SRS Calendar of Key Dates 2022-24

| **Abbreviation** | **Key to Abbreviation** |
| --- | --- |
| ABL | Awarding Body Linkage |
| APP | Access and Participation Plan |
| ARQASC | Academic Regulations and Quality Assurance Sub-Committee |
| ATR | Applicant Transfer |
| CAS | Confirmation of Acceptance for Studies |
| CLIE | Centre for Languages and International Education |
| DBD | Decline by Default |
| EdCom | Education Committee |
| GCE | General Certificate of Education |
| GRS | Graduate Research Scholarships |
| HESA | Higher Education Statistics Agency |
| HRPC | Human Resources Policy Committee |
| IBSc | Intercalated BSc |
| IEC | UCL Innovation and Enterprise Committee |
| ISOP | International Student Orientation Programme |
| ITE | Initial Teacher Education |
| LSA | Late Summer Assessments |
| MBBS | Bachelor of Medicine and Bachelor of Surgery |
| NSS | National Student Survey |
| OfS | Office for Students |
| ORS | Overseas Research Scholarship |
| PG | Postgraduate |
| PGR | Postgraduate Research |
| PGT | Postgraduate Taught |
| PMAP | Programme and Module Approval Panel |
| QRSC | Quality Review Sub-Committee |
| RDB | Reject by Default |
| RDC | Research Degrees Committee |
| RGC | Research Governance Committee |
| SLC | Student Loans Company |
| SRS | Student and Registry Services |
| SSCC | Staff Student Consultative Committee |
| StEC | Student Experience Committee |
| StRAFC | Student Recruitment, Admissions and Funding Committee |
| UCAS | Universities and Colleges Admissions Service |
| UF | Unconditional Firm |
| UG | Undergraduate |
| UPC | Undergraduate Proposal Component |

| **Term no., Week no. (2022-23)** | **Date 2022-23**  **\* indicates approximate date** | **Term no., Week no. (2023-24)** | | **Date 2023-24**  **\* indicates approximate date** | | **Event** | | **Department** | **Category** | **Contact** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| N/A | July 18 - September 16, 2022 | N/A | | 17 July - 15 September 2023\* | | Graduate copy call. Annual update of the marketing element of programme summaries for use in the online Graduate Prospectus. | | Office of the Vice-President (External Engagement) | MarComms | [Rachel Hobbs](mailto:r.hobbs@ucl.ac.uk) |
| N/A | August 1 - September 12, 2022 | N/A | | By 31 August 2023\* | | Chairs and Board Administrators to identify the External Examiner's name, UPI and Board code of those External Examiners who are NOT continuing for the next academic session. Please do NOT complete the Portico task and instead email these details to examiners@ucl.ac.uk. | | Academic Services | Academic Policy & Quality Assurance | [examiners@ucl.ac.uk](mailto:examiners@ucl.ac.uk) |
| N/A | August 1 - September 30, 2022\* | N/A | | August 1 - September 30, 2023\* | | OfS Access and Participation Plan financial reporting deadline | | Access & Admissions | Access & Admissions | [Lucie March; Kevin King](mailto:l.march@ucl.ac.uk;kevin.king@ucl.ac.uk) |
| N/A | Tuesday, August 16, 2022 |  | | TBC | | Unistats sign-off deadline | | Academic Services | Student Data | [Gary Smith](mailto:gary.smith@ucl.ac.uk) |
| N/A | Tuesday, August 23, 2022\* |  | | TBC | | Deadline for Elite Athlete Applications: https://studentsunionucl.org/content/sport/take-part/performance-sport/elite-athlete-programme | | Students' Union UCL | Student Experience | [Simon To; Jeffery Saddington-Wiltshire](mailto:simon.to@ucl.ac.uk;Jeffery%20Saddington-Wiltshire) |
| term 1 w1- term 1 w6 | August 29 - November 3, 2022 | term 1 w1 - term 1 w6 | | August 31 - November 2, 2023\* | | Taught modules of professional doctorates and MBBS External Examiner Reports 'Closed' with Responses made available to students, External Examiners and staff | | Academic Services | Academic Policy & Quality Assurance | [examiners@ucl.ac.uk](mailto:examiners@ucl.ac.uk) |
| N/A | Monday, August 29, 2022 | N/A | | Monday, August 28, 2023 | | BANK HOLIDAY | | UCL | Other | N/A |
| N/A | Wednesday, August 31, 2022\* | N/A | | Thursday, August 31, 2023 | | Deadline for offer holders to meet academic conditions of offer | | Access & Admissions | Undergraduate and ITE Admissions | [Lucy Ghost](mailto:l.ghost@ucl.ac.uk) |
| term 1 w1 - term 1 w12 | September 1 - December 16, 2022\* | N/A | | September 1 - December 15, 2023\* | | Confirmation of Registrations to release SLC UG Maintenance Funding | | Access & Admissions | Student Funding | [Shanaz Begum](mailto:shanaz.begum@ucl.ac.uk) |
| N/A | Thursday, September 1, 2022\* | N/A | | Friday, September 1, 2023\* | | Annual Change to Undergraduate Admissions Cycle | | Access & Admissions | Undergraduate and ITE Admissions | [Lucy Ghost](mailto:l.ghost@ucl.ac.uk) |
| term 1 w1 - term 1 w10 | September 5 - November 28, 2022\* | term 1 w1 - term 1 w10 | | September 4 - November 27, 2023\* | | PGT Boards of Examiners completed External Examiner Reports are submitted within 4 weeks of BoE meeting | | Academic Services | Academic Policy & Quality Assurance | [examiners@ucl.ac.uk](mailto:examiners@ucl.ac.uk) |
| term 1 w1 - term 1 w12 | September 5 - December 19, 2022\* | term 1 w1 - term 1 w12 | | September 4 - December 18, 2023\* | | Departments review PGT External Examiner Reports, draft final responses to full report in consultation with staff and Faculty colleagues and enter full and final responses directly onto Portico within 4 weeks of receipt of Report. This includes recommendations in the formal approval process for Vice-Provost's approval. | | Academic Services | Academic Policy & Quality Assurance | [examiners@ucl.ac.uk](mailto:examiners@ucl.ac.uk) |
| N/A | Saturday, September 10, 2022 | N/A | | Sunday, September 10, 2023 | | World Suicide Prevention Day | | None | International Days | N/A |
| N/A | Monday, September 12, 2022 | N/A | | Monday, September 11, 2023\* | | Nominations open for Faculty Rep elections: https://studentsunionucl.org/make-change/lead/rep-elections | | Students' Union UCL | Student Experience | [Simon To; Jeffery Saddington-Wiltshire](mailto:simon.to@ucl.ac.uk;Jeffery%20Saddington-Wiltshire) |
|  | TBC | term 1 w3 | | Monday, October 9, 2023 | | Opening of Research Excellence Scholarship and Research Opportunity Scholarship Applications | | Access & Admissions | Student Funding | [Clare Hewitt](mailto:c.hewitt@ucl.ac.uk) |
|  | TBC | N/A | | August 2023 onwards | | Confirmation of Registrations to release SLC Postgraduate Loan Funding | | Access & Admissions | Student Funding | [Clare Hewitt](mailto:c.hewitt@ucl.ac.uk) |
| N/A | Mid-September 2022 | N/A | | Mid-September 2023 | | All results processed for postgraduate offer holders who have completed, in September, a pre-sessional English language programme at the UCL Centre for Languages and International Education | | Access & Admissions | Graduate Admissions | [Caroline Hayward](mailto:c.hayward@ucl.ac.uk) |
| term 1 w1 - term 1 w2 | September 19 - October 4, 2022 | term 1 w1 - term 1 w2 | | September 18 - October 3, 2023\* | | ID card and Biometric Residence Permit collection | | Registrar’s Office/ Compliance/Welcome and Induction | Welcome and Induction | [Sarah West](mailto:s.j.west@ucl.ac.uk) |
|  | TBC |  | | TBC | | DFE Individualised Learner Record Submissions are monthly | | Academic Services | Student Data | [Gary Smith](mailto:gary.smith@ucl.ac.uk) |
| N/A | September 19 - 23, 2022 | N/A | | September 18 - 22, 2023 | | International Student Safety Seminars | | Student Support and Wellbeing | Welcome and Induction | [Chris Bromley](mailto:c.bromley@ucl.ac.uk) |
| N/A | Monday, September 19, 2022\* |  | | TBC | | UCL Research Ethics Committee meeting. See Research Ethics website for application procedures and deadlines: https://ethics.grad.ucl.ac.uk/ | | Office of the Vice-Provost (Research) | Ethics | [ethics@ucl.ac.uk](mailto:ethics@ucl.ac.uk) |
| N/A | Tuesday, September 20, 2022 |  | | TBC | | Education Committee (EdCom)  N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | | Academic Services | Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| N/A | Wednesday, September 21, 2022 | N/A | | Thursday, September 21, 2023 | | International Day of Peace | | None | International Days | N/A |
| N/A | Thursday, September 22, 2022 | N/A | | Tuesday, August 22, 2023 | | International Student Online Orientation Course | | Student Support and Wellbeing | Welcome and Induction | [Chris Bromley](mailto:c.bromley@ucl.ac.uk) |
| N/A | Thursday, September 22, 2022 | N/A | | Tuesday, August 22, 2023 | | International Student Orientation Webinar series | | Student Support and Wellbeing | Welcome and Induction | [Chris Bromley](mailto:c.bromley@ucl.ac.uk) |
| N/A | Thursday, September 22, 2022 | N/A | | Thursday, September 21, 2023 | | CLIE UPC enrolment | | Centre for Languages and International Education (CLIE) | Other | [Chris Metzger](mailto:c.metzger@ucl.ac.uk) |
| N/A | Friday, September 23, 2022 | N/A | | Friday, September 22, 2023\* | | Deadline for completion of Transfers from Integrated Masters to Bachelors  N.B. Students who transfer to a Bachelors programme after 1 April can only attend a graduation ceremony in the following year. See the Academic Manual (Chapter 3) for further details: https://www.ucl.ac.uk/academic-manual/chapters/chapter-3-registration-framework-taught-programmes | | Academic Services | Student Records | N/A |
| N/A | Saturday, September 24, 2022 | N/A | | Saturday, 23 September 2023\* | | International arrival weekend (UCL Student Accommodation) | | Estates | Student Accommodation | [accommodation@ucl.ac.uk](mailto:accommodation@ucl.ac.uk) |
| N/A | Saturday, September 24, 2022 | N/A | | Saturday, 23 September 2023\* | | Arrival weekend (UCL Student Accommodation) | | Estates | Student Accommodation | [accommodation@ucl.ac.uk](mailto:accommodation@ucl.ac.uk) |
| term 1 w1 - term 1 w3 | September 26 - October 14, 2022 | term 1 w1 - term 1 w3 | | September 25 - October 13, 2023\* | | Recruitment of academic reps (Course Reps, Research Student Reps, Lead Department Reps): http://studentsunionucl.org/reps/staff | | Students' Union UCL | Student Experience | [Simon To; Jeffery Saddington-Wiltshire](mailto:simon.to@ucl.ac.uk;Jeffery%20Saddington-Wiltshire) |
| term 1 w1 - term 1 w12 | September 26 - December 12, 2022\* | term 1 w1 - term 1 w12 | | September 25 - December 11, 2023\* | | External Examiner Reports and Responses discussed at Dept. / Faculty Meetings (including SSCCs) for UG, Fine Art and MFA, Postgraduate CLIE, MPhil Stud, ITE, MBBS and Taught modules of professional doctorates | | Academic Services | Academic Policy & Quality Assurance | [examiners@ucl.ac.uk](mailto:examiners@ucl.ac.uk) |
| term 1 w1 | Monday, September 26, 2022 | term 1 w1 | | Monday, September 25, 2023\* | | START OF TERM ONE  Please check the term dates website for faculty variations: https://www.ucl.ac.uk/students/life-ucl/term-dates-and-closures/term-dates-and-closures-2022-23 | | UCL | Other | N/A |
| term 1 w1 | Monday, September 26, 2022\* | term 1 w1 | | Monday, September 25, 2023\* | | Payment of Payment Period 1 US loans disbursement | | Access & Admissions | Student Funding | [Shanaz Begum](mailto:shahnaz.begum@ucl.ac.uk) |
| term 1 w1 | Monday, September 26, 2022\* | term 1 w1 | | Monday, September 25, 2023\* | | Payment of Term 1 UCL scholarships funding | | Access & Admissions | Student Funding | [Shanaz Begum](mailto:shahnaz.begum@ucl.ac.uk) |
| term 1 w1 | Tuesday, September 27, 2022 |  | | TBC | | Academic Regulations and Quality Assurance Sub-Committee (ARQASC) | | Academic Services | Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| term 1 w1 | Thursday, September 29, 2022 | term 1 w1 | | Thursday, September 28, 2023\* | | Programme and Module Approval Panel (PMAP)  N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | | Academic Services | Academic Policy & Quality Assurance | [acadserv.pmap@ucl.ac.uk](mailto:acadserv.pmap@ucl.ac.uk) |
| term 1 w1 | Friday, September 30, 2022 | term 1 w1 | | Friday, September 29, 2023\* | | Application deadline for January PG Affiliate applicants, after which programmes can be closed to new Affiliate applicants | | Access & Admissions | Graduate Admissions | [Caroline Hayward](mailto:c.hayward@ucl.ac.uk) |
| term 1 w1 | Friday, September 30, 2022 | term 1 w1 | | Friday, September 29, 2023\* | | Application deadline for January UG Affiliate applicants, after which programmes can be closed to new Affiliate applicants | | Access & Admissions | Undergraduate and ITE Admissions | [Lucy Ghost](mailto:l.ghost@ucl.ac.uk) |
| term 1 w1 | Saturday, October 1, 2022 |  | | TBC | | Teacher training bursary payments start (10 payments 1 Oct - 1 July) | | Access & Admissions | Student Funding | [Clare Hewitt](mailto:c.hewitt@ucl.ac.uk) |
| term 1 w1 - term 1 w5 | October 1 - 31, 2022 | term 1 w1 - term 1 w6 | | October 1 - 31, 2023 | | Black History Month UK | | None | International Days | N/A |
| term 1 w2 | Monday, October 3, 2022 |  | |  | | OfS Revised Conditon B3 comes into force | | Registrar's Office | Compliance | [srs-compliance@ucl.ac.uk](mailto:srs-compliance@ucl.ac.uk) |
|  | TBC |  | | TBC | | Quality Review Sub-Committee (QRSC) meeting | | Academic Services | Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| term 1 w3 | Monday, October 10, 2022 | term 1 w3 | | Tuesday, October 10, 2023 | | World Mental Health Day | | None | International Days | N/A |
| term 1 w3 | Tuesday, October 11, 2022\* |  | | TBC | | ITE cycle opens (all DfE applicants have a 40 day RBD) | | Access & Admissions | Undergraduate and ITE Admissions | [Lucy Ghost](mailto:l.ghost@ucl.ac.uk) |
| term 1 w3 | Friday, October 14, 2022\* | term 1 w3 | | Friday, October 13, 2023\* | | Payment of Term 1 UG Bursaries | | Access & Admissions | Student Funding | [Shanaz Begum](mailto:shahnaz.begum@ucl.ac.uk) |
| term 1 w3 | Friday, October 14, 2022 | term 1 w3 | | Friday, October 13, 2023\* | | September starters: Deadline for enrolment and re-enrolment | | Academic Services | Student Records | N/A |
| term 1 w3 | Friday, October 14, 2022 | term 1 w3 | | Friday, October 13, 2023\* | | September starters: Deadline for students to submit Change of Module Selection requests for Term 1 modules | | Academic Services | Student Records | N/A |
| term 1 w3 | Friday, October 14, 2022 | term 1 w3 | | Friday, October 13, 2023\* | | September starters: Deadline for students’ Initial Module Selection  See the Academic Manual (Chapter 3) for further details: https://www.ucl.ac.uk/academic-manual/chapters/chapter-3-registration-framework-taught-programmes | | Academic Services | Student Records | N/A |
| term 1 w3 | Friday, October 14, 2022 | term 1 w6 | | Wednesday, November 1, 2023 | | Commence visa preparations for January UG Affiliate intake | | Access & Admissions | Undergraduate and ITE Admissions | [Lucy Ghost](mailto:l.ghost@ucl.ac.uk) |
| term 1 w3 | Friday, October 14, 2022 | term 1 w3 | | Friday, October 13, 2023 | | | UCAS deadline for Medicine, Oxford and Cambridge | Access & Admissions | Access & Admissions | [Lucy Ghost](mailto:l.ghost@ucl.ac.uk) |
| term 1 w3 | Friday, October 14, 2022\* | term 1 w3 | | Friday, October 13, 2023\* | | | Payment of Term 1 UG Bursaries | Access & Admissions | Student Funding | [Shanaz Begum](mailto:shahnaz.begum@ucl.ac.uk) |
|  | TBC |  | | TBC | | | HESA Initial Teacher Training submission deadline | Academic Services | Student Data | [Gary Smith](mailto:gary.smith@ucl.ac.uk) |
| term 1 w4 | Monday, October 17, 2022 | term 1 w4 | | Monday, October 16, 2023\* | | | Nominations close in the Rep Elections (Faculty wide representation, NUS Delegates, Student Officers and Student Trustees):  https://studentsunionucl.org/make-change/lead/rep-elections | Students' Union UCL | Student Experience | [Simon To; Jeffery Saddington-Wiltshire](mailto:simon.to@ucl.ac.uk;Jeffery%20Saddington-Wiltshire) |
| term 1 w4 | Monday, October 17, 2022 | term 1 w4 | | Mid-October 2023\* | | | Opening of all PGT and PGR programmes for Entry | Access & Admissions | Graduate Admissions | [Caroline Hayward](mailto:c.hayward@ucl.ac.uk) |
| term 1 w4 | Tuesday, October 18, 2022 |  | | TBC | | | Education Committee (EdCom)  N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | Casework & Governance; Academic Services | Governance & Secretariat; Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| term 1 w4 | Monday, October 17, 2022\* |  | | TBC | | | UCL Research Ethics Committee meeting. See Research Ethics website for application procedures and deadlines:  https://ethics.grad.ucl.ac.uk/ | Office of the Vice-Provost (Research) | Ethics | [ethics@ucl.ac.uk](mailto:ethics@ucl.ac.uk) |
| term 1 w4 | Thursday, October 20, 2022 | term 1 w3 | | Friday, October 13, 2023\* | | | Deadline for all details of academic rep details to be submitted to the Students' Union: http://studentsunionucl.org/reps/staff | Students' Union UCL | Student Experience | [Simon To; Jeffery Saddington-Wiltshire](mailto:simon.to@ucl.ac.uk;Jeffery%20Saddington-Wiltshire) |
| term 1 w5 | October 24 - 28, 2022 | term 1 w5 | | October 23 - 27, 2023\* | | | Voting in the Rep Elections.  Students can cast their vote via the Students' Union website: https://studentsunionucl.org | Students' Union UCL | Student Experience | [Simon To; Jeffery Saddington-Wiltshire](mailto:simon.to@ucl.ac.uk;Jeffery%20Saddington-Wiltshire) |
| term 1 w5 | Tuesday, October 25, 2022 |  | | TBC | | | Faculty Tutor Forum  N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | Academic Services | Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| term 1 w5 | Friday, October 28, 2022 | term 1 w5 | | Friday, October 27, 2023\* | | | September starters: Deadline for Departments to approve Change of Module Selection requests for Term 1 modules | Academic Services | Student Records | N/A |
| term 1 w5 | Friday, October 28, 2022 | term 1 w5 | | Friday, October 27, 2023\* | | | September starters: Deadline for Departments to approve Initial Module Selections.  See the Academic Manual (Chapter 3) for further details: https://www.ucl.ac.uk/academic-manual/chapters/chapter-3-registration-framework-taught-programmes. | Academic Services | Student Records | N/A |
| term 1 w5 | Friday, October 28, 2022 | term 1 w5 | | Friday, October 27, 2023\* | | | September starters: Deadline for Programme Transfers.  N.B. Programme transfers should be made by this deadline in the effective year. See the Academic Manual (Chapter 3) for further details: https://www.ucl.ac.uk/academic-manual/chapters/chapter-3-registration-framework-taught-programmes | Academic Services | Student Records | N/A |
| term 1 w5 | End of October 2022 | term 1 w5 | | End of October 2023 | | | Commence visa preparations for January PG Affiliate intake | Access & Admissions | Graduate Admissions | [Caroline Hayward](mailto:c.hayward@ucl.ac.uk) |
| term 1 w6 - term 1 w7 | October 31 - November 9, 2022 | term 1 w6 - term 1 w7 | | October 30 - November 10, 2023\* | | | PG Exam Board period (this can include students who have resubmissions for components) | Academic Services | Student Records | N/A |
| term 1 w6 - term 1 w11 | October 31 - December 11, 2022 | term 1 w5 - term 1 w10 | | October 26 - December 3, 2023\* | | | New to UCL (Arrival survey for all new students) runs | Office of the Vice-Provost (Education and Student Experience) | Student Experience | [Sarah Grossman](mailto:s.grossman@ucl.ac.uk) |
| term 1 w6 | Monday. October 31, 2022 |  | | TBC | | | Research Degrees Committee (RDC)  N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | Casework & Governance; Academic Services | Governance & Secretariat; Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| term 1 w6 | Monday, October 31, 2022 | term 1 w6 | | Monday, October 30, 2023\* | | | Central Assessment Team to extract information to begin timetabling for centrally managed January assessments | Academic Services | Exams and Assessments | [examinations@ucl.ac.uk](mailto:examinations@ucl.ac.uk) |
| term 1 w7 | Monday, November 7, 2022 | term 1 w7 | | Monday, November 6, 2023\* | | | READING WEEK  Please check the term dates website for faculty variations: https://www.ucl.ac.uk/students/life-ucl/term-dates-and-closures/term-dates-and-closures-2022-23 | Various (applicable to those UCL departments that offer this) | Other | N/A |
| term 1 w7 | Monday, November 7, 2022 |  | | TBC | | | Academic Regulations and Quality Assurance Sub-Committee (ARQASC) | Academic Services | Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| term 1 w7 | Monday, November 7, 2022 |  | | TBC | | | HESA Individualised Student record commit deadline | Academic Services | Student Data | [Gary Smith](mailto:gary.smith@ucl.ac.uk) |
| term 1 w7 | Monday, November 7, 2022 | term 1 w7 | | Monday, November 6, 2023\* | | | January Assessments: Start of the draft timetable review period | Academic Services | Exams and Assessments | [examinations@ucl.ac.uk](mailto:examinations@ucl.ac.uk) |
| term 1 w7 | Monday, November 7, 2022 | term 1 w7 | | Monday, November 6, 2023\* | | | Start of the Timetable Data Task for the Main Central Assessment Timetable | Academic Services | Exams and Assessments | [examinations@ucl.ac.uk](mailto:examinations@ucl.ac.uk) |
| term 1 w7 | Wednesday, November 9, 2022\* | term 1 w7 | | Wednesday, November 8, 2023\* | | | Access and Participation Steering Group | Access & Admissions | Access & Admissions | [Rebecca Surin](mailto:s.hewings@ucl.ac.uk) |
| term 1 w7 | Thursday, November 10, 2022 |  | | TBC | | | Faculty Tutor Forum  N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | Academic Services | Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| term 1 w7 | Friday, November 11, 2022 |  | | TBC | | | Aggregate off-shore record commit deadline | Academic Services | Student Data | [Gary Smith](mailto:gary.smith@ucl.ac.uk) |
| term 1 w7 | Friday, November 11, 2022 | term 1 w7 | | Friday, November 10, 2023\* | | | January Assessments: End of the draft timetable review period | Academic Services | Exams and Assessments | [examinations@ucl.ac.uk](mailto:examinations@ucl.ac.uk) |
|  |  | term 1 w7 | | Friday, November 10, 2023 | | | Copy call for data for Scholarship Finder goes to UCL Departments and Scholarship Finder is refreshed for next academic year | Access & Admissions | Student Funding | [Clare Hewitt](mailto:c.hewitt@ucl.ac.uk) |
| term 1 w8 | November 14 - 18, 2022\* | term 1 w8 | | November 13 - 17, 2023\* | | | Go Abroad Week and launch of the central application portal for Study Abroad placements | Student Support and Wellbeing | Study Abroad and International Student Support | [Study Abroad Team](mailto:studyabroad@ucl.ac.uk) |
| term 1 w8 | Tuesday, November 15, 2022 |  | | TBC | | | Faculty Tutor Forum  N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | Academic Services | Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| term 1 w8 | Tuesday, November 15, 2022 |  | | TBC | | | Education Committee (EdCom)  N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | Academic Services | Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| term 1 w8 - term 1 w12 | November 16 - December 16, 2022 |  | | TBC | | | UK Disability History Month | None | International Days | N/A |
| term 1 w8 | Friday, November 18, 2022 | term 1 w8 | | Friday, November 17, 2023\* | | | January Assessments: Publish Final Central Timetable to students | Academic Services | Exams and Assessments | [examinations@ucl.ac.uk](mailto:examinations@ucl.ac.uk) |
| term 1 w8 | Sunday, November 20, 2022 | term 1 w9 | | Monday, November 20, 2023 | | | Transgender Day of Remembrance | None | International Days | N/A |
| term 1 w9 | Monday, November 21, 2022\* |  | | TBC | | | UCL Research Ethics Committee meeting. See Research Ethics website for application procedures and deadlines: https://ethics.grad.ucl.ac.uk/ | Office of the Vice-Provost (Research) | Ethics | [ethics@ucl.ac.uk](mailto:ethics@ucl.ac.uk) |
| term 1 w9 | Wednesday, November 23, 2022 |  | | TBC | | | UCL Prevent Network meeting | Registrar's Office | Compliance | [srs-compliance@ucl.ac.uk](mailto:srs-compliance@ucl.ac.uk) |
|  | TBC |  | | TBC | | | Quality Review Sub-Committee (QRSC) meeting | Academic Services | Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
|  | TBC |  | | TBC | | | Student Experience Committee (StEC)  N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | Casework & Governance; Academic Services | Governance & Secretariat; Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| term 1 w9 | Friday, November 25, 2022 | term 1 w9 | | Friday, November 24, 2023\* | | | Online approval of PG marks and awards by Chair and Faculty on Portico | Academic Services | Student Records | N/A |
| term 1 w9 | Friday, November 25, 2022 | term 1 w9 | | Saturday, November 25, 2023 | | | International Day for the Elimination of Violence Against Women | None | International Days | N/A |
| term 1 w10 - term 2 w8 | November 28, 2022 - February 27, 2023 | term 1 w10 - term 2 w8 | | November 27, 2023 - February 26, 2024\* | | | PGT External Examiner Reports 'Closed' with Responses made available to students, Examiners and staff | Academic Services | Academic Policy & Quality Assurance | [examiners@ucl.ac.uk](mailto:examiners@ucl.ac.uk) |
| term 1 w10 | Wednesday, November 30, 2022 | term 1 w10 | | Thursday, November 30, 2023\* | | | Deadline for Module Amendments for the following academic session | Academic Services | Academic Policy & Quality Assurance | [Lifecycle@ucl.ac.uk](mailto:Lifecycle@ucl.ac.uk) |
| term 1 w10 | Wednesday, November 30, 2022 | term 1 w10 | | Thursday, November 30, 2023\* | | | Deadline for New Modules for the following academic session | Academic Services | Academic Policy & Quality Assurance | acadserv.pmap@ucl.ac.uk |
| term 1 w10 | Wednesday, November 30, 2022 | term 1 w10 | | Thursday, November 30, 2023\* | | | Deadline for programmes to have been approved by PMAP for inclusion in the printed Undergraduate Prospectus | Office of the Vice-President (External Engagement) | MarComms | [Rachel Hobbs](mailto:r.hobbs@ucl.ac.uk) |
| term 1 w10 - term 2 w4 | December 1, 2022 - January 31, 2023\* | term 1 w10 - term 2 w4 | | December 1, 2023 - January 31, 2024\* | | | OfS Access and Participation Plan milestones reporting deadline | Access & Admissions | Access & Admissions | [Lucie March](mailto:l.march@ucl.ac.uk) |
| term 1 w10 | Thursday, December 1, 2022 | term 1 w10 | | Thursday, November 30, 2023\* | | | PG results Day | Academic Services | Student Records | N/A |
| term 1 w10 | Thursday, December 1, 2022 | term 1 w10 | | Friday, December 1, 2023 | | | World AIDS Day | None | International Days | N/A |
| term 1 w10 | Thursday, December 1, 2022 |  | | TBC | | | Prevent Accountability and Data Return | Registrar's Office | Compliance | [srs-compliance@ucl.ac.uk](mailto:srs-compliance@ucl.ac.uk) |
| term 1 w10 | Thursday, December 1, 2022\* | term 1 w10 | | Friday, December 1, 2023\* | | | Laidlaw Scholarship Programme applications open (to first-year Undergraduate students only) | Office of the Vice-Provost (Education and Student Experience) | Other | [Chris Cullen](mailto:christopher.cullen@ucl.ac.uk) |
| term 1 w10 | Friday, December 2, 2022 | term 1 w10 | | Friday, December 1, 2023\* | | | Deadline for the Timetable Data Task for the Main Central Assessment Timetable | Academic Services | Exams and Assessments | [examinations@ucl.ac.uk](mailto:examinations@ucl.ac.uk) |
| term 1 w10 | Saturday, December 3, 2022 | | term 1 w10 | | Sunday, December 3, 2023 | | International Day of Persons with Disabilities | None | International Days | N/A |
| N/A | January enrolment | | N/A | | January enrolment | | Deadline for January PG Affiliate offer holders to meet academic conditions of offer | Access & Admissions | Graduate Admissions | [Caroline Hayward](mailto:c.hayward@ucl.ac.uk) |
| term 1 w11 | Monday, December 5, 2022 | | term 1 w11 | | Monday, December 4, 2023\* | | Deadline for January UG Affiliate offer holders to meet academic conditions of offer | Access & Admissions | Undergraduate and ITE Admissions | [Lucy Ghost](mailto:l.ghost@ucl.ac.uk) |
| term 1 w11 | Tuesday, December 6, 2022 | |  | | TBC | | Education Committee (EdCom)  N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | Casework & Governance; Academic Services | Governance & Secretariat; Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| term 1 w1 - term 3 w7 | 1 Sept and then paid monthly throughout the year | | term 1 w1 - term 3 w7 | | 1 Sept and then paid monthly throughout the year | | Postgraduate Research: Payment of stipends to PGR students | Access & Admissions | Student Funding | [Clare Hewitt](mailto:c.hewitt@ucl.ac.uk) |
| term 1 w11 | Thursday, December 8, 2022 | | term 1 w11 | | Thursday, December 7, 2023\* | | Programme and Module Approval Panel (PMAP)  N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | Academic Services | Academic Policy & Quality Assurance | [acadserv.pmap@ucl.ac.uk](mailto:acadserv.pmap@ucl.ac.uk) |
| term 1 w11 | Thursday, December 8, 2022 | |  | | TBC | | Student, Recruitment, Admissions and Funding Committee (StRAFC)  N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | Casework & Governance; Academic Services | Governance & Secretariat; Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| term 1 w11 | Friday, December 9, 2022 | | term 1 w11 | | Friday, December 8, 2023\* | | September starters: Deadline for students to submit Change of Module Selection requests for Term 2 & 3 modules | Academic Services | Student Records | N/A |
| term 1 w11 | Saturday, December 10, 2022 | | term 1 w11 | | Sunday, December 10, 2023 | | Human Rights Day | None | International Days | N/A |
| term 1 w12 - term 2 w6 | December 12, 2022 - February 17, 2023 | | term 1 w12 - term 2 w6 | | December 11, 2023 - February 16, 2024 | | Undergraduate copy call. Annual update of the marketing element of programme summaries for use in the online Undergraduate Prospectus. | Office of the Vice-President (External Engagement) | MarComms | [Rachel Hobbs](mailto:r.hobbs@ucl.ac.uk) |
| term 1 w12 | Friday, December 16, 2022 | | term 1 w12 | | Friday, December 15, 2023\* | | September starters: Deadline for departments to approve module amendments (Term 2 & 3 modules) | Academic Services | Student Records | N/A |
| term 1 w12 | Friday, December 16, 2022 | | term 1 w12 | | Friday, December 15, 2023\* | | END OF TERM ONE  Please check the term dates website for faculty variations: https://www.ucl.ac.uk/students/life-ucl/term-dates-and-closures/term-dates-and-closures-2022-23 | UCL | Other | N/A |
| term 1 w12 | Friday, December 16, 2022\* | | term 1 w12 | | Monday, December 11, 2023\* | | New to UCL results published (UCL overall) | Office of the Vice-Provost (Education and Student Experience) | Student Experience | [Sarah Grossman](mailto:s.grossman@ucl.ac.uk) |
| N/A | Wednesday, December 21, 2022\* | | N/A | | Wednesday, December 20, 2023\* | | Deadline for UG applications to Study Abroad during the following academic year | Student Support and Wellbeing | Study Abroad and International Student Support | [Study Abroad Team](mailto:studyabroad@ucl.ac.uk) |
| N/A | December 24, 2022 - January 2, 2023 | | N/A | | December 23, 2023 - January 1, 2024\* | | COLLEGE CLOSURE  Please check the term dates website for faculty variations: https://www.ucl.ac.uk/students/life-ucl/term-dates-and-closures/term-dates-and-closures-2022-23 | UCL | Other | N/A |
| term 2 w1 - term 3 w1 | January 2 - April 30, 2023\* | | N/A - term 3 w1 | | January 1 - April 26, 2024\* | | National Student Survey (NSS) runs | Office of the Vice-Provost (Education and Student Experience) | Student Experience | [Sarah Grossman](mailto:s.grossman@ucl.ac.uk) |
| term 2 w1 | January 6 - 10, 2023\* | |  | | TBC | | New Starters Enrolment and International Student Orientation Programme (ISOP) for Graduate & Affiliate Students | Registrar’s Office/ Compliance/Welcome and Induction | Welcome and Induction | [Sarah West](mailto:s.j.west@ucl.ac.uk) |
| term 2 w1 | Monday, January 9, 2023 | | term 2 w1 | | Monday, January 8, 2024\* | | START OF TERM TWO  Please check the term dates website for faculty variations: https://www.ucl.ac.uk/students/life-ucl/term-dates-and-closures/term-dates-and-closures-2022-23 | UCL | Other | N/A |
| term 2 w1 | January 9 - 13, 2023 | | term 2 w1 | | January 8 - 12, 2024\* | | January Assessments: Central Assessment Period (exceptional assessments only) | Academic Services | Exams and Assessments | N/A |
| term 2 w1 - term 2 w10 | January 9 - March 13, 2023 | | term 2 w1 - term 2 w11 | | January 8 - March 23, 2024 | | Board of Examiners meetings for programmes outside of the standard cycle | Academic Services | Academic Policy & Quality Assurance | examiners@ucl.ac.uk |
| term 2 w1 - term 2 w11 | January 9 - March 20, 2023 | | term 2 w1 - term 2 w11 | | January 8 - March 23, 2024 | | Departments review External Examiner Reports for Boards out of standard cycle, draft final responses to full report in consultation with staff and Faculty colleagues and enter full and final responses directly onto Portico within 4 weeks of receipt of Report. This also includes recommendations in the formal approval process for Vice-Provost's approval. | Academic Services | Academic Policy & Quality Assurance | examiners@ucl.ac.uk |
| term 2 w1 - term 2 w11 | January 9 - March 20, 2023 | | term 2 w1 - term 2 w11 | | January 8 - March 23, 2024 | | External Examiner Reports and Responses discussed at Dept. / Faculty Meetings (including SSCCs) for Boards out of standard cycle | Academic Services | Academic Policy & Quality Assurance | examiners@ucl.ac.uk |
| term 2 w1 - term 3 w2 | January 9 - May 1, 2023 | | term 2 w1 - term 3 w2 | | January 8 - May 3, 2024 | | PGT External Examiner Reports and Responses discussed at Dept. / Faculty Meetings (including SSCCs) | Academic Services | Academic Policy & Quality Assurance | examiners@ucl.ac.uk |
| term 2 w1 | Monday, January 9, 2023 | | term 2 w1 | | Monday, January 8, 2024\* | | CLIE Affiliates - January intake | Centre for Languages and International Education (CLIE) | Other | [Chris Metzger](mailto:c.metzger@ucl.ac.uk) |
| term 2 w1 | Monday, January 9, 2023 | | term 2 w1 | | Monday, January 8, 2024\* | | Payment of Term 2 UG bursaries | Access & Admissions | Student Funding | [Shanaz Begum](mailto:shanaz.begum@ucl.ac.uk) |
| term 2 w1 | Monday, January 9, 2023 | | term 2 w1 | | Monday, January 8, 2024\* | | Payment of Term 2 UCL scholarships funding | Access & Admissions | Student Funding | [Shanaz Begum](mailto:shanaz.begum@ucl.ac.uk) |
|  |  | | term 2 w1 | | Thursday, January 11, 2024 | | Applications close for PGR scholarships (RES and ROS) | Access & Admissions | Student Funding | [Clare Hewitt](mailto:c.hewitt@ucl.ac.uk) |
| term 2 w2 | Monday, January 16, 2023 | | term 2 w2 | | Monday, January 15, 2024 | | Martin Luther King Jr. Day | None | International Days | N/A |
|  |  | | term 2 w2 | | Monday, January 15, 2024 | | Applications open for PGT central scholarship schemes | Access & Admissions | Student Funding | [Clare Hewitt](mailto:c.hewitt@ucl.ac.uk) |
| term 2 w2 | Tuesday, January 17, 2023 | |  | | TBC | | Academic Regulations and Quality Assurance Sub-Committee (ARQASC) | Academic Services | Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:examiners@ucl.ac.uk) |
| term 2 w2 | Thursday, January 19, 2023 | |  | | TBC | | Faculty Tutor Forum  N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | Academic Services | Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| term 2 w2 | Friday, January 20, 2023 | | term 2 w2 | | Friday, January 19, 2024\* | | January starters: Deadline for enrolment and re-enrolment | Academic Services | Student Records | N/A |
| term 2 w2 | Friday, January 20, 2023 | | term 2 w2 | | Friday, January 19, 2024\* | | January starters: Deadline for students to submit Change of Module Selection requests for Term 2 & 3 modules | Academic Services | Student Records | N/A |
| term 2 w2 | Friday, January 20, 2023 | | term 2 w2 | | Friday, January 19, 2024\* | | January starters: Deadline for students’ Initial Module Selection  https://www.ucl.ac.uk/academic-manual/chapters/chapter-3-registration-framework-taught-programmes See the Academic Manual (Chapter 3) for further details | Academic Services | Student Records | N/A |
| term 2 w3 | Monday, January 23, 2023\* | |  | | TBC | | UCL Research Ethics Committee meeting. See Research Ethics website for application procedures and deadlines:  https://ethics.grad.ucl.ac.uk/ | Office of the Vice-Provost (Research) | Ethics | [ethics@ucl.ac.uk](mailto:ethics@ucl.ac.uk) |
| term 2 w3 | Tuesday, January 24, 2023 | | term 2 w3 | | Tuesday, January 23, 2024\* | | January starters: Deadline for Departments to approve Change of Module Selection requests for Term 2 & 3 modules | Academic Services | Student Records | N/A |
| term 2 w3 | Tuesday, January 24, 2023 | | term 2 w3 | | Tuesday, January 23, 2024\* | | January starters: Deadline for Departments to approve Initial Module Selections  https://www.ucl.ac.uk/academic-manual/chapters/chapter-3-registration-framework-taught-programmes See the Academic Manual (Chapter 3) for further details | Academic Services | Student Records | N/A |
|  | TBC | |  | | TBC | | Quality Review Sub-Committee (QRSC) meeting | Academic Services | Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:examiners@ucl.ac.uk) |
| term 2 w3 | Wednesday, January 25, 2023\* | |  | | TBC | | UCAS Deadline for all programmes other than Medicine, after which programmes can be closed to new undergraduate applicants | Access & Admissions | Undergraduate and ITE Admissions | [Lucy Ghost](mailto:l.ghost@ucl.ac.uk) |
| term 2 w3 | Thursday, January 26, 2023 | | term 2 w3 | | Thursday, January 25, 2024\* | | Programme and Module Approval Panel (PMAP) N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | Academic Services | Academic Policy & Quality Assurance | [acadserv.pmap@ucl.ac.uk](mailto:acadserv.pmap@ucl.ac.uk) |
| term 2 w3 | Friday, January 27, 2023 | | term 2 w3 | | Friday, January 26, 2024\* | | January starters: Deadline for Programme Transfers  https://www.ucl.ac.uk/academic-manual/chapters/chapter-3-registration-framework-taught-programmes N.B. Programme transfers should be made by this deadline in the effective year. See the Academic Manual (Chapter 3) for further details. | Academic Services | Student Records | N/A |
| term 2 w3 | Friday, January 27, 2023 | | term 2 w3 | | Saturday, January 27, 2024 | | Holocaust Memorial Day | None | International Days | N/A |
| term 2 w4 | Monday, January 30, 2023 | | term 2 w4 | | Monday, January 29, 2024\* | | PGT dissertation resit and deferral deadline | Academic Services | Student Records | N/A |
| term 2 w4 | Monday, January 30, 2023 | | term 2 w4 | | Thursday, February 1, 2024\* | | Nominations open for Leadership Race (Elections). https://studentsunionucl.org/leadership-race | Students' Union UCL | Student Experience | [Simon To; Jeffery Saddington-Wiltshire](mailto:simon.to@ucl.ac.uk;Jeffery%20Saddington-Wiltshire) |
|  | TBC | |  | | TBC | | Student Choice Awards - nominations open:  https://studentsunionucl.org/make-change/make-your-voice-heard/student-choice-awards | Students' Union UCL | Other | [reps@ucl.ac.uk](mailto:reps@ucl.ac.uk) |
| term 2 w4 - term 2 w7 | February 1 - 28, 2023 | | term 2 w4 - term 2 w8 | | February 1 - 29, 2024 | | LGBT+ History Month | None | International Days | N/A |
| term 2 w4 - term 2 w11 | February 2023 - March 2023 | |  | |  | | Annual review of programmes that require DBS checks | Registrar's Office | Compliance | [srs-compliance@ucl.ac.uk](mailto:srs-compliance@ucl.ac.uk) |
| term 2 w4 | Wednesday, February 1, 2023\* | |  | |  | | IBSc applications open | Access & Admissions | Undergraduate and ITE Admissions | Lucy Ghost |
|  | TBC | |  | | TBC | | Bulk of postgraduate programmes with early deadlines close | Access & Admissions | Graduate Admissions | [Caroline Hayward](mailto:c.hayward@ucl.ac.uk) |
|  | TBC | |  | | TBC | | Student Experience Committee (StEC)  N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | Casework & Governance; Academic Services | Governance & Secretariat; Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| term 2 w4 | Thursday, February 2, 2023 | | term 2 w4 | | Thursday, February 1, 2024\* | | January starters: PGT Boards of Examiners, EC Panels, etc. | Academic Services | Student Records | N/A |
| term 2 w5 | Tuesday, February 7, 2023 | |  | | TBC | | Education Committee (EdCom)  N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | Casework & Governance; Academic Services | Governance & Secretariat; Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| term 2 w5 | Friday, February 10, 2023 | |  | | TBC | | Research Degrees Committee (RDC)  N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | Casework & Governance; Academic Services | Governance & Secretariat; Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| term 2 w5 | Friday, February 10, 2023 | | term 2 w5 | | Friday, February 9, 2024\* | | January starters: Deadline for PGT marks and awards to be confirmed in Portico | Academic Services | Student Records | N/A |
| term 2 w6 | Monday, February 13, 2023 | | term 2 w6 | | Monday, February 12, 2024\* | | READING WEEK  Please check the term dates website for faculty variations: https://www.ucl.ac.uk/students/life-ucl/term-dates-and-closures/term-dates-and-closures-2022-23 | Various (applicable to those UCL departments that offer this) | Other | N/A |
| term 2 w6 | Monday, February 13, 2023 | | term 2 w6 | | Monday, February 12, 2024\* | | Central Assessment Period: Start of the draft timetable review period | Academic Services | Exams and Assessments | [examinations@ucl.ac.uk](mailto:examinations@ucl.ac.uk) |
| term 2 w6 | Mid February 2023\* | | term 2 w6 | | Mid February 2024\* | | PGT Sub Boards | Academic Services | Student Records | N/A |
| term 2 w6 | Thursday, February 16, 2023 | |  | | TBC | | Confirmation of UG and PG awards on Portico | Academic Services | Student Records | N/A |
| term 2 w6 | Thursday, February 16, 2023 | | term 2 w6 | | Thursday, February 15, 2024\* | | January starters: PGT awards confirmed and results released to students by this date (if awards processed and paperwork received by the deadline) | Academic Services | Student Records | N/A |
| term 2 w6 | Friday, February 17, 2023 | | term 2 w6 | | Thursday, February 15, 2024\* | | Central Assessment Period: Deadline for the draft timetable review period | Academic Services | Exams and Assessments | [examinations@ucl.ac.uk](mailto:examinations@ucl.ac.uk) |
| term 2 w8 | February 27 - March 3, 2023 | | term 2 w8 | | February 26 - March 1, 2024\* | | National Student Money Week | Access & Admissions | Student Funding | [Liz Eden](mailto:l.eden@ucl.ac.uk) |
| term 2 w7 | Monday, February 20, 2023\* | |  | | TBC | | UCL Research Ethics Committee meeting. See Research Ethics website for application procedures and deadlines:  https://ethics.grad.ucl.ac.uk/ | Office of the Vice-Provost (Research) | Ethics | [ethics@ucl.ac.uk](mailto:ethics@ucl.ac.uk) |
| term 2 w7 | Thursday, February 23, 2023 | |  | |  | | UCAS Extra starts for participating programmes | Access & Admissions | Undergraduate and ITE Admissions | [Lucy Ghost](mailto:l.ghost@ucl.ac.uk) |
| term 2 w8 | Monday, February 27, 2023 | | term 2 w8 | | Monday, February 26, 2024\* | | Central Assessments: Deadline for the publication of the final timetable | Academic Services | Exams and Assessments | [examinations@ucl.ac.uk](mailto:examinations@ucl.ac.uk) |
| term 2 w8 - term 2 w9 | Early March 2023\* | | term 2 w8 - term 2 w9 | | Early March 2024\* | | PG deferral and resit boards | Academic Services | Student Records | N/A |
| term 2 w8 - term 2 w11 | March 1 - 31, 2023 | | term 2 w8 - term 2 w11 | | March 1 - 31, 2024 | | Women's History Month | None | International Days | N/A |
| term 2 w8 - term 2 w11 | March 1 - 31, 2023\* | | term 1 w8 - term w12 | | November 13 - December 15, 2023\* | | Student Experience Survey (NSS-style survey for penultimate year undergraduates) runs | Office of the Vice-Provost (Education and Student Experience) | Student Experience | [Sarah Grossman](mailto:s.grossman@ucl.ac.uk) |
| term 2 w8 | Thursday, March 2, 2023 | |  | | TBC | | Faculty Tutor Forum  N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | Academic Services | Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| term 2 w9 | Monday, March 6, 2023 | | term 2 w8 | | Friday, March 1, 2024\* | | Nominations close in Leadership Race (Elections) Please use this form to recommend a student: https://studentsunionucl.org/user/login-options?destination=node/121626 | Students' Union UCL | Student Experience | [Simon To; Jeffery Saddington-Wiltshire](mailto:simon.to@ucl.ac.uk;Jeffery%20Saddington-Wiltshire) |
| term 2 w9 | Wednesday, March 8, 2023 | | term 2 w9 | | Friday, March 8, 2024 | | International Women's Day | None | International Days | N/A |
| term 2 w9 | Thursday, March 9, 2023 | |  | | TBC | | Student, Recruitment, Admissions and Funding Committee (StRAFC)  N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | Casework & Governance; Academic Services | Governance & Secretariat; Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| term 2 w9 | Friday, March 10, 2023 | | term 2 w9 | | Friday, March 8, 2024\* | | Deadline for submission of question papers for centrally managed assessments | Academic Services | Exams and Assessments | [examinations@ucl.ac.uk](mailto:examinations@ucl.ac.uk) |
| term 2 w9 | Friday, March 10, 2023\* | |  | | TBC | | Launch of the Study Abroad Preparation Programme for students studying abroad in upcoming academic year | Student Support and Wellbeing | Study Abroad and International Student Support | [Study Abroad Team](mailto:studyabroad@ucl.ac.uk) |
| term 2 w10 | March 13 - 17, 2023\* | | term 2 w10 | | March 11 - 15, 2024\* | | Voting in the Leadership Race (Elections).  Students can cast their vote via the Students' Union website: https://studentsunionucl.org | Students' Union UCL | Student Experience | [Simon To; Jeffery Saddington-Wiltshire](mailto:simon.to@ucl.ac.uk;Jeffery%20Saddington-Wiltshire) |
| term 2 w10 | Monday, March 13, 2023 | |  | | TBC | | Academic Regulations and Quality Assurance Sub-Committee (ARQASC) | Academic Services | Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| term 2 w10 | Wednesday, March 15, 2023\* | | term 2 w10 | | Wednesday, March 13, 2024\* | | Access and Participation Steering Group | Access & Admissions | Access & Admissions | [Rebecca Surin](mailto:r.surin@ucl.ac.uk) |
|  | TBC | |  | | TBC | | Annual SITS/Portico upgrade | Academic Services | Student Records | [Paula Speller](mailto:p.speller@ucl.ac.uk) |
| term 2 w11 | Tuesday, March 21, 2023 | | term 2 w11 | | Thursday, March 21, 2024 | | International Day for the Elimination of Racial Discrimination | None | International Days | N/A |
| term 2 w11 | Tuesday, March 21, 2023 | | term 2 w11 | | Thursday, March 21, 2024 | | World Poetry Day | None | International Days | N/A |
| term 2 w11 | Monday, March 20, 2023\* | |  | | TBC | | UCL Research Ethics Committee meeting. See Research Ethics website for application procedures and deadlines:  https://ethics.grad.ucl.ac.uk/ | Office of the Vice-Provost (Research) | Ethics | [ethics@ucl.ac.uk](mailto:ethics@ucl.ac.uk) |
|  | TBC | |  | | TBC | | Student Experience Committee (StEC)  N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | Casework & Governance; Academic Services | Governance & Secretariat; Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| term 2 w11 | Thursday, March 23, 2023 | | term 2 w11 | | Thursday, March 21, 2024\* | | Programme and Module Approval Panel (PMAP)  N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | Academic Services | Academic Policy & Quality Assurance | [acadserv.pmap@ucl.ac.uk](mailto:acadserv.pmap@ucl.ac.uk) |
|  | TBC | |  | | TBC | | Student Choice Awards - nominations close:  https://studentsunionucl.org/make-change/make-your-voice-heard/student-choice-awards | Students' Union UCL | Other | [reps@ucl.ac.uk](mailto:reps@ucl.ac.uk) |
| term 2 w11 | Friday, March 24, 2023 | | term 2 w11 | | Friday, March 22, 2024\* | | END OF TERM TWO  Please check the term dates website for faculty variations: https://www.ucl.ac.uk/students/life-ucl/term-dates-and-closures/term-dates-and-closures-2022-23 | UCL | Other | N/A |
| term 2 w11 | Friday, March 24, 2023 | | term 2 w11 | | Friday, March 22, 2024\* | | Deadline for Applications for exams at alternative venue (Overseas) - CENTRAL ASSESSMENT PERIOD | Academic Services | Exams and Assessments | [examinations@ucl.ac.uk](mailto:examinations@ucl.ac.uk) |
| term 2 w11 | Friday, March 24, 2023 | | term 2 w11 | | Friday, March 22, 2024\* | | PGT award confirmation deadline | Academic Services | Student Records | N/A |
| N/A | Tuesday, March 28, 2023 | |  | | TBC | | Faculty Tutor Forum  N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | Academic Services | Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| N/A | Tuesday, March 28, 2023\* | | N/A | | Thursday, March 28, 2024\* | | Payment of Payment Period 2 US loans disbursement | Access & Admissions | Student Funding | [Shanaz Begum](mailto:shahnaz.begum@ucl.ac.uk) |
|  | TBC | |  | | TBC | | Application deadline for September PG Affiliate applicants, after which programmes can be closed to new Affiliate applicants | Access & Admissions | Graduate Admissions | [Caroline Hayward](mailto:c.hayward@ucl.ac.uk) |
| N/A | Thursday, March 30, 2023 | |  | | TBC | | Application deadline for September UG Affiliate applicants, after which programmes can be closed to new Affiliate applicants | Access & Admissions | Undergraduate and ITE Admissions | [Lucy Ghost](mailto:l.ghost@ucl.ac.uk) |
| N/A | Thursday, March 30, 2023 | | N/A | | Thursday, March 28, 2024\* | | PGT Results Day  Release of PG student awards enabling attendance at graduation with rest of cohort | Academic Services | Student Records | N/A |
| N/A | Friday, March 31, 2023 | | N/A | | Sunday, March 31, 2024 | | Transgender Day of Visibility | None | International Days | N/A |
| N/A | Friday, March 31, 2023 | |  | | TBC | | Main application deadline for all postgraduate taught programmes that have not had an earlier deadline or an extension | Access & Admissions | Graduate Admissions | [Caroline Hayward](mailto:c.hayward@ucl.ac.uk) |
| N/A | Friday, March 31, 2023\* | |  | | TBC | | IBSc application deadline | Access & Admissions | Undergraduate and ITE Admissions | Lucy Ghost |
| N/A | Friday, March 31, 2023\* | |  | | TBC | | Continuing students: deadline for module selection for next academic year | Academic Services | Student Records | N/A |
|  | TBC | |  | | TBC | | Quality Review Sub-Committee (QRSC) meeting | Academic Services | Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| N/A | April 6 - 12, 2023 | |  | | TBC | | COLLEGE CLOSURE  Please check the term dates website for faculty variations: https://www.ucl.ac.uk/students/life-ucl/term-dates-and-closures/term-dates-and-closures-2022-23 | UCL | Other | N/A |
| N/A | Monday, April 10, 2023 | | N/A | | Monday, April 8, 2024\* | | Deadline for approval of Examination Adjustment Requests (Main Examination Period) - by 5pm GMT | Academic Services | Exams and Assessments | [examinations@ucl.ac.uk](mailto:examinations@ucl.ac.uk) |
| N/A | Tuesday, April 11, 2023\* | | N/A | | Monday, January 8, 2024\* | | Student Experience Survey results (overall UCL) published | Office of the Vice-Provost (Education and Student Experience) | Student Experience | [Sarah Grossman](mailto:s.grossman@ucl.ac.uk) |
| N/A | Tuesday, April 11, 2023\* | | N/A | | Monday, January 15, 2024\* | | Student Experience Survey results (departmental and programme level) published | Office of the Vice-Provost (Education and Student Experience) | Student Experience | [Sarah Grossman](mailto:s.grossman@ucl.ac.uk) |
| N/A | Wednesday, April 19, 2023 | |  | | TBC | | Education Conference | Office of the Vice-Provost (Education and Student Experience)/UCL Arena Centre | Other | [Lauren Hawkridge](mailto:l.hawkridge@ucl.ac.uk) |
| term 3 w1 | April 24 - 28, 2023 | | term 3 w1 | | April 22 - 26, 2024\* | | Board of Examiners Hub rolled forward | Academic Services | Academic Policy & Quality Assurance | [examiners@ucl.ac.uk](mailto:examiners@ucl.ac.uk) |
| term 3 w1 | Monday, April 24, 2023 | | term 3 w1 | | Monday, April 22, 2024\* | | START OF TERM THREE  Please check the term dates website for faculty variations: https://www.ucl.ac.uk/students/life-ucl/term-dates-and-closures/term-dates-and-closures-2022-23 | UCL | Other | N/A |
| term 3 w1 | Monday, April 24, 2023 | | term 3 w1 | | Monday, April 22, 2024\* | | Start of the main central assessment period | Academic Services | Exams and Assessments | [examinations@ucl.ac.uk](mailto:examinations@ucl.ac.uk) |
| term 3 w1 | Monday, April 24, 2023 | | term 3 w1 | | Monday, April 22, 2024\* | | Payment of Term 3 UG Bursaries | Access & Admissions | Student Funding | Shanaz Begum |
| term 3 w1 | Monday, April 24, 2023 | | term 3 w1 | | Monday, April 22, 2024\* | | Payment of Term 3 UCL scholarships funding | Access & Admissions | Student Funding | Shanaz Begum |
| term 3 w1 | Monday, April 24, 2023\* | |  | | TBC | | UCL Research Ethics Committee meeting. See Research Ethics website for application procedures and deadlines: https://ethics.grad.ucl.ac.uk/ | Office of the Vice-Provost (Research) | Ethics | [ethics@ucl.ac.uk](mailto:ethics@ucl.ac.uk) |
| term 3 w1 | Tuesday, April 25, 2023 | |  | | TBC | | Education Committee (EdCom)  N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | Casework & Governance; Academic Services | Governance & Secretariat; Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| term 3 w1 | Sunday, April 30, 2023 | |  | | TBC | | Deadline for offer recommendations to be returned to Graduate Admissions | Access & Admissions | Graduate Admissions | [Caroline Hayward](mailto:examinations@ucl.ac.uk) |
| term 3 w2 - term 3 w5 | May 1 - 22, 2023\* | | term 3 w2 - term 3 w6 | | May 1 - 31, 2024\* | | Academic Services request Board Chairs and Board Administrators to complete external examining tasks on Portico prior to Boards of Examiners meetings for Summer and Autumn term Boards | Academic Services | Academic Policy & Quality Assurance | [examiners@ucl.ac.uk](mailto:examiners@ucl.ac.uk) |
| term 3 w2 - term 3 w7 | May 1 - June 9, 2023 | | term 3 w2 - term 3 w7 | | April 29 - June 7, 2024\* | | Main marking and second-marking period | Academic Services | Student Records | N/A |
| term 3 w2 - term 3 w7 | May 2023 - June 2023 | |  | |  | | DBS Training for Admissions and Departments | Registrar's Office | Compliance | [srs-compliance@ucl.ac.uk](mailto:srs-compliance@ucl.ac.uk) |
| term 3 w2 | Monday, May 1, 2023 | | term 3 w3 | | Monday, May 6, 2024 | | BANK HOLIDAY | UCL | Other | N/A |
| term 3 w2 | Monday, May 1, 2023\* | |  | |  | | PG Offer holders begin to be invited to check details in portal for issuing a CAS (Confirmation of Acceptance for Studies)  CASs are produced from this point onwards. Applicants also asked to confirm details of status and to provide any results that meet offer conditions. | Access & Admissions | Graduate Admissions | [Caroline Hayward](mailto:c.hayward@ucl.ac.uk) |
| term 3 w2 | Monday, May 1, 2023\* | |  | |  | | UG Offer holders begin to be invited to check details in portal for issuing a CAS (Confirmation of Acceptance for Studies).  CASs are produced from this point onwards. Applicants also asked to confirm details of status and to provide any results that meet offer conditions. | Access & Admissions | Undergraduate and ITE Admissions | [Lucy Ghost](mailto:l.ghost@ucl.ac.uk) |
| term 3 w2 - term 3 w5 | May 2 - 30, 2023 | | N/A | | N/A | | 2024-28 Access and Participation Plan submitted to Office for Students (deadline tbc) | Access & Admissions | Access & Admissions | [Lucie March; Katy Redfern](mailto:l.march@ucl.ac.uk) |
|  | TBC | |  | | TBC | | For UG, Fine Art and MFA, Postgraduate CLIE, MPhil Stud, UCL Qatar and ITE External Examiner reports with recommendations in the formal approval process, departments draft final responses to full report in consultation with staff and Faculty colleagues, and enter responses directly onto Portico for Vice-Provost's approval within 4 weeks of receipt of Report | Academic Services | Academic Policy & Quality Assurance | examiners@ucl.ac.uk |
| term 3 w2 | Thursday, May 4, 2023 | | term 3 w2 | | Thursday, May 2, 2024 | | Programme and Module Approval Panel (PMAP)  N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | Academic Services | Academic Policy & Quality Assurance | [acadserv.pmap@ucl.ac.uk](mailto:shanaz.begum@ucl.ac.uk) |
| term 3 w3 | Monday, May 8, 2023 | |  | | TBC | | Academic Regulations and Quality Assurance Sub-Committee (ARQASC) | Academic Services | Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| term 3 w3 | Thursday, May 11, 2023 | |  | | TBC | | Faculty Tutor Forum  N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | Academic Services | Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:shanaz.begum@ucl.ac.uk) |
|  | TBC | |  | | TBC | | Student Experience Committee (StEC)  N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | Casework & Governance; Academic Services | Governance & Secretariat; Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| term 3 w4 - term 3 w7 | May 15 - June 15, 2023\* | | term 3 w4 - term 3 w7 | | May 13 - June 13, 2024\* | | Postgraduate Taught Experience Survey (PTES) runs | Office of the Vice-Provost (Education and Student Experience) | Student Experience | [Sarah Grossman](mailto:s.grossman@ucl.ac.uk) |
| term 3 w4 - term 3 w7 | May 15 - August 7, 2023\* | | term 3 w4 - term 3 w7 | | May 13 - August 5, 2024\* | | UG, Fine Art and MFA, Postgraduate CLIE, MPhil Stud, UCL Qatar and ITE Boards of Examiners - completed External Examiner Reports are submitted within 4 weeks of BoE meeting | Academic Services | Academic Policy & Quality Assurance | examiners@ucl.ac.uk |
| term 3 w4 - term 3 w7 | May 15 - September 25, 2023\* | | term 3 w4 - | | May 13 - September 30, 2024\* | | Departments review UG, Fine Art and MFA, Postgraduate CLIE, MPhil Stud and ITE External Examiner Reports, draft final responses to full report in consultation with staff and Faculty colleagues and enter full and final responses directly onto Portico within 4 weeks of receipt of Report. | Academic Services | Academic Policy & Quality Assurance | examiners@ucl.ac.uk |
| term 3 w4 | Monday, May 15, 2023 | |  | | TBC | | Research Degrees Committee (RDC)  N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | Casework & Governance; Academic Services | Governance & Secretariat; Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:examiners@ucl.ac.uk) |
|  |  | | term 3, w4 | | Thursday, May 16, 2024 | | Closing date for UCL PGT scholarships | Access & Admissions | Student Funding | [Clare Hewitt](mailto:c.hewitt@ucl.ac.uk) |
| term 3 w4 | Wednesday, May 17, 2023 | | term 3 w4 | | Friday, May 17, 2024 | | International Day Against Homophobia, Transphobia and Biphobia | None | International Days | N/A |
| term 3 w4 | Thursday, May 18, 2023 | |  | | TBC | | Reject by Default (RBD) for applicants who have applied by 25 January 2023 | Access & Admissions | Undergraduate and ITE Admissions | Lucy Ghost |
| term 3 w5 | Monday, May 22, 2023\* | |  | | TBC | | UCL Research Ethics Committee meeting. See Research Ethics website for application procedures and deadlines:  https://ethics.grad.ucl.ac.uk/ | Office of the Vice-Provost (Research) | Ethics | [ethics@ucl.ac.uk](mailto:ethics@ucl.ac.uk) |
