

UCL Student code: (see your university ID card)	For office use		
	Module: LCEN000	Title:	Group(s):
			<input type="checkbox"/> Portico; date: <input type="checkbox"/> SMS/SMO class assigned <input type="checkbox"/> Database

UCL CENTRE FOR LANGUAGES
& INTERNATIONAL EDUCATION



Language Modules 2018-2019

Registration Form – EAP

If you have already applied for a CLIE language module this academic year please give the code:

Surname(s):

Forename(s): Male Female

Mobile: University email:

University: UCL Other*: Department:

Degree programme:

Undergraduate Graduate Your year of study: Duration: years

Language information

Your mother tongue(s): 1) 2) 3)

All other languages learnt: 1) 2) 3)

Language(s) spoken by your parents at home: 1) 2)

Please indicate your most recent score on a test of English (e.g. IELTS [please give a breakdown of your scores for each skill], TOEFL [including score for TWE], Cambridge Examinations):

If you have attended courses at the UCL CLIE please give details, including marks for individual components:

Have you written academic essays in English before? Yes No

If YES: Please give details:

What types of academic English do you feel you need most help with for your degree?

- | | |
|---|---|
| <input type="checkbox"/> Taking notes in lectures | <input type="checkbox"/> Reading and taking notes |
| <input type="checkbox"/> Participating in academic seminars | <input type="checkbox"/> Giving presentations |
| <input type="checkbox"/> Written essay assignments | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Timed examination essays | <input type="checkbox"/> Dissertation |
| <input type="checkbox"/> Other – please specify: | |

Please read and sign

I wish to apply for a CLIE English for Academic Purposes Module. I have read, understood and agree to the terms and conditions overleaf.

Signature: Date:

To be completed by a UCL Centre for Languages & International Education EAP Tutor

The above student has been interviewed today and I recommend the following course:

- 15: English Language Skills Academic Writing for Non-Native Speakers
 Academic Writing for Native Speakers

Signature: Initials: Date:

Terms and conditions

- I understand that full details about the CLIE Language Modules are in the *CLIE Language Modules 2018-2019 Student Handbook* (available online at <https://www.ucl.ac.uk/languages-international-education/study/modules>) and take responsibility for ensuring I am familiar with the information contained in it.
- I will attend weekly language classes from October to March; if my attendance falls below UCL's minimum of 70% I understand that I may be barred from summative assessment.
- I will devote the recommended time to self-study and inform my CLIE EAP tutor or the CLIE Language Modules office of