UCL Medical School

Application for Student Support Card enabling Special Arrangements during Clinical Placements and at Clinical Examinations

Students with medical or personal circumstances that they feel may affect their performance during clinical placements and/or at clinical assessments (e.g. hearing difficulties etc) may apply for a Student Support Card. Students are asked to complete the form below and to arrange a Student Support Appointment to discuss their needs with the Divisional Tutor or a Student Support Tutor. Students may then be issued with a card to present as they feel appropriate during clinical attachments and at individual OSCE.OCAPE stations to advise their teachers/examiners of their special needs.

Student Support appointments may be requested by emailing: medsch.student-support@ucl.ac.uk Please take this form and appropriate supporting documentation with you to your appointment.

**Name of Student: Date:**

**Year of Course:**

**Circumstances** *(to be completed by the student)*

Please provide details and attach a doctor’s certificate or other appropriate documentary evidence.

**Meeting with Divisional Tutor/Student Support Tutor**

Name of DT/SST:

I agree / do not agree (delete as applicable) that the circumstances outlined above warrant the issuing of a Student Support Card

This certificate is valid for clinical attachments until:

This certificate is valid for clinical examinations until:

The certificate shall contain the following wording:

Signature of DT/WT: Date:

Signature of Student: Date:

**For Office Use ONLY**

Completed forms should be forwarded to the Welfare Administrator and to the Assessments Administrators who will arrange for approval by the Faculty Tutor and the production of cards.

Approved by Divisional Tutor: Date:

Date Card Issued to Student: Date Details Entered on Portico: