

UCL Undergraduate Preparatory Certificate Courses

Form for Academic Reference

To be completed by a teacher who knows the applicant's academic work well. Please use this form or attach the reference on a separate piece of headed paper.

Thank you for agreeing to provide an academic reference in support of an application for the above course. This reference form has been produced in order to assist you in writing a reference which contains relevant information on the applicant's previous academic performance and potential for future study. The information you provide will be used to help the University in making an informed decision on the application. It would be appreciated if you could be as honest as possible. Please note, under the terms of the 1998 Data Protection Act, an applicant has the right to access any reference submitted to the University.

Name of Applicant:

Date of Birth:

Listed below are a number of academic and personal qualities that are considered important in helping to evaluate the suitability of the applicant for the course. By circling the most appropriate number (1= poor, 5 = excellent) please indicate your impression of the applicant.

	Very Poor	Poor	Average	Good	Excellent
Previous academic achievement	1	2	3	4	5
Academic potential	1	2	3	4	5
Level of motivation	1	2	3	4	5
Powers of analysis	1	2	3	4	5
General communication skills	1	2	3	4	5
Independence of thought	1	2	3	4	5

From your knowledge of the applicant, please provide information on the following aspects of his/her academic performance to date and suitability for further academic study in the future. It would be appreciated if you could provide comments on each aspect. Please be as honest and detailed as you can.

General academic performance and ability including assessment of particular strengths and weaknesses:

Academic performance and ability in the subjects to be studied on the UPC course:

English language skills:

Suitability for meeting the challenges of studying in London on the UPC course:

Additional information (including predicted GPA, where possible):

Please confirm all academic qualifications the student has taken/ is taking (including SATS, AP s A levels, IB, High School Certificate etc):

REFEREE CONTACT DETAILS

Name:

Position:

Organisation:

Tel No:

Email Address:

Address:

Relationship to Applicant:

How long have you known the applicant?:

Signature:

Official Stamp:

Date: