Email subject: It's time to select your preferred modules for 2023/2024

Dear *Student first name,*

What would you like to study next year?

It's time to choose your preferred modules for the 2023/24 academic year: you have until 11:59pm on Friday 12 May to submit your choices on Portico.

Please note that places are limited on many modules, and some modules have pre-requisites and / or allocate priority places to students on certain programmes. Therefore, we encourage you to review all module information provided by your department and in the module catalogue and to discuss your selections with your Personal Tutor or another member of staff to ensure that you **make the right choice first time**.

Follow these steps to select your preferred modules by Friday 12 May:

1. **Read up about your programme**

   Look at information provided by your department to find out more about your programme of study and module options for next year. Discuss your options, aspirations and interests with your Personal Tutor or another member of staff.

2. **Visit the UCL Module Catalogue**

   Visit the UCL Module Catalogue to find out which modules are being offered for 2023/24. Check the module restrictions to ensure you are eligible.

3. **Log in to Portico to make your selections**

   Go to the **My Studies** tab from your Portico homepage and click **Module Selection** to make your selections.

   Link to Portico

   Module selection guidance and FAQs are available on our Module Selection webpages .

4. **Check for timetable clashes**

   You should review your draft 2023/24 timetable carefully for clashes when making your module selections. If you have a clash (i.e., two teaching events happening at the same time where there are no alternative event times you can attend for either module) you must select a different module.

   See steps 6-7 of the Module selection guidance on how to check for clashes.

   Your department may be able to provide additional information to help you understand your timetable. If you have a clash, you must select a different module. For more information, take a look at our Timetabling FAQs.

Your draft timetable will also show whether scheduled teaching sessions are online (noted in yellow) or in-person (noted in blue).

5.   Submit your selections by Friday 12 May

Submit your preferred modules by the deadline of 11:59pm on Friday 12 May.

You will be sent an email on 17 July 2023 when your module allocations are confirmed which you will then be able to view in MyStudies on Portico. Students who are not allocated a place on their preferred modules will have the opportunity to make re-selection requests up until 31 July 2023.

If you have any questions, please visit our Module Selection webpages or contact your home department.

Kind regards

Academic Services

We wanted to let you know that your modules for 2023/24 are now available for you to view in Portico.

To view your modules simply login to Portico using the link below and go to the 'My Studies' section. As your programme has no optional modules there is no further action needed.

Link to Portico

 UCL Module Catalogue

For further details about your modules next year, including descriptions and information about how the module will be assessed, please look at the UCL Module Catalogue.

Timetable

When you view your modules in Portico, you will see a link to the draft timetable. You will also be able to see which scheduled teaching will be online (noted in yellow) and in-person (noted in blue).

Please check your timetable to ensure there are no clashes (i.e., two teaching events happening at the same time). Clashing events will be highlighted with a red border.

Please also check your timetable again before the start of Term 1. There may be late changes to timings and this can sometimes lead to timetable clashes.

Please contact your department if you discover any clashes.

Please visit our website if you have any questions or contact your home department.

Kind regards

Academic Services