

## Genetic Modification Safety Committee

### Terms of Reference

Subject to any particular or general direction that may from time to time be given by the Health and Safety Committee (HSC), the Genetic Modification Safety Committee (GMSC) is charged by Council:

1. To act as the GMSC as required by Regulation 16 of the Genetically Modified Organisms (Contained Use) Regulations.
2. To advise Council, through the HSC, on all matters relating to genetic modification work in UCL.
3. To implement, on behalf of Council, UCL policy with respect to genetic modification work in UCL.
4. To monitor, on behalf of Council, the use of genetic modification in UCL.
5. To advise Council, through the HSC and to monitor, on behalf of Council, work involving wild-type hazard group 3 organisms in UCL.
6. To report to the HSC any matters deemed significant by the committee

The UCL GMSC also provides advice on GM risk assessments prepared by the following groups or organisations, in accordance with memoranda of understanding:

- The UCLH / UCL Joint Research Office (JRO).
- The Anthony Nolan Research Institute.
- The Royal Free London NHS Foundation Trust.

### Membership

Chair:

Prof. John Ward

University Biological Safety Adviser (UCL Safety Services):

Mr. Andy Minnis

Representatives from the Faculty of Brain Sciences

- Institute of Ophthalmology:
- Institute of Prion Diseases:
- Queen Square Institute of Neurology:

Dr. Amanda Carr\*

Dr. Emmanuel Asante\*\*

Dr. Lee Stanyer\*

Representative from the Faculty of Engineering Sciences

- Biochemical Engineering:

Dr. Kenth Gustafsson\*

Representatives from the Faculty of Life Sciences

- Division of Biosciences:
- MRC Laboratory for Molecular Cell Biology:
- School of Pharmacy:

Dr. Bill Andrews

Dr. Valentina Senatore\*

Dr. Andy Wilderspin\*

Representative from the Faculty of Mathematical & Physical Sciences

- London Centre for Nanotechnology:

Dr. Matt Lougher\*

Representatives from the Faculty of Medical Sciences

- Cancer Institute:
- Division of Infection & Immunity:
- Division of Infection & Immunity (Royal Free campus):
- Division of Medicine (Royal Free campus):

Mrs. Sonia Buckingham\*

Dr. Yasu Takeuchi

Dr. Virve Enne

Mr. David Brown\*

Representative from the Faculty of Population Health Sciences	
• GOS Institute of Child Health:	Dr. Julie Dumonceaux*
Members who are a Containment Level 3 manager:	Dr. Julio Ortiz Canseco Mr. Damian Johnson
Representative from the Anthony Nolan Research Institute:	Dr. Diana Hernandez
Representative from the JRO:	Ms. Mona Hassan
Representative from the Royal Free London NHS Trust:	Mr. Kofi Owusu
Representative from the Trade Union, UCU:	Dr. Alun Coker
Member being a postgraduate student involved in GM work:	<i>Vacancy</i>
Secretary (UCL Safety Services):	Mr. Jon Blackman

*\*Also a GM Safety Officer.*

*\*\*Also Deputy Chair of the Committee.*

## **Accountability**

The GM Safety Committee is accountable to the UCL Health and Safety Committee.

## **Review**

These terms of reference shall be reviewed at least annually.

## **Meetings**

- The committee will meet quarterly (4 times a year), with meetings chaired by a senior academic.
- The meeting shall be quorate when 5 members are present, which must include the chair or deputy chair.
- A standard agenda will be followed at each meeting, incorporating the follow items as a minimum:
  - Ratification of GM risk assessments approved since the previous meeting.
  - Review of project risk assessments.
  - Review of any relevant accidents, incidents or near misses.
  - Agree any matters to escalate to the UCL Health and Safety Committee, including approval of a quarterly report to that committee.
- An agenda and papers will be circulated at least 5 working days before each meeting and draft minutes will be circulated no later than 5 days after each meeting.

Terms of reference approved by the committee: 15<sup>th</sup> December 2020.