



THE DENYS HOLLAND SCHOLARSHIP GUIDANCE NOTES

1. Your scholarship application can only be considered if you have applied for admission through UCAS and have a **valid UCAS number**.
2. Please complete all relevant fields and write "N/A" if not applicable.
3. If you have been offered a scholarship from external funding body or any other financial assistance for your study at UCL, please also scan the letter notifying you of your award. If you have not yet received documentation but have applied, please give details in your supporting statement and we may request proof at a later stage. You can also provide evidence of any relevant current or past Prizes, Awards or Scholarships that might support your application.
4. Please do not scan any documents not required or requested e.g. CV.
5. All sums of money referred to must be in GBP (British Pound Sterling £).
6. Before emailing your application, please re-read it carefully for accuracy and make sure you keep a copy of your application for your files.
7. Please note the application deadline on our website. You must have sent your application and supporting documentation (if applicable) to us by this date and time in order for it to be valid.
8. We do not accept incomplete or late applications.
9. You should have firmly accepted your offer, or have an offer pending to study at UCL. You cannot be considered for a scholarship if UCL is your insurance university choice. You are unlikely to be considered for a scholarship if you already have an undergraduate degree.
10. The decision of UCL and the Denys Holland Scholarship Committee is final and we cannot, regrettably, participate in any individual correspondence with applicants before or after that decision.
11. Save your application file as either a PDF or Word Document named "(Last Name, First Name) Denys Holland Application". Save your attachment file (if you have one) as either a PDF or Word Document named "(Last Name, First Name) Denys Holland Attachment" not exceeding 5MB.

Please email your application and attachment (if applicable) to: studentfunding@ucl.ac.uk
The email subject should be "Denys Holland Application (Last Name, First Name)"
12. If you cannot email your application and attachments then please contact us and we will confirm our address.
13. Unfortunately, we are not able to acknowledge receipt of application forms.
14. **Only successful applicants and reserve candidates will be notified. This is due to large amount of the applications we receive each year. Please check the Denys Holland webpage as we will update it to state when the successful and reserve candidates have been notified.**