

Soc-B Co-funded Studentship Competition 2023 entry

Guidance for applicants

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Overview of the application process (Proposals)

1. The Soc-B Co-funded Studentship Competition is a two stage process. At the **first stage**, one or more academics working in the biosocial science area co-operate with a non-academic partner to develop a proposal for a co-funded studentship project. This project should address a research topic which is of both theoretical and practical significance, and provide opportunities for a funded PhD student to gain first-hand experience of work outside an academic environment. The student is expected to be supported throughout the project by both academic and non-academic supervisors.
2. Colleagues will also need to attach a document detailing initial contract information to enable Research Services to liaise about the contract with the non-academic partner.
3. **The deadline for the submission of the co-funded application detailing the proposed project is 11:59pm on Sunday 15 January 2023.**
4. Each submitted proposal is then assessed by the Soc-B Board, which decides if an award should be made. Academic colleagues will be informed of the outcome of this stage **by Friday 27th January 2023.**
4. The Soc-B Board will only award a limited number of co-funded studentships, though the precise figure will be determined in part by the strength of the proposals received. Project proposals can be in any area of work relating to the CDT but must lie a minimum of 50% within the social sciences.
5. In the **second stage** of the process, successful academic colleagues recruit a suitable student for their award, in consultation with the relevant Soc-B Board member, who is responsible for assessing the academic strength of candidates.
6. Projects will be advertised through the institution of the designated lead supervisor (where the award will be held) and through the CDT website. The format of student applications (CVs or other information) and closing dates for receipt are decided according to the timelines of the department concerned. However, the selected student for each award will also need to make an application to the Soc-B CDT by **13 March 2023** for consideration by the CDT Board.
7. All decisions on co-funded studentship holders will be subject to confirmation by the CDT Board at its general studentships meeting in Spring. Where colleagues are successful in gaining a co-funded award but fail to recruit a suitable student by the 13 March 2023 deadline, the CDT Board reserves the right to withdraw the award.
8. Students for Soc-B CDT co-funded awards should be recruited in open

competition and proposals should not be written with preferred candidates in mind. Award offers may be rescinded if this condition is not adhered to.

Where home students are nominated for Soc-B co-funded awards by academic departments, approval of the nomination will be considered by the CDT Board at its spring studentships meeting.

In cases where an overseas candidate is nominated, awards may only be confirmed following the CDT Board Meeting in spring. Overseas candidates will be considered alongside the qualifications and relevant experience of all overseas candidates in the annual Soc-B main studentship competition. In such cases supervisors will be asked to provide the CDT Board with the nominee's CV, a supporting statement, and details of any reserve home candidate(s) for the award. In cases where the application for a fee waiver cannot be provided and there is no available substitute home candidate, the award offer will be withdrawn.

Guidance notes for completion of the Co-funded Studentship Application Form

Academic Partners

9. The applicant should be the academic who will be the first supervisor on the proposed project. Please provide details of all additional academic supervisor(s).
10. Please detail the Institution (UCL, Manchester or Essex) and department of the applicant.
11. If known, please indicate whether the proposed project will be full-time or part-time. Soc-B CDT studentships can be held on a full-time or a part-time basis.

Project Partners

Eligible collaborating partners

12. Please provide details of the name of the collaborating organisation and the principal contact within it. Co-funding or collaborating partners can be private sector companies, public sector bodies or voluntary/third sector organisations. Because of the requirement for partner involvement in supervision, only non-academic organisations with an operating base in the UK are eligible to support a Soc-B CDT studentship. Beyond this, there are no restrictions, and applicants are encouraged to think inventively about types of collaboration that may be productive.
13. In identifying an appropriate collaborating partner and reaching an agreement on the arrangements for the research project, applicants should consider the following points in particular:
 - The nature of the research project, why a collaborative studentship is appropriate, and what form the studentship programme should take (see next section for more detail).
 - How the work is to be conducted, how the academic and non-academic elements relate to each other, and how the academic standards of the work will be ensured.
 - The arrangements for joint supervision with the partner, and, where appropriate, between academic supervisors.
 - The arrangements for seeking ethical approval, for agreeing on intellectual property arising from the research, and recognising the student's contribution to this.
 - The means of identifying an appropriate student.

Further information about project partners

14. As part of the application process, non-academic partners are asked to provide a brief description of the main activities of their organisation. This information will be used by the CDT Board to place the proposed project in the context of work of the collaborating partner. It is particularly important to have this information about smaller organisations which do not have a high profile and whose activities may not be widely known outside the sector in which they operate.
15. Please give details of any previous experience of collaboration between the partners making this application, and between the partners and any other organisations. Details of any previous involvement in social science research by the non-academic organisation should also be provided.
16. Explain how the collaborating partner will be involved in the management and supervision of the research project. Please include a description of arrangements for the confirmation of supervision and management of the project in the event of changes in key personnel during the project. The extent of their involvement should be discussed and agreed with the collaborating partner in the first instance, and then confirmed with the chosen student when the nomination process has been completed. The non-academic partner will be expected to provide an induction programme for the student similar to that provided for new employees and, during the tenure of the award, the student will also be expected to spend time on the organisation's premises. For a full-time, three-year award, the expected minimum is three months per year, but not necessarily as a continuous period. During this time, the student must be engaged in activities which comprise an integral component of the research to be presented in the thesis.
17. The information provided here should include: brief details of any special materials and facilities which will be made available to the student by the non-academic partner; a description of the work to be undertaken at their premises; a proposed time-table showing the duration and frequency of visits; and an indication of the part of the organisation to which the studentship will be attached.
18. There should be real and measurable benefits to the non-academic partner from the outcomes of the project. Expectations of how these will benefit the organisation should be made clear.

Supervisors

19. The expertise of the academic supervisors relevant to the project must be shown. It is important that the proposed project is clearly within the research strengths and expertise of the proposed supervisory team. Please also provide an outline of how the proposed research links into the main supervisor's research community, to show how the studentship holder will be integrated into related activity that will support their development.
20. Co-funded and collaborative students can place higher demands on the time of supervisors than standard research studentships. Applicants should provide details of the current supervisory workload for each proposed supervisor and explain the arrangements that will be put in place to ensure that an appropriate level of supervision is available to the proposed collaborative studentship. Please also provide information about the number of completions for each supervisor.
21. Please explain how supervision duties will be shared between the academic supervisors.

There is a word limit of 300 words for this question.

Project proposal

22. Please give the title of the proposed project.
23. Please upload a document detailing the goals, approach, timeline and likely outcomes of the proposed research project. This outline should be clear and concise (maximum two pages), and include:
 - The rationale for the project and the research questions being asked
 - An account of the methodologies and techniques that might be employed
 - The timetable for conducting the research
 - The anticipated outcomes from the project, in terms of its contribution to knowledge and understanding, new methodologies and techniques, data etc
 - Plans for the dissemination of outcomes and, where relevant, achieving non-academic impact
24. This information will allow the CDT Board to assess the significance of the research and to see whether the proposed work is practicable within the period of a studentship (e.g., for a +3 award, three years funding plus one year for submission of the thesis). It is important to make clear the social science content of the proposal, to enable the Board to determine that the field of study falls within the remit of the CDT.
25. Note that the outcomes should have wider relevance than the needs of the non-academic partner, and therefore the envisaged intellectual as well as commercial

benefits should be emphasised. In accordance with expectations for UKRI co-funded studentships - *the collaborating organisation and academic partner should undertake to develop a research project of the same challenge as that of a doctoral programme undertaken solely in an academic institution.*

26. The project should therefore contribute to the creation, development and application of new techniques or ways of working or relate to the broader environment in a way that improves the effectiveness and efficiency of individuals and organisations. It should also contribute to the ESRC's mission to provide trained social scientists that meet the needs of users and beneficiaries, thereby contributing to the economic competitiveness of the United Kingdom, the effectiveness of public services and policy, and the quality of life.
27. Finally, it must fulfil the aim of a collaborative studentship to provide a real opportunity for a student to gain first-hand experience of work in a non-academic environment, and to contribute meaningfully to that environment as part of a genuine process of knowledge exchange. The completed research should be published as widely as possible, to both academic and non-academic audiences.

Ethical considerations

28. The ethical issues that are likely to arise in the design and conduct of the proposed research must be fully addressed. You should demonstrate that consideration has been given to: honesty to researchers and participants about the purpose of the work; the methods and possible uses of the research, and the risks involved; confidentiality of information supplied by research participants, anonymity of respondents, and independence and impartiality of researchers. You should specify the professional code of ethics governing research which will be used as the guiding framework.

There is a word limit of 250 words for this question.

Proposed Training and Support

29. Please provide an outline of the likely training arrangements that will be made available to the student. The academic and non-academic supervisors will be expected to agree the arrangements for the delivery of formal research training, regular formal progress meetings and briefing meetings with the student throughout the period of research. The CDT Board will therefore be looking for evidence of a structure that will also be responsive to the needs of the individual student.

Recruitment and Selection Process

30. Please detail the procedure for recruiting a suitable student, should the proposed project be successful. CDT Board members are expected to be formally involved in the selection process and should be consulted over the content of this section. Bear in mind that academic and residential eligibility constraints apply - for more information please contact socbcdt@ucl.ac.uk

NB please include within this section a draft of the advertisement that will be used for recruitment purposes. It is anticipated that advertisements for successful applications will be made by the local institution of the lead supervisor. However, the CDT will also arrange for joint advertisement of all supported projects to ensure maximum exposure. The text provided here will be used for that purpose.

Please include your internal closing date for applicants; the successful candidate will also need to complete the Soc-B CDT application form by 13 March 2023.

Intellectual Property Rights

31. Please provide a description of how property rights issues will be addressed. An official agreement between the academic and non-academic partner concerning the distribution of proceeds from commercially valuable research is considered an essential element of any co-funded studentship. It is expected that an agreement covering IPR will need to be completed, and a copy sent to the Soc-B CDT prior to the recruited student's commencement of studies. It is important to note that the responsibility for safeguarding the student's rights is deemed to rest with the HEI. Failure to address this issue will severely weaken an application. At the very least, consideration of IPR issues should be shown in the proposal, making it evident that the student will be protected by the IPR agreement.

Note that the student retains all student-generated IPR and the ability to publish all findings.

Please ensure a letter of support from the proposed project partners is included with your application.

Financial contributions

32. *Contribution from the non-academic partner*

For **co-funded** awards, the non-academic partners are expected to contribute at least **20% of the costs** of the studentship per annum, and this may be extended to include an enhanced stipend.

It is expected that the non-academic partner will meet the travel, subsistence and accommodation costs incurred by the student associated with visits to the non-academic organisation.

33. In kind contributions will not count towards co-funding arrangements. These contributions would be expected to include resources such as office space at the non-academic partner offices, provision of specialist training courses, access to data and resources, and supervision costs from the non-academic partner. Covering the costs of visits to the non-academic partner will also not count as a contribution to co-funding – this is a basic expectation from the partner.

Outcome of applications

34. The deadline for Co-funded Project Proposals to be submitted is **11:59pm GMT on Sunday 15 January 2023**.

The closing date will be strictly adhered to.

35. Results of the competition will be announced by Friday 27th January 2023.

Successful applicants should ensure their chosen student applies to the Soc-B CDT by 13 March 2023 at socbcdt@ucl.ac.uk. (Student applicants should write “+3 Soc-B Studentship Application” into the email subject line).

The CDT Board will consider the nominated students at the Studentship Meeting in Spring 2023.

Joint Vision For Collaborative Training

Objectives:

Research Council Collaborative Training will provide doctoral students with a first-rate challenging research training experience, within the context of a mutually beneficial research collaboration between academic and partner organisations in the private, public and civil society sectors.

Benefits to the student – Collaborative Training provides outstanding students with access to training, facilities and expertise not available in an academic setting alone. Students benefit from a diversity of approaches with an applied/translational dimension. Students have an opportunity to develop a range of valuable skills and significantly enhance their future employability; the expectation is that many will become research leaders of the future.

Benefits to the academic/partner organisations – Collaborative Training studentships encourage productive engagement between partners who benefit from motivated, high-quality doctoral student undertaking cutting-edge research relevant the organisation's priorities and objectives. Collaborative Training provides opportunities to explore novel research collaborations and strengthen current partnerships.

Defining an excellent Collaborative Training Studentship:

High-quality project – A challenging, feasible and realistically achievable doctoral project which stimulates excellent research. Through a truly collaborative approach, provides tangible benefits to all partners.

High-quality training environment – Through access to distinctive but complementary environments, partners provide a stimulating framework for research training in the proposed field. Joint supervision gives a unique and broadening perspective on the impact of collaborative research.

High-quality student experience – An enriched integrated training experience allowing the student to acquire novel skills and expertise. The student gains a wider understanding of how their research may have an impact in wider context that will enhance their future career prospects.