**UCL Great Ormond Street Institute of Child Health Library**

**Collection Development Policy**

**Updated April 2017**

**1. Purpose and description of the collection**

**1.1 Purpose**

To support the teaching and research needs of the UCL Great Ormond Street lnstitute of Child Health (GOS-ICH), the clinical practice, education, training and research needs of the Great Ormond Street Hospital for Children NHS Trust (GOSH) and the teaching and research needs of the Institute for Global Health (IGH). GOS-ICH and IGH are based within the UCL School of Life and Medical Sciences (SLMS).

**1.2 Readership and access**

Use of the collection is primarily by staff and students of the GOS-lCH, IGH and GOSH. The collection is open to all staff and students of UCL, as well as staff of the associated NHS Trusts, with whom UCL has a Service Level Agreement. Non UCL visitors may be eligible to use the Library, although a charge may be made.

All members of the Library may access the print collection. UCL staff and students have access to the electronic resources to which UCL Library Services subscribes. NHS staff have access to the electronic resources made available via NHS Athens. NHS members and any registered visitors to the library may use the walk-in access terminals to access a selection of electronic resources.

**1.3 Description and holdings**

The Paediatric, Nursing and Allied Health Collection covers the medical speciality of paediatrics with an emphasis on clinical paediatrics and the diseases of children and, more particularly, those areas taught, researched and practised in GOS-ICH and GOSH. Since 1996 the collection has expanded to cover materials relevant for nursing and allied health professions. The Global Health and Development Collection covers global health in low and middle income countries and related subject areas being taught and researched in IGH. There is a focus on the social, political and economic aspects of health.

*Books*

There are approximately 5,500 volumes in the main "clinical" collection located in the Reading Room, approximately 6,000 items in the Global Health and Development Collection, and a further estimated 2,000 items in the historical book cabinets, comprising older paediatric textbooks largely by authors who worked for the GOS-ICH and/or GOSH.

*Journals*

Most journal subscriptions have been moved to electronic access, in line with the Library Services Strategic Plan. 23 current print serial titles are retained in the Library.

*Book collections*

The Library holds the main paediatrics collection within UCL. There is some overlap of material on paediatric neurology with the Queen Square Library, on paediatric audiology with the Ear Institute and Action on Hearing Loss, and on paediatric ophthalmology with the Joint Library of Ophthalmology, Moorfields Eye Hospital & UCL Institute of Ophthalmology. There are complementary collections of interest to members of GOS-lCH and/or GOSH at the Language and Speech Science Library and other UCL biomedical site libraries. The library also holds the main UCL collection on global health. There are complementary collections in the UCL Science Library (geography / anthropology) and in the UCL Main Library (international relations / human rights / public policy/economics).

*Electronic resources*

The Library shares access to the wide range of electronic journals and books across UCL.

Bibliographic databases include Medline, Embase, PsycINFO, AMED, HMIC, BIOSIS, Scopus and the Web of Science.

**1.4 Relationships with other collections outside UCL**

NHS staff have access to a number of electronic books, journals and online databases through the NHS Athens service.

The Library holds the main paediatrics collection within the University of London and beyond.

Staff and students have access to the Wellcome Library for the History and Understanding of Medicine, the British Library at St Pancras, and other University of London research libraries in the Bloomsbury area. The Library retains an institutional membership of the BMA.

The Royal College of Paediatrics and Child Health does not have its own library, and staff there often use the facilities here. The Library maintains informal links with other paediatric libraries in the UK.

**2. Acquisition**

**2.1 Responsibility for selection**

The Deputy Librarian is responsible for selecting and purchasing library materials. Reading lists and recommendations are always welcome and form the core of these collections, which are further developed as appropriate to the readership.

**2.2 Subjects collected**

The main areas are paediatrics, paediatric nursing, allied health professions, global health and development. Basic medical science texts are also stocked where required to support teaching and learning on site. The Librarian is keen to expand the historical material, although funds to do so are limited.

**2.3 Priorities**

*Books*

Ideally, all materials necessary to maintain and enhance a major UK collection of paediatrics, but funds remain limited to do so. Teaching and research support material for the Institute for Global Health.

The next priority is to purchase materials necessary to support teaching at Great Ormond Street Hospital for Children NHS Trust and the Great Ormond Street lnstitute of Child Health.

*Journals*

Requests for new journals are referred centrally.

**2.4 Level**

The majority of the book stock is at taught postgraduate, clinical practitioner and research level.

**2.5 Language**

Material is normally collected in English.

**2.6 Format and medium**

Material is collected in print, CD-ROM and electronic form.

**2.7 Collaborative collecting agreements**

No agreements are in place.

**2.8 Multiple copies**

Multiple copies of textbooks are usually only purchased for the IGH collection upon recommendation by academic staff in the department. The multiple copies fund may be used to purchase additional copies of textbooks required by GOS-ICH departments.

**2.9 Donations**

Donations are usually only accepted if relevant to current or anticipated programmes of study or research or clinical practice or generally in line with the existing subject profile of the collection. Donations offered outside these parameters are usually recommended for donation elsewhere (e.g. The Book Rescuers).

**2.10 Exchange and deposit arrangements**

There are no arrangements in place.

**2.11 Material not collected**

There is limited material on health service management and information for patients or the general public. Patient information is covered by the Trust, as is material specifically written for children. Donations of children’s books are sent to the Hospital School. Archival material is covered by the Hospital Museum & Archive service.

There is limited material on clinical medicine and disease in low and middle income countries. Students can gain reference access to the London School of Hygiene and Tropical Medicine Library.

**3. Retention and preservation policy**

**3.1 Review of the collection**

The print collection is reviewed periodically by the Librarian and Deputy Librarian and decisions taken on retention, relegation to the Wickford Store, historical cabinet collection or disposal. Where possible, advice is sought from interested departments.

**3.2 Use of open access space**

The main book collections are housed on open shelves. Historical material is not generally housed on open shelves.

**3.3 Relegation**

Older editions of books by authors based at the lnstitute of Child Health and/or the Great Ormond Street Hospital for Children NHS Trust are retained for the historical collection.

**3.4 Retention and disposal**

*Books*

Space limitations means that the collection is maintained to that which is current and actively used. The withdrawal of material from the collection would include the following criteria:

* Old editions, except where the current edition is reference only in which case the penultimate edition will be loanable
* Rarely used material felt to be by subject experts to be of little use
* Out of date material, except those of historical interest or by authors based at the lnstitute of Child Health and/or the Great Ormond Street Hospital for Children NHS Trust

**3.5 Preservation**

lf textbooks are damaged and are still in demand, they will be rebound if this proves cheaper than buying a replacement copy or if the item is no longer available.