have an opportunity to complete a green Change of Course form if you decide to change a course. The purpose of these forms is to inform the UCL Exams Office of the courses you are taking and hence, the exams for which you should be entered. It should be obvious what could happen if you do not manage to complete these forms accurately or in time.

The SSEES Board of Examiners and the UCL Social & Historical Sciences Faculty Board decide on the class of degree you receive and, if you are a first or second-year student, whether you may progress to the next year. In reaching their decision, they may take into account any extenuating circumstances that have affected your performance in the exam or in coursework submitted during the year. These extenuating circumstances are normally understood as medical or as the consequence of family bereavement. Students suffering from exam stress may, if their case is supported by a letter from their GP, be allowed to take exams in a special UCL facility.

It is your responsibility to ensure that all forms are completed in time, that you are correctly entered for the right exams, that your exam is timetabled (watch out – there are often changes between the provisional and final published timetables), that you have let all the relevant people know of any extenuating circumstances, and that you actually turn up to the exam at the right place at the right time. If you fail to follow these guidelines, then your degree result and opportunity to progress to the next year may be jeopardised.

Students must ensure that they are aware of the regulations governing written examinations detailed in the UCL Examination Guide for Candidates on the Examinations and Awards website. Students should pay particular attention to the regulations around examination irregularities. Students who are suspected of any form of cheating or of breaching the Examination Regulations will be investigated under UCL’s Examination Irregularities and Plagiarism procedures.

Intercollegiate Exams

UCL students taking examinations at other colleges as part of the University of London’s Intercollegiate Scheme must abide by the regulations of the college they are attending. Similarly, students from other colleges taking examinations at UCL are subject to UCL’s regulations for examinations.

Further information:
- http://www.ucl.ac.uk/current-students/exams_and_awards
- https://www.ucl.ac.uk/srs/academic-manual/examinations
- https://www.ucl.ac.uk/srs/academic-manual/examination-irregularities-and-plagiarism