CONSENT FORM FOR RECORDING LECTURES/ INTERVIEWS

For use with external lecturers/ contributors

This form should be signed by the person who has agreed to be recorded/filmed while delivering or contributing to a lecture given within UCL or as a contributor to an interview organised by UCL and conducted at any location. The purpose of this form is to obtain consent for the visual and/or audio recordings to be made and to be reused by UCL in a range of media, including UCL intranets, virtual learning environments and publicly available web sites. UCL in turn offers a commitment to use the recordings appropriately and sensitively.

Venue/Course module……………………………………

Title of Lecture…………

Date\*………………………………………

Creator of recording…………………… (on behalf of UCL)

\* Please provide date range if a whole lecture series is to be recorded

(LECTURER)

I, the undersigned, agree to my lecture being recorded in video/ audio format by UCL.

I confirm that where material is included in the recording which is the copyright of a third party or protected by any other intellectual property right, I have obtained permission to include those materials in my lecture for educational purposes.

I understand that any copyright or other intellectual property which arises in the recording belongs to UCL and that the recording may be used by UCL for its business purposes. This may include (without limitation) conversion to other digital formats and storing and publication on UCL's on-line media delivery systems such as Lecturecast or the UCL virtual learning environment. It may also include making the recording available to the public via websites.

In consideration of the sum of £1, the receipt and sufficiency of which is acknowledged I, the undersigned, do hereby agree to grant to UCL a free, unconditional, irrevocable, perpetual, non-exclusive worldwide licence for (as appropriate):

1. All performer’s rights in the audio/ visual recordings of the lectures specified above and/or interview contributions recorded by UCL.
2. The copyright in all material created by me which is incorporated in the specified lecture/ interview contribution.

I understand that should the recordings be made available publicly by UCL they will be issued under a suitable Creative Commons licence and that my rights will be appropriately attributed.

I, the undersigned, consent to the use of my personal data being processed for the purposes of this recording and subsequent publishing. My personal data will be processed in accordance with the provisions of the Data Protection Act 1998. I understand that copyright in the recordings will be retained by UCL.

FULL NAME

NAME OF ORGANISATION

CONTACT TELEPHONE

EMAIL ADDRESS

SIGNED DATED

Adapted from Model consent form provided by JISClegal