



## UCL Excellence Fellowship Programme 2023

### Application Guidance

UCL's Excellence Fellowship Programme seeks to recruit the highest calibre early career researchers from across the globe, supporting them to establish their independent career and become outstanding research leaders of the future.

Fellowship posts may be held in the UCL Faculties of Brain Sciences, Life Sciences, Medical Sciences or Population Health Sciences. Applications are welcome from clinical and non-clinical researchers across the full range of disciplines in life and medical sciences, including clinical, applied and population health science.

These prestigious fellowships are intended to support **clinical or non-clinical** researchers to develop an outstanding and innovative research programme and to establish their independent research careers. Candidates must be able to demonstrate an exceptional track record in their research field to date, and will have begun to build a reputation for the quality of their research, but will not yet have established an independent career or led a research group.

#### ROLE DETAILS

**Term:** Three years funding in the first instance.

**Grade and salary:** Posts will be offered at UCL [Grade 8](#) (£50,085-58,895) per annum inclusive of London allowance and depending on experience. Clinical applicants will be appointed on the appropriate [equivalent clinical scale \(CL8\)](#). Please note that consultant salaries will not be covered by the programme at any point during the fellowship and clinicians will be expected to complete the fellowship prior to taking up a consultant level post.

**Closing Date:** 11<sup>th</sup> October 2023

**Shortlisting:** 20<sup>th</sup> November 2023

**Interviews:** 7<sup>th</sup> December 2023 - Please keep this date free as alternative dates will not be considered.

**Contact for enquiries:** [ucl-fellowships@ucl.ac.uk](mailto:ucl-fellowships@ucl.ac.uk)

#### TERMS AND CONDITIONS

Full terms and conditions of employment for research staff can be found at:

[http://www.ucl.ac.uk/hr/salary\\_scales/Support\\_Research\\_tcs.php](http://www.ucl.ac.uk/hr/salary_scales/Support_Research_tcs.php). In addition, the following apply to Excellence Fellowship posts:

- 1. UCL Sponsor:** Applicants must identify an academic sponsor in the Faculty of Brain Sciences, Life Sciences, Medical Sciences or Population Health Sciences to sponsor their application. A sponsor should be a Group Leader, Head of Research Department, or Division/Institute Director. Candidates must contact and discuss their application with the potential sponsor at an early stage of the application process. Sponsors must provide a letter of support as part of the candidate's application to assure the selection panel that the Fellow will be welcomed into the host department as an independent researcher and to detail the space, support, and facilities that will be provided to the applicant to establish and pursue their independent research agenda. The letter must be co-signed

by the relevant Division/Institute Director as proof that they all have reviewed and approved the commitments.

Candidates may use [UCL's Research Portal](#) and [Faculty webpages](#) to find the contact details of academics and Research Departments/Division/Institutes in their research area.

2. **Start date:** To be agreed between the successful candidate and the host Division/Institute; normally expected to be within 6 months of the interview (interview date **7<sup>th</sup> December**), but this is negotiable.
3. **Duration of appointment:** Fellowships are for three years. Part time positions and flexible working will be considered. Appointees are expected to apply for their own externally-funded fellowship or personal award during the first two years of this post.
4. **Funding:** In addition to three years' salary, fellows will receive up to £50,000 for research expenses. Please note that consultant salaries will not be covered by this programme.
5. **Studentships:** Fellows will be eligible to co-supervise a PhD student with their UCL sponsor and to co-apply with their sponsor to relevant PhD studentship programmes within UCL. No specific funding will be available for studentships through the Excellence Fellowship, though Fellows may use their research expenses allowance as best supports their research.

## APPLICATION PROCEDURE

All applications must be made online at <https://www.ucl.ac.uk/work-at-ucl/search-ucl-jobs>

1. Search for the vacancy (using "B07-00104" as the search term) and click on the job title.
2. Download "Application Form" (a Word document) from near the bottom of the page. The application form requests details on your referees. Please note that you must list your sponsor as one of your referees.
3. Use the information in these guidelines and FAQ document to approach and secure a UCL Sponsor in the Faculty of Brain Sciences, Life Sciences, Medical Sciences or Population Health Sciences.
4. Complete the basic information required in the online application.
  - You do not need to complete the parts of the online form that duplicate the information in your attachments.
5. Complete the downloaded application form (point 2 above; Word document).
6. **Obtain or complete all of the required documents. These are:**
  - a. A covering letter from the candidate explaining why you are applying for this fellowship and outlining career goals, plans for future funding applications and justification for applying to UCL (maximum one A4 side).
  - b. CV of the candidate (maximum three A4 sides) plus full publication list.
  - c. A research proposal outlining the planned research, with emphasis on vision and ambition (maximum two A4 sides, no less than Arial pt 11 font, references can be on a separate page). Should it be relevant to your research programme, please include an additional brief section (150 words maximum) on any likely health, technology or other possible [impacts](#) from your research.
  - d. A letter of support from the UCL Sponsor(s) (maximum one A4 side). The letter must confirm and detail the space and resources that will be provided. Your support letter must be co-signed by the relevant Divisional/Institute Director as proof that they have reviewed and approved the provision of space and resources.
7. Upload documents on the online recruitment system:
  - a. Upload your CV in the "upload CV" section.
  - b. Create a single pdf document containing the completed application form and all remaining enclosures (covering letter, research proposal and letter of support), and upload this in the "other attachment" section.

8. Check your application and submit it.

Enquiries should be directed to [ucl-fellowships@ucl.ac.uk](mailto:ucl-fellowships@ucl.ac.uk). Candidates are encouraged to read the FAQ document before contacting this address.

Please note, due to the volume of applications we are unable to provide individual feedback to applicants who are not shortlisted for interview.