# **Helping to promote Reading Recovery**

Thank you for allowing your child to join in the Reading Recovery Read Aloud.

**Who we are?**

The Reading Recovery Europe team is based in the International Literacy Centre, UCL Institute of Education. We are promoting the Reading Recovery Read Aloud 2021 to celebrate your child’s wonderful achievements in reading and writing, and to raise awareness of Reading Recovery.

**What will we collect and what do we want to do with the information?**

We may want to use your child’s photograph, a recorded online video clip of them reading or a quote from the child but before we do we need your permission. We would like to use your child’s photograph, video clip or a quote in some of these ways:

* official UCL Institute of Education/ Reading Recovery Europe publication/ productions (print or digital materials e.g. Facebook, Twitter etc.);
* partner and funder publication/ productions (print or digital) who are raising public interest in supporting Reading Recovery;
* an UCL Institute of Education/ Reading Recovery Europe advertisement appearing as part of an external print or digital publication;
* local or national newspapers, on TV or radio as well as education trade publications (including all mentioned digital presences).

We will only ever use your child’s first name, never their surname.

**Will you ask my child about this?**

With your permission, your child’s teacher will ask your child whether we can use your child’s photograph, video clip, a photograph of their writing or drawing or a quote from the child so that we can share their progress with others. If either you or your child are not happy with this, we will not use the story of your child’s progress or any examples of their work.

**What happens now?**

We will start using your child’s photograph, video clip or a quote during March 2021. The materials produced may be used for the next five years to promote Reading Recovery.

If you are willing to help us, please fill in the consent form below. This sets out how we will use your child’s photograph, video clip or a quote, and explains your rights to withdraw consent should you change your mind.

Thank you for your help,

Reading Recovery Europe, UCL Institute of Education

Protecting you and your child’s privacy is important to us. We follow UCL guidelines to ensure that we do this well. This link leads to the UCL privacy notice <https://www.ucl.ac.uk/legal-services/privacy>

This link leads to guidelines for collecting information about children and their progress: <https://www.ucl.ac.uk/legal-services/sites/legal-services/files/research_with_children_guidance_v1.1.pdf>

Please contact the Reading Recovery Europe if you have any questions.

Tel: 020 7612 6585 or email  ioe.ilc@ucl.ac.uk

**Promoting Reading Recovery: Parent Consent Form**

**PLEASE TICK ALL THAT APPLY:**

I have read and understood the information about promoting Reading Recovery.

I can withdraw my permission at any time, although I understand that any material that has already been published cannot be recalled if I choose to withdraw my consent.

I confirm that my child is also happy for any photos, videos or quotes to be used

I understand that I can contact Reading Recovery Europe at any time to discuss any concerns.

I understand that the story of my child’s progress may be shared internationally.

I agree that the story of my child’s progress may be shared with teachers, universities

and the press.

I agree that the story of my child’s progress may be shared on social media including facebook and twitter.

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| **I give the UCL Institute of Education/ Reading Recovery Europe permission to use:**Please tick (**✓**) below where you give your permission, and have agreed with your child, for us to use:  |
| Photos of my child (approved by me and my child before use) |  |
| My child’s work (picture or writing) (approved by me and my child before use) |  |
| A quote from my child (approved by me and my child before use) |  |
| A quote, testimonial or case study from me as the parent/ carer about my child’s progress (approved by me before use) |  |
| Permission for information to be used publicly (i.e. my first name and the first name of my child and age if required). Please note your child’s first name, surname, age and school will **never** be used together.  |  |
| Permission for information to be used but only when anonymised or with a pseudonym. |  |

I understand that the UCL Institute of Education/ Reading Recovery Europe owns all images and video footage from their photo shoots or film productions.

I understand that UCL Institute of Education/ Reading Recovery Europe will not use the story

of my child’s progress and any photos/video footage after a period of five years unless further

permission is agreed.

I understand that my real name, my child’s real name or the name of the school will not be used

without my permission.

I understand that details may be changed to protect the privacy and identity of my child and my

family.

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First name of child: …………………………………………… Signature: …………………………………………

Printed name: …………………………………………………………Date: ………………………………………..

Name of School: ………………………………………………………………………………………………………

 Contact: ioe.ilc@ioe.ac.uk