



Welcome

This is the sixth edition of the new Academic Services Newsletter, a consolidated source of information that supports all UCL staff managing the student lifecycle. If you know any colleagues who would like to receive these monthly newsletters, or have any new starters on your team, please [click here to sign-up](#). Previous editions are available via the [Archive](#).

Need to Know

Academic Manual 2019/20 published



The 2019/20 Academic Manual has now been published

Departments to start processing students' module selections from August



Supporting a better module registration experience for all students

Formal launch of UCL Module Catalogue for 2019/20



Learn more about the new features available with this updated version

Late Summer Assessments: Updates



Information on the LSA period 19 August – 06 September

SRS Calendar 2019-20: Now Live



Key dates for the 2019-20 academic session

Core Programme Information 2019/20 Updated



Core Programme Information for 2019/20 has now been updated

Earlier module selections for affiliate students



Learn more about the changes to module registration from August 2019

External Examining - Updates



Key updates to the External Examining process, including new FAQs

Introduction to Academic Integrity: new Moodle course for all students



New Moodle course coming soon for all students on Academic Integrity and Plagiarism

Key dates and deadlines

- 1 August - 15 September** - Reconfirmation task for Chairs and Board Administrators to reconfirm continuing External Examiners for the next academic session
- 19 August - 6 September** - Late Summer Assessment period
- 18 – 26 September** - Main enrolment period
- By 20 September** - Hold UG LSA Board of Examiners of Sub-Boards
- By 27 September** - Confirm LSA module results, awards and progression outcomes on Portico
- By 27 September** - Online approval of LSA Exam Board Reports by Exam Board Chairs and Faculties



Resources and Guidance

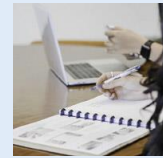
Programme and Module Amendments: Guidance for informing applicants, offer holders and students

Complying with consumer law when communicating programme amendments



Programme Summary Updates

Information about updating programme summaries



Exam Board support pages

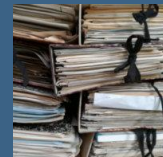
Key information and training materials for the Exam Board processes.



Reminders

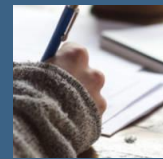
Staff Student Consultative Committee (SSCC): Submission of any outstanding 2018-19 minutes

Reminder: Submission of 2018-19 SSCC minutes



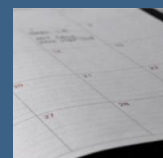
Extended access for undergraduate finalists in LSA period

Learn more about arranging the right access for your students



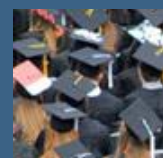
Important changes to the submission deadlines for all Programme Amendments

Learn more about Portico access levels for new functionality



Graduation 2019: Academic Procession Registration

Information for academic staff about how to register to be a part of the Platform Party for graduation 2019 ceremonies



Other Useful Information

Links to additional online resources that may be of interest

InEDITA - the Induction, Engagement and Development Initiative for Teaching Administrators

- A comprehensive programme of events and resources to support new and continuing staff at UCL.
- For further information contact the [InEDITA Team](#).



Teaching Administrators Forum

- A forum for UCL teaching administrators to share good practice, seek advice and provide mutual support.
- To join the TA Forum contact the [InEDITA Team](#).



Why am I receiving this?

You are receiving this as you are currently on our Academic Services mailing list, and key updates are being consolidated into this monthly newsletter. If you wish to be removed from the mailing list, please [click here](#).