



# TLS for Academic Staff

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Teaching & Learning Services (TLS) is part of UCL Library Services and works with academics, teaching staff and administrators across UCL to help ensure that students have access to materials they need for their study. We work with departments to deliver the following services:

## **ReadingLists@UCL**

Online reading lists ensure students have seamless access to the resources on their reading lists. Academics, teaching staff or administrators can be in control and can update lists, instantly, from wherever they are. Reading lists link to Moodle via the 'Library resources' block. Take a look at some current reading lists:

[readinglists.ucl.ac.uk](http://readinglists.ucl.ac.uk)

To set up an online reading list, drop us an email with your module details and we will:

- Set up your reading list and enable your editing access
- Provide you with training and support to get you started

## **Course readings and copyright**

Concerned about what materials you can put in Moodle? Wondering if those hand-outs are copyright compliant? Or perhaps you just need a few readings digitised so a large class can read them before a seminar?

Using UCL's CLA licence we can digitise many readings straight away and add them to your online reading list. Readings not covered by the CLA or other licence may need copyright permission from the publisher or author, which we can request on your behalf (any fees for this would need to be met by your department).

UCL has other resources that we can recommend for teaching with, such as creating clips from broadcast TV using BoB National, or linking to image databases and newspapers.

Our Copyright Support Officer provides information and advice on copyright. Copyright training sessions for staff and students covers anything from quick briefings to interactive games.

## **We would love to hear how we can help you:**

Email us at [readinglists@ucl.ac.uk](mailto:readinglists@ucl.ac.uk) or [copyright@ucl.ac.uk](mailto:copyright@ucl.ac.uk)

Call us: 020 3549 5729 (internal extension 65729)

Or drop by and see us in UCL Senate House (Room 318, South block, 3<sup>rd</sup> floor).

TLS webpages: [www.ucl.ac.uk/library/teaching-support](http://www.ucl.ac.uk/library/teaching-support)