**KEY POINTS**

Use bullet points to summarise your main research findings and conclusions, including any policy recommendations.

Contact details:

**Introduction**

*[Include a short statement of the problem or question your research was trying to address so your audience knows why it matters. Link this to a policy need or gap]*

**Key research findings and conclusions**

*[What did your research show and what might the implications of your findings be for policy?]*

**Further analysis**

*[You may wish to discuss your research findings and underpinning evidence in more detail, including any limitations of your research. Use sub-headings to break up the text as necessary.]*

**Brief summary of research**

*[You may wish to very briefly describe how you carried out your research. Include any collaborators, particularly from other organisations.]*

**Endnotes and further information**



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