

## Institute of Finance and Technology

### Department of Civil, Environmental and Geomatic Engineering

## Post Graduate Teaching Assistant Vacancies

Academic year 2024 – 2025

### About us

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The Institute of Finance & Technology (IFT) was established in 2019 as an interdisciplinary academic innovation centre. We are committed to teaching and researching innovative and disruptive approaches to finance.

### Purpose of the role

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As a PGTA you will support teaching and learning in our modules, working with the academic modules leads through the delivery of small group teaching for students taking modules at the Institute of Finance and Technology (IFT) at [UCL East campus- Marshgate](#).

Your main duties of the post are tutorial class teaching, regular meetings with the course lecturer, provision of feedback to students, provision of weekly office hours, attendance reporting, coursework assessment and examination marking. Please review the Job description of each module, for their specific requirements.

This role is offered on a minimum guaranteed hours contract for the 2024-2025 academic year.

PGTAs are employed at Grade 6 on the UCL [non-clinical salary scale](#), pro-rata, in line with the UCL [PGTA Code of Practice](#).

### Eligibility and Requirements

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***Please note this is primarily intended as an internal opportunity - only if there is no suitable PhD student at UCL identified would external applications from students at other universities be accepted and considered.***

In order to be eligible, you need to:

1. Be a registered Post Graduate Researcher (PGR) student at UCL or another UK university, or have recently completed a PGR degree;
2. Have the right to work in the United Kingdom;
3. Have the approval of your primary PhD supervisor.

All PGTAs must enroll and complete UCL's dedicated PGTA training programme, '[Arena One](#)', which is delivered by the [UCL Arena Centre](#) in September. Further in-house induction and informal training will be provided.

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## Application Process

To apply for a PGTA role, please complete the [online application form](#).

Applications are now open and close **Sunday 14<sup>th</sup> July 2024 at 11.59pm**.

For queries about the application process, please contact the UCL CEGE HR team at [cege-hr@ucl.ac.uk](mailto:cege-hr@ucl.ac.uk).

## Modules Available

For the 2024-25 Academic Year, you can find all the modules of the Institute of Finance and Technology on the [Module catalogue](#)

## Benefits

For more information about your experience as a PGTA, please visit : [Getting started as a PGTA at UCL](#)

## Commitment to EDI

As London's Global University, we know diversity fosters creativity and innovation, and we want our community to represent the diversity of the world's talent. We are committed to equality of opportunity, to being fair and inclusive and to being a place we all belong.

We therefore particularly encourage applications from candidates who are likely to be underrepresented in UCL's workforce. These include people from Black, Asian and ethnic minority backgrounds; disabled people; LGBTQI+ people; and for our Grade 9 and 10 roles, women. You can read more about our commitment to Equality Diversity and Inclusion here: <https://www.ucl.ac.uk/equality-diversity-inclusion/>