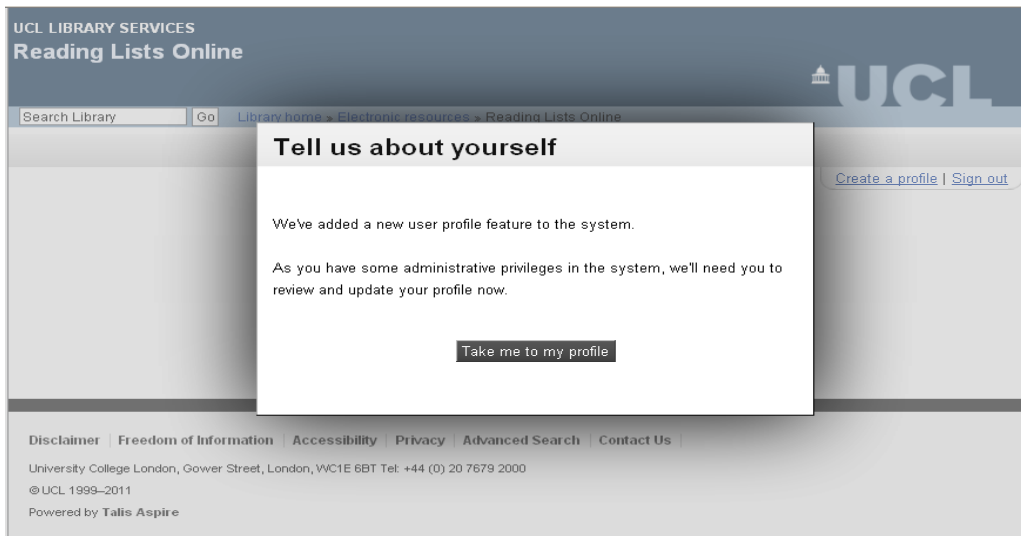


ReadingLists@UCL: Adding your profile


Once created, your profile will be linked to all of the lists that you have editing rights to. This means that students can search for lists associated with a particular academic's name.

The first time you visit ReadingLists@UCL and sign in, the dialogue box below will appear.



Click on 'Take me to my profile'; you will be presented with the screen below where you can complete the required fields. Finally, to ensure that students using the system are able to see your list association you will need to make your profile public by selecting the 'Privacy' field radio buttons*. Any of this information can be changed at any time.

Tell us about yourself



The profile image comes from an external service, [Gravatar](#), and is based on the first email address provided in your profile. Gravatar is a globally recognised avatar site which allows you to define an avatar image that follows you from site to

*** Required field**

First name: *

Surname: *

Email address: *
Email addresses are never shared publicly

[+ Add another email](#)

I'd describe myself as: *

Main discipline:

Telling us about the discipline area that best describes your work will allow us to personalise the system for you in the future

Privacy

My profile is public. Internet users can search and discover me by searching or finding content that I create or manage

My profile is private. Only administrators can review it

[Save profile](#) [Cancel](#)

* We recommend that Administrators, library staff or other assistants temporarily working on reading lists on behalf of others should opt to keep their profile private, to avoid being mistakenly associated with lists for which they are not responsible.

If you have any questions about this please contact readinglists@ucl.ac.uk

Updated: 28/05/2014