

# Building Fire Risk Assessment

Guide to finding building fire risk  
assessments using riskNET

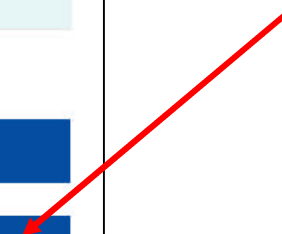
# STEP 1

## Safety Services

Safety Services is a professional support service, which provides competent safety advice and practical tools to enable UCL to meet its core objectives in research, teaching and engagement. The Safety Services team have a breadth of knowledge that enables them to advise and collaborate on all aspects of health and safety management at departmental and institutional level. Our aim is to facilitate an effective, proportionate and sensible approach to risk management by providing a service, which offers realistic and practical solutions.

<a href="#">Report an Incident</a>	<a href="#">Safety Alerts</a>
<a href="#">A-Z of Safety Guidance</a>	<a href="#">RiskNET Tools</a>
<a href="#">Roles and Responsibilities</a>	<a href="#">Learning and Development</a>

Select 'RiskNET Tools'



## STEP 2

Home / Single Sign-on

### Single Sign-on

**UCL members:** in order to access this resource, please enter your UCL computer account details in the boxes below and click "Login".

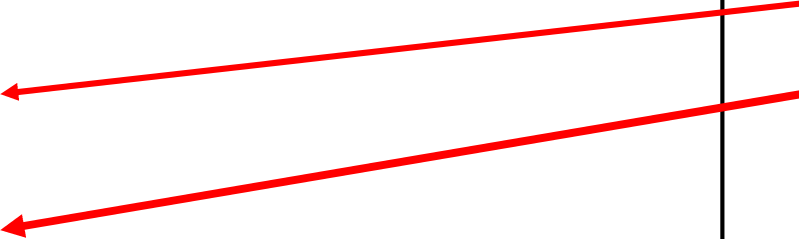
UCL username: \*

UCL password: \*

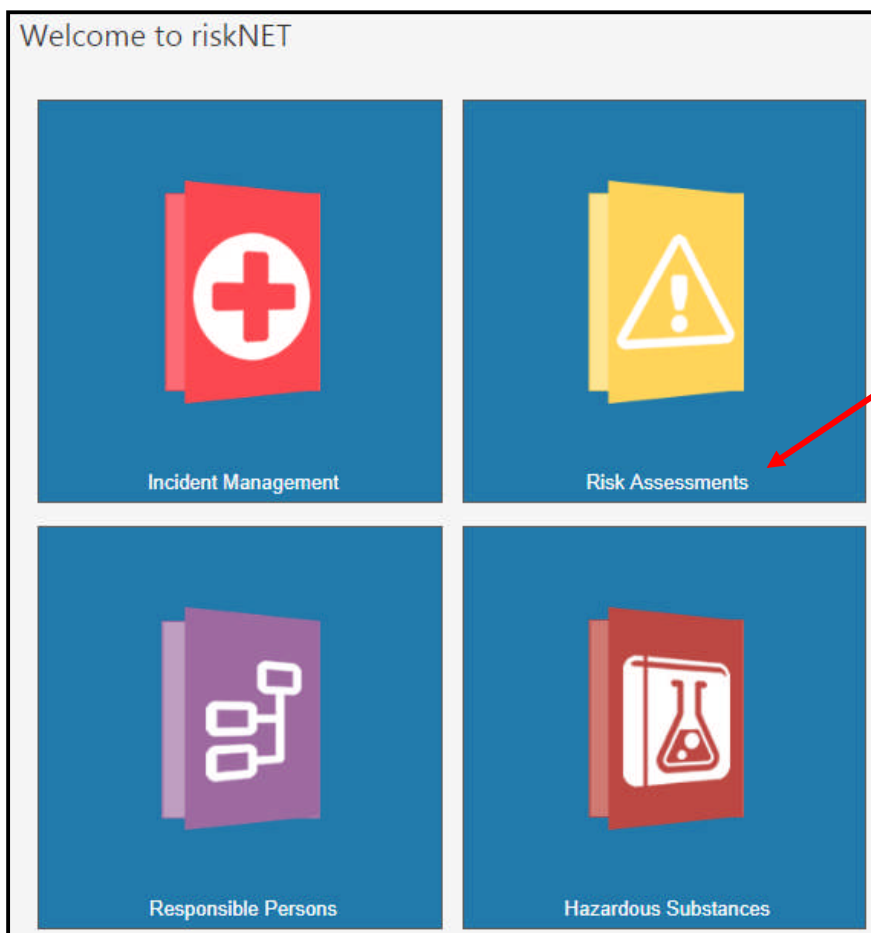
Login

- You will only need to enter these details once per Web browser session.
- **Remember:** to properly log out of any resource, you should always end your web browser session.

Enter username and  
UCL password







## STEP 3



Select 'Risk Assessments'

# STEP 4

Please select one of the following options:

 <b>My Assessments</b> (edit or view my own assessments)	 <b>Search Assessments</b> (look for risk assessments across the organisation)
 <b>Create New Assessment</b> (use a blank form to create an assessment)	 <b>Copy An Assessment</b> (use an existing assessment on which to base yours)

Select 'Search Assessments'

# STEP 5

**Search**
Reset search ▾

Record Reference:  (Enter the number of the assessment without any prefix or leading zeros)

Valid From:  📅

Valid To:  📅

Due to Expire:  ▾

Division, School, Faculty, Institute:  ▾

Department:  ▾

Group/Unit:  ▾

Building:  ▾

Area:  ▾

Sub Area:  ▾

Programme:

Assessment Title (up to 2 keywords):

Assessor (last name):

Approver (last name):

Risk Level:  ▾

Record Status:  ▾

Specialist Assessment Type:  ▾

Is Confidential?:  ▾

Keyword Person Search:

Keyword Content Search:

Select the building from the 'drop down'

Select Fire (PAS79) Risk Assessment from the Specialist Assessment Type 'drop down'

Click 'Search'

# STEP 6

Click the assessment reference e.g. RA004752/2

Navigation: - [Home](#) - [Risk Assessment Options](#) - [Search](#) - Results

Risk Assessment Search Results

Page 1 of 1 ( 2 items)

Reference		Title	Division, School, Faculty, Institute	Status	Valid From	Valid To	
<a href="#">RA004752/2</a>	<a href="#">(Preview)</a>	Bldg No 400 - Bidborough House	Estates Division, Sustainability, Safety Services	Authorised	21/11/2017	22/11/2018	<a href="#">History</a>
<a href="#">RA004752/1</a>	<a href="#">(Preview)</a>	Bldg No 400 - Bidborough House	Estates Division, Sustainability, Safety Services	Archived	07/09/2015	07/09/2016	<a href="#">History</a>