

Welcome

This is the second edition of the new Academic Services Newsletter, a consolidated source of information that supports all UCL staff managing the student lifecycle. If you know any colleagues who would like to receive these monthly newsletters, or have any new starters on your team, please [click here to sign-up](#).

Need to Know

Main Examination Period: Updates



Important information about the upcoming exams

Countdown to Exam Boards 2019



Your checklist of Exam Board processes

UCL Module Catalogue



Launching in May for students on UCL website

Updating undergraduate programme codes in May 2019



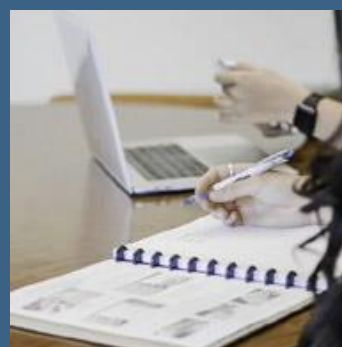
Learn more about these changes and what this will mean for you

Interim Results process on Portico for this summer



New process to confirm Postgraduate Interim Results outcomes

Annual Academic Review



Where We Are: Update on Annual Academic Review

More Mark Processing Training in Portico for 2018/2019

Student Records Team – what we do and contact information

Mark Entry

This container allows you to enter assessment marks.

Module results entry (S)

Mark Entry is now open for ALL modules for 2018/2019 materials in the Mark Processing Training link below

Module results report (A26 and A27)

Online training on importing marks by module into Portico is now available



Re-cap of Student Records and Exams teams' areas of work, responsibilities, and contact information

Key Dates & Deadlines

Graduation deadline for Integrated Masters students

Information about graduation ceremonies for Integrated Masters students wishing to step off with a Bachelors award



Events

Graduation 2019: academic procession registration is open!

How academic staff can register to be a part of the Platform Party for graduation 2019 ceremonies



25 March - 12 April 2019: Faculty Exam Board Briefings Update

Dates, times, and locations for essential briefings for Exam Board Chairs and Faculty Representatives in preparation for exam boards in April 2019



13 - 31 May 2019: Faculty Exam Board Training Sessions

Essential training sessions for Exam Board Administrators and Examination Liaison Officers in preparation for exam boards in June 2019.



Resources and Guidance

Marks Processing in Portico

New online training materials are available to help explain the regulatory changes being rolled out this year



Why am I receiving this?

You are receiving this as you have previously been on our Academic Services mailing list, and key updates will now be consolidated into this monthly newsletter. If you wish to be removed from the mailing list, please [click here](#).