|  | TBC | |  | | TBC | | Quality Review Sub-Committee (QRSC) meeting | Academic Services | Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| term 3 w5 | Friday, May 26, 2023 | | term 3 w5 | | Friday, May 24, 2024\* | | End of the main central assessment period | Academic Services | Exams and Assessments | [examinations@ucl.ac.uk](mailto:examinations@ucl.ac.uk) |
| term 3 w6 - term 3 w7 | May 29 - July 3, 2023\* | | term 3 w6 - term 3 w7 | | May 27 - July 1, 2024\* | | New External Examiners for next session should be appointed before the start of the academic year. Colleagues should submit the nomination details by this deadline to allow sufficient time to formally appoint External Examiners prior to start of session. | Academic Services | Academic Policy & Quality Assurance | [examiners@ucl.ac.uk](mailto:examiners@ucl.ac.uk) |
| term 3 w6 | Monday, May 29, 2023 | | term 3 w6 | | Monday, May 27, 2024 | | BANK HOLIDAY | UCL | Other | N/A |
| term 3 w6 | Tuesday, May 30, 2023 | |  | | TBC | | Academic Regulations and Quality Assurance Sub-Committee (ARQASC) | Academic Services | Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| term 3 w6 | Wednesday, May 31, 2023\* | |  | |  | | Offer deadline IBSc applicants | Access & Admissions | Undergraduate and ITE Admissions | Lucy Ghost |
| term 3 w6 - term 3 w7 | June 1 - 30, 2023 | | term 3 w6 - term 3 w7 | | June 1 - 30, 2024 | | Gypsy Roma and Traveller History Month | None | International Days | N/A |
| term 3 w6 | Thursday, June 1, 2023\* | |  | |  | | All Firm applicants contacted to provide information on status (e.g. fees), request verification of qualifications and ask to complete Student Visa data-checking process where applicable, including September Affiliate intake | Access & Admissions | Undergraduate and ITE Admissions | [Lucy Ghost](mailto:l.ghost@ucl.ac.uk) |
|  | TBC | |  | | TBC | | Deadline for completion of Transfers from Bachelors (Year 3) to Integrated Masters  See the Academic Manual (Chapter 3) for further details: https://www.ucl.ac.uk/academic-manual/chapters/chapter-3-registration-framework-taught-programmes | Academic Services | Student Records | N/A |
| term 3 w7 | Wednesday, June 7, 2023 | |  | | TBC | | The Education Awards, Vice-Provost (Education and Student Affairs) | Office of the Vice-Provost (Education and Student Experience) / UCL Arena Centre | Other | [Lauren Hawkridge; Simon To](mailto:l.hawkridge@ucl.ac.uk;%20simon.to@ucl.ac.uk) |
| term 3 w7 | Thursday, June 8, 2023 | |  | | TBC | | Faculty Tutor Forum  N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | Academic Services | Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| term 3 w7 | Thursday, June 8, 2023 | |  | | TBC | | Decline by Default (DBD) for applicants who received final institution decision by 18 May 2023 | Access & Admissions | Undergraduate and ITE Admissions | [Lucy Ghost](mailto:l.ghost@ucl.ac.uk) |
| term 3 w7 | Thursday, June 8, 2023\* | |  | | TBC | | Block One Summer School applicant data received by Admissions for record generation | Access & Admissions | Undergraduate and ITE Admissions | [Lucy Ghost](mailto:l.ghost@ucl.ac.uk) |
| term 3 w7 | Friday, June 9, 2023 | | term 3 w7 | | Friday, June 7, 2024\* | | END OF TERM THREE  Please check the term dates website for faculty variations: https://www.ucl.ac.uk/students/life-ucl/term-dates-and-closures/term-dates-and-closures-2022-23 | UCL | Other | N/A |
| term 3 w7 | Friday, June 9, 2023 | | term 3 w7 | | Friday, June 7, 2024\* | | Deadline for Programme Amendments for 2022-23 / 2023-24 / 2024-25 | Academic Services | Academic Policy & Quality Assurance | [acadserv.pmap@ucl.ac.uk](mailto:acadserv.pmap@ucl.ac.uk) |
| term 3 w7 | Friday, June 9, 2023 | | term 3 w7 | | Friday, June 7, 2024\* | | Exchange of marks deadline for UG and PGT  Deferrals and fails must be entered at this point to be included in the LSA exam timetable. | Academic Services | Student Records | N/A |
| term 3 w7 | Friday, June 9, 2023\* | |  | | TBC | | Block Two Summer School applicant data received by Admissions for record generation | Access & Admissions | Undergraduate and ITE Admissions | [Lucy Ghost](mailto:l.ghost@ucl.ac.uk) |
| N/A | June 15 - 23, 2023 | | N/A | | June 13 - 21, 2024\* | | Boards of Examiners  UG Main Exam Boards and PG Sub Boards/Chair's action for Autumn or Spring modules | Academic Services | Student Records | N/A |
| N/A | Thursday, June 15, 2023 | |  | | TBC | | Student, Recruitment, Admissions and Funding Committee (StRAFC)  N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | Casework & Governance; Academic Services | Governance & Secretariat; Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| N/A | Thursday, June 15, 2023\* | | N/A | | Thursday, June 13, 2024\* | | Postgraduate Taught Experience Survey (PTES) closes | Office of the Vice-Provost (Education and Student Experience) | Student Experience | [Sarah Grossman](mailto:s.grossman@ucl.ac.uk) |
| N/A | Tuesday, June 20, 2023 | | N/A | | Thursday, June 20, 2024 | | World Refugee Day | None | International Days | N/A |
| N/A | Wednesday, June 21, 2023\* | | N/A | | Wednesday, June 19, 2024\* | | Access and Participation Steering Group | Access & Admissions | Access & Admissions | [Rebecca Surin](mailto:s.hewings@ucl.ac.uk) |
| N/A | June 26 - August 28, 2023\* | | N/A | | June 24 - August 26, 2024\* | | Taught modules of professional doctorates and MBBS Boards of Examiners - completed External Examiners Reports are submitted within 4 weeks of BoE meeting | Academic Services | Academic Policy & Quality Assurance | examiners@ucl.ac.uk |
| N/A | June 26 - September 25, 2023\* | | term 1 w1 - term 1 w12 | | September 4 - December 18, 2024\* | | Departments review taught modules of professional doctorates and MBBS External Examiner Reports, draft final responses to full report in consultation with staff and Faculty colleagues, and enter full and final responses directly onto Portico within 4 weeks of receipt of Report. This also includes recommendations in the formal approval process for Vice-Provost's approval. | Academic Services | Academic Policy & Quality Assurance | examiners@ucl.ac.uk |
| N/A | June 26 - October 23, 2023\* | | N/A | | June 28 - October 26, 2024\* | | UG, Fine Art and MFA, Postgraduate CLIE, MPhil Stud and ITE External Examiner Reports 'Closed' with Responses made available to students, External Examiners and staff | Academic Services | Academic Policy & Quality Assurance | examiners@ucl.ac.uk |
| N/A | Monday, June 26, 2023\* | |  | | TBC | | UCL Research Ethics Committee meeting. See Research Ethics website for application procedures and deadlines:  https://ethics.grad.ucl.ac.uk/ | Office of the Vice-Provost (Research) | Ethics | [ethics@ucl.ac.uk](mailto:ethics@ucl.ac.uk) |
| N/A | Monday, June 26, 2023\* | | N/A | | Monday, June 24, 2024\* | | Postgraduate Taught Experience Survey results (overall UCL only) are published | Office of the Vice-Provost (Education and Student Experience) | Student Experience | [Sarah Grossman](mailto:s.grossman@ucl.ac.uk) |
| N/A | Monday, June 26, 2023\* | | N/A | | Monday, June 24, 2024\* | | Postgraduate Taught Experience Survey results (UCL, department and programme level) are published | Office of the Vice-Provost (Education and Student Experience) | Student Experience | [Sarah Grossman](mailto:s.grossman@ucl.ac.uk) |
| N/A | Tuesday, June 27, 2023 | |  | | TBC | | Education Committee (EdCom)  N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | Casework & Governance; Academic Services | Governance & Secretariat; Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| N/A | Wednesday, June 28, 2023 | | N/A | | Wednesday, June 26, 2024\* | | Results entry deadline  UG - Confirm module results and progression on Portico.  PG - Confirm any completed module results on Portico. | Academic Services | Student Records | N/A |
| N/A | Friday, June 30, 2023 | | N/A | | Friday, June 28, 2024\* | | Deadline for results processing and faculty approval | Academic Services | Student Records | [examinations@ucl.ac.uk](mailto:examinations@ucl.ac.uk) |
| N/A | Friday, June 30, 2023\* | |  | |  | | Last date for School Direct Tuition fee to refer applicants to UCL for second stage consideration | Access & Admissions | Undergraduate and ITE Admissions | Lucy Ghost |
| N/A | Friday, June 30, 2023\* | |  | |  | | Last date UCAS applicants can apply prior to entering Clearing | Access & Admissions | Undergraduate and ITE Admissions | [Lucy Ghost](mailto:l.ghost@ucl.ac.uk) |
|  | TBC | |  | | TBC | | Undergraduate end of contract date (UCL Student Accommodation) | Estates | Student Accommodation | [accommodation@ucl.ac.uk](mailto:accommodation@ucl.ac.uk) |
| N/A | July 2023 - August 2023 | |  | |  | | Prevent training sessions for key staff | Registrar's Office | Compliance | [srs-compliance@ucl.ac.uk](mailto:srs-compliance@ucl.ac.uk) |
| N/A | July 1 - August 31, 2023 | | N/A | | August 1 - 31, 2024\* | | Bulk of results to meet conditions of offers is received and processed | Access & Admissions | Graduate Admissions | [Caroline Hayward](mailto:c.hayward@ucl.ac.uk) |
| N/A | Saturday, July 1, 2023 | |  | | TBC | | Introduction of 20 day RBD for ITE applicants via DfE | Access & Admissions | Undergraduate and ITE Admissions | Lucy Ghost |
| N/A | Tuesday, July 4, 2023\* | |  | | TBC | | Last date applicants can refer themselves through Extra | Access & Admissions | Undergraduate and ITE Admissions | [Lucy Ghost](mailto:l.ghost@ucl.ac.uk) |
| N/A | Wednesday, July 5, 2023\* | |  | | TBC | | International Baccalaureate results published | Access & Admissions | Undergraduate and ITE Admissions | [Lucy Ghost](mailto:l.ghost@ucl.ac.uk) |
| N/A | Thursday, July 6, 2023 | | N/A | | Thursday, July 4, 2024\* | | Programme and Module Approval Panel (PMAP)  N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | Academic Services | Academic Policy & Quality Assurance | [acadserv.pmap@ucl.ac.uk](mailto:acadserv.pmap@ucl.ac.uk) |
| N/A | Thursday, July 6, 2023\* | | N/A | | Thursday, July 4, 2024\* | | Results Day  UG students – confirmed results/progression/award.  PG students - provisional results for any modules approved to this date. | Academic Services | Student Records | N/A |
| N/A | Friday, July 7, 2023 | |  | | TBC | | Academic Regulations and Quality Assurance Sub-Committee (ARQASC) | Academic Services | Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:examiners@ucl.ac.uk) |
| N/A | Friday, July 7, 2023 | | N/A | | Friday, July 5, 2024\* | | Central Assessment Team to extract information to begin timetabling for centrally managed LSA assessments | Academic Services | Exams and Assessments | [examinations@ucl.ac.uk](mailto:examinations@ucl.ac.uk) |
| N/A | July 12 - 17, 2023 | | N/A | | July 10 - 15, 2024\* | | Departments review draft LSA timetable | Academic Services | Exams and Assessments | [examinations@ucl.ac.uk](mailto:examinations@ucl.ac.uk) |
| N/A | Wednesday, July 12, 2023 | | N/A | | Wednesday, July 10, 2024\* | | Draft LSA timetable to Departments | Academic Services | Exams and Assessments | [examinations@ucl.ac.uk](mailto:examiners@ucl.ac.uk) |
| N/A | Wednesday, July 12, 2023 | |  | |  | | Reject by Default (RBD) for applicants who have applied by 30 June 2023 | Access & Admissions | Undergraduate and ITE Admissions | Lucy Ghost |
| N/A | Thursday, July 13, 2023\* | | N/A | | Thursday, July 11, 2024\* | | Publication of National Student Survey (NSS) results (UCL overall) | Office of the Vice-Provost (Education and Student Experience) | Student Experience | [Sarah Grossman](mailto:s.grossman@ucl.ac.uk) |
| N/A | Thursday, July 13, 2023\* | | N/A | | Thursday, July 11, 2024\* | | National Student Survey (NSS) results are published (all) | Office of the Vice-Provost (Education and Student Experience) | Student Experience | [Sarah Grossman](mailto:s.grossman@ucl.ac.uk) |
| N/A | Friday, July 14, 2023\* | | N/A | | Thursday, July 18, 2024\* | | Publication of National Student Survey (NSS) results (department and programme results) | Office of the Vice-Provost (Education and Student Experience) | Student Experience | [Sarah Grossman](mailto:s.grossman@ucl.ac.uk) |
| N/A | | Monday, July 24, 2023\* | |  | | TBC | | UCL Research Ethics Committee meeting. See Research Ethics website for application procedures and deadlines:  https://ethics.grad.ucl.ac.uk/ | Office of the Vice-Provost (Research) | Ethics | [ethics@ucl.ac.uk](mailto:ethics@ucl.ac.uk) |
| N/A | | Monday, July 17, 2023 | |  | | TBC | | Decline by Default (DBD) on applications where decision made by 12 July 2023 | Access & Admissions | Undergraduate and ITE Admissions | [Lucy Ghost](mailto:l.ghost@ucl.ac.uk) |
| N/A | | Thursday, July 20, 2023 | |  | | TBC | | Faculty Tutor Forum  N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | Academic Services | Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| N/A | | Monday, July 24, 2023 | | N/A | | Monday, July 22, 2024\* | | LSA timetable to students | Academic Services | Exams and Assessments | [examinations@ucl.ac.uk](mailto:examinations@ucl.ac.uk) |
| N/A | | Monday, July 24, 2023 | | N/A | | Monday, July 22, 2024\* | | LSA: Deadline for submission of question papers for centrally managed assessments | Academic Services | Exams and Assessments | [examinations@ucl.ac.uk](mailto:examinations@ucl.ac.uk) |
| N/A | | Tuesday, July 25, 2023 | |  | | TBC | | Education Committee (EdCom)  N.B. Final copies of any papers accepted for items on the agenda should be submitted to the Secretary two weeks prior to the committee meeting. | Casework & Governance; Academic Services | Governance & Secretariat; Academic Policy & Quality Assurance | [academic.services@ucl.ac.uk](mailto:academic.services@ucl.ac.uk) |
| N/A | | Monday, July 31, 2023 | | N/A | | Monday, July 29, 2024\* | | Deadline for Applications for exams at alternative venue (Overseas) - LSA EXAM PERIOD | Academic Services | Exams and Assessments | [examinations@ucl.ac.uk](mailto:examinations@ucl.ac.uk) |
| N/A | | Monday, July 31, 2023 | | N/A | | Monday, July 29, 2024\* | | Deadline for Examination Adjustment Requests Late Summer Examination Period | Academic Services | Exams and Assessments | [examinations@ucl.ac.uk](mailto:examinations@ucl.ac.uk) |
| N/A | | Tuesday, August 1, 2023 | | N/A | | Tuesday, August 1, 2023 | | PG Applicant Transfer (ATR) of all Unconditional Firm (UF) offer holders begins and is ongoing from this point | Access & Admissions | Graduate Admissions | [Caroline Hayward](mailto:c.hayward@ucl.ac.uk) |
| N/A | | Tuesday, August 1, 2023\* | |  | | TBC | | ITE Deadline to meet all offer conditions including stat checks | Access & Admissions | Undergraduate and ITE Admissions | [Lucy Ghost](mailto:l.ghost@ucl.ac.uk) |
| N/A | | Tuesday, August 1, 2023\* | |  | | TBC | | ITE Applicant Transfer (ATR) of all Unconditional Firm (UF) offer holders begins and is ongoing from this point | Access & Admissions | Undergraduate and ITE Admissions | [Lucy Ghost](mailto:l.ghost@ucl.ac.uk) |
|  | | TBC | |  | | TBC | | Publication of SQA results | Access & Admissions | Undergraduate and ITE Admissions | [Lucy Ghost](mailto:l.ghost@ucl.ac.uk) |
|  | | TBC | |  | | TBC | | GCE A level results etc. transmitted in ABL file  Admissions Office staff work over weekend to make all possible confirmation decisions and prepare near-misses for start of week. | Access & Admissions | Undergraduate and ITE Admissions | [Lucy Ghost](mailto:l.ghost@ucl.ac.uk) |
| N/A | | August 7 - September 11, 2023\* | | N/A | | Friday, August 30, 2024\* | | Chairs and Board Administrators to identify the External Examiner's name, UPI and Board code of those External Examiners who are NOT continuing for the next academic session. Please do NOT complete the Portico task and instead email these details to examiners@ucl.ac.uk. | Academic Services | Academic Policy & Quality Assurance | [examiners@ucl.ac.uk](mailto:examiners@ucl.ac.uk) |
| N/A | | Monday, August 7, 2023 | |  | | TBC | | By this date, all results processed for recent UCL graduates holding offers of admission to postgraduate programmes | Access & Admissions | Graduate Admissions | [Caroline Hayward](mailto:c.hayward@ucl.ac.uk) |
| N/A | | Wednesday, August 9, 2023\* | |  | | TBC | | Deadline for new Initial Teacher Education applications | Access & Admissions | Undergraduate and ITE Admissions | Lucy Ghost |
|  | | TBC | |  | | TBC | | Non-centralised faculties (Laws and Bartlett) to provide numbers to Director of Access and Admissions by 09:00 Director to confirm the number of available near miss spaces with Faculty Tutors, following consultation with the Vice-Provost Education and Student Affairs, Operations and Finance. Near miss applicants to be ranked ready for decisions. | Access & Admissions | Undergraduate and ITE Admissions | [Bella Malins](mailto:b.malins@ucl.ac.uk) |
| N/A | | Wednesday, August 16, 2023\* | |  | | TBC | | UG Applicant Transfer (ATR) of all Unconditional Firm (UF) offer holders begins and is ongoing from this point | Access & Admissions | Undergraduate and ITE Admissions | [Lucy Ghost](mailto:l.ghost@ucl.ac.uk) |
| N/A | | Thursday, August 17, 2023\* | |  | | TBC | | A level results published | Access & Admissions | Undergraduate and ITE Admissions | [Lucy Ghost](mailto:l.ghost@ucl.ac.uk) |
| N/A | | Thursday, August 17, 2023\* | |  | | TBC | | Confirmation calls taken by Admissions team | Access & Admissions | Undergraduate and ITE Admissions | [Lucy Ghost](mailto:l.ghost@ucl.ac.uk) |
| N/A | | August 21 - September 8, 2023 | | N/A | | August 19 - September 6, 2024\* | | LSA Central Assessment Period | Academic Services | Exams and Assessments | [examinations@ucl.ac.uk](mailto:examinations@ucl.ac.uk) |
| N/A | | August 23 - 24, 2022\* | | N/A | | Tuesday, August 29, 2023\* | | ITE document checking | Access & Admissions | Undergraduate and ITE Admissions | [Lucy Ghost](mailto:l.ghost@ucl.ac.uk) |
| N/A | | August 28 - September 15, 2023 | | N/A | | August 26 - September 13, 2024\* | | Late Summer Assessment (LSA) marking and second-marking period | Academic Services | Student Records | N/A |
| N/A | | Thursday, August 31, 2023 | |  | | TBC | | All Confirmation decisions to be made and transmitted to UCAS | Access & Admissions | Undergraduate and ITE Admissions | [Lucy Ghost](mailto:l.ghost@ucl.ac.uk) |
| N/A | | Thursday, August 31, 2023\* | |  | | TBC | | PTES benchmarking results published | Office of the Vice-Provost (Education and Student Experience) | Student Experience | [Sarah Grossman](mailto:s.grossman@ucl.ac.uk) |
| N/A | | Wednesday, September 7, 2022 | |  | | TBC | | Reportable Events Training | Registrar's Office | Compliance | [srs-compliance@ucl.ac.uk](mailto:srs-compliance@ucl.ac.uk) |
|  | | TBC | |  | | TBC | | Postgraduate end of contract date (UCL Student Accommodation) | Estates | Student Accommodation | [accommodation@ucl.ac.uk](mailto:accommodation@ucl.ac.uk) |
| N/A | | Friday, September 15, 2023 | | N/A | | Friday, September 13, 2024\* | | Late Summer Assessment (LSA) mark entry and exchange deadline  (UG and PGT taught modules) | Academic Services | Student Records | N/A |
| N/A | | By 22 September 2023 | | N/A | | By 20 September 2024\* | | Late Summer Assessment (LSA) Sub Boards (UG progressing students and finalists; some departments for PGT taught modules (optional)) | Academic Services | Student Records | N/A |
| N/A | | Friday, September 29, 2023 | | N/A | | Friday, September 27, 2024\* | | Late Summer Assessment (LSA) results deadline: confirm LSA module results and awards on Portico | Academic Services | Student Records | N/A |
|  | TBC | |  | | TBC | | Main PGT dissertation marking and second-marking period | Academic Services | Student Records | N/A |
| term 1 w6 - term 1 w7 | October 30 - November 10, 2023 | | N/A | | October 28 - November 8, 2024\* | | PGT Board of Examiners | Academic Services | Student Records | N/A |