2. Refund entitlements for students who registered for TWO TERMS

If you inform us that you wish to withdraw at least 2 weeks before the start of the FIRST TERM:

**Fee Category Fee Paid Refund Entitlement *Calculation\****

External £583 £543 *£583-£40*

UCL Alumni/Staff Relatives £425 £385 *£385-£40*

UCL Staff/Academic Visitors £404 £364 *£404-£40*

UCL Students\*\* £303 N/A *N/A*

University of London Staff/Alumni £467 £427 *£467-£40*

University of London Students £425 £385 *£425-£40*

*\*All refunds are subject to a £40 administrative charge.*

\*\**Because of the substantial subsidy offered to UCL Students, we are unable to refund their course fees unless they have enrolled for a minimum of 3 terms in advance.*

If you inform us that you wish to withdraw at least 2 weeks before the start of the SECOND TERM:

|  |  |  |  |
| --- | --- | --- | --- |
| **Fee Category** | **Fee Paid** | **Refund Entitlement** | ***Calculation\**** |
| External | £583 | £233 | *£583 - £310 (cost of 1 term) - £40* |
| UCL Alumni/Staff Relatives | £425 | £75 | *£425 - £310 (cost of 1 term) - £40* |
| UCL Staff/Academic visitors | £404 | £54 | *£404 - £310 (cost of 1 term) - £40* |
| UCL Students\*\* | £303 | N/A | *N/A* |
| University of London Staff/Alumni | £467 | £117 | *£467 - £310 (cost of 1 term) - £40* |
| University of London | £425 | £75 | *£425 - £310 (Cost of 1 term) - £40* |

\**All refunds are subject to a £40 administrative charge.*

*\*\*Because of the substantial subsidy offered to UCL students, we are unable to refund their course fees unless they have enrolled for a minimum of 3 terms in advance.*