**LONDON’S GLOBAL UNIVERSITY**

**BBSRC ALERT22 – UCL internal application form**

**Application Form**

This form should be completed by all applicants adhering to the word limits where stated. Please send your completed application to Nadine Simons-Weidenmaier ([n.simons-weidenmaier@ucl.ac.uk](mailto:n.simons-weidenmaier@ucl.ac.uk)), with ‘BBSRC ALERT22’ in the subject line, in addition to your BBSRC-ALERT22 Je-S application. Please entitle your pdf file ‘[your surname\_BBSRC ALERT22]’.

Please tick all that apply. I am requesting:

New equipment

Replacing existing equipment

**1. Title**

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| --- |
| Application title / Name of equipment |
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**2. Lead applicant and co-applicants**

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| --- | --- | --- | --- |
| List the names and affiliations (Division/Institute & Faculty) of the lead applicant and co-applicants. | | | |
| **Name** | **Lead/Co-applicant** | **Division/Institute** | **Faculty** |
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**3. Contact name of administrator/s**

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| --- | --- | --- |
| List the name(s) of team member(s) who will be administering and monitoring the purchase and delivery of the equipment should your application be successful. | | |
| **Name & email address** | **Role/Job title** | **Division/Institute** |
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**4. Summary of the request**

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| Provide a description of the request, including the subheadings below. *(750 words maximum)*   1. **Item:**Name and specific model of the item of equipment. Include a web link to specifications of the requested equipment (if relevant/available). 2. **Description:** Briefly describe the item of equipment and its primary functions/applications. 3. **Strategic Case:** Please describe the research enabled by the requested equipment and/or the value added to existing research programmes and/or Science Technology Platform (STP)/multi-user core facilities, indicating the strategic value of the requested item(s) to research within LMS or UCL more broadly. 4. **Usage:** What are expected user numbers/usage rates for the equipment by groups within UCL, researchers at other institutions, and external research partners. |
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**5. Location**

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| Please provide details of where the equipment will be housed, including site, building and room. Indicate if there are any estates costs associated with the installation or maintenance of the equipment and if so, provide a quote from UCL Estates. |
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**6. Purpose of the equipment**

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| Please indicate which best describes the purpose of the proposed equipment relative to the equipment currently available at UCL. |
| Replacement for ageing/end-of-life equipment |
| Replacement for ageing/end-of-life equipment and providing new capabilities |
| Additional capability |
| Additional capacity |
| Additional capacity and capability |
| Bringing in technology not currently available |

**7. Additional funding applications**

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| Please indicate if you currently have an application for this equipment under consideration by an external research funder e.g. MRC-Equip-1 or 2 or UCL’s Capital Equipment Call (CEF). |
| MRC-Equip-1 (full application) |
| MRC-Equip-2 (EoI) |
| MRC-Equip21 (full application) |
| CEF |
| Other |

**8. Previous applications**

|  |  |
| --- | --- |
| Please indicate if you, or members of your wider group, previously applied for this equipment unsuccessfully through earlier Capital Equipment Fund (CEF) calls or other external funding calls. If so, please provide details i.e. CEF2, CEF4, BBSRC ALERT21 etc. | |
| **Funding call** | **Details of call you specifically applied to** |
| CEF: |  |
| MRC-Equip-1 (EoI): |  |
| Wellcome Multi-User Equipment: |  |
| BBSRC ALERT: |  |
| Other: |  |

**9. Management of the equipment/facility**

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| Please indicate:   1. How the equipment will be managed and made available to users. 2. What are the access charges will be to users and on what basis will these be calculated? 3. What the 3-year operational plan is (i.e. technical support, maintenance, and sustainability plans) for the equipment? 4. If you have a track record of managing shared equipment and providing/managing access and services, please provide brief details.   *(350 words maximum).* |
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**10. Relevant UCL Facilities other multi-user Core Facilities**

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| 1. Please identify the multi-user Facility in which the equipment will be located and/or with which it could be associated. 2. Does the same or similar equipment exist elsewhere at UCL? It may be helpful if you refer to the UCL Kit Catalogue for information [www.research-equipment.ucl.ac.uk](http://www.research-equipment.ucl.ac.uk). If yes, please describe the existing equipment, explain why it is not suitable or why it cannot be used, and in which facility it is located? 3. If your application is not aligned with one of the UCL STPs, but will be situated in a multi-user core facility, please indicate this and describe how you will work with the facility and Academic and Technical Lead going forward.   *(250 words maximum)* |
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**11. Budget**

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| Please **indicate what costs are requested from BBSRC.**  *Please refer to BBSRC guidance on eligibility of costs.* |
| **Costs requested from BBSRC (inc./exc. VAT as appropriate) in GBP?** |
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**12. Division/Institute contributions or other**

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| --- | --- |
| Please state if there are any Division/Institute or other contributions to the cost of the equipment: | |
| Division/Institute/Other |  |
| Amount |  |
| Comments | |

**13. Sustainability**

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| Please provide examples of how the requested equipment will contribute to improving environmental sustainability e.g., decarbonising and contributing to net zero targets, and reducing waste.  Is your lab/facility participating in LEAF?  *(150 words maximum)* | |
| Participating in LEAF | yes  no |
| Comments: | |