Where’s that book

This video demonstrates how to find books in UCL libraries.

00:10 First go to Explore, the library search tool. Reach Explore at www.ucl.ac.uk/library/explore.

00:15 Type some keywords into the search box. The author’s last name and one or two words from the title works well.

00:27 Select Library catalogue from the drop down options to the right of the search box. Then click search.

00:34 Your search results will be displayed in the centre of the screen. Click the link ‘available’, just beneath the summary information of each item, to find the location of the book.

00:39 Information about the location of the book includes the Library where the item is held and the shelfmark. You need to make a note of this information to find the book on the shelves.

00:48 In the loan period column you can also see how long you may borrow the book for, although you will need to sign in to Explore with your UCL userID to find out. The sign-in link is just above the information about the book location.

00:50 Don’t forget to ask for help if you need it.

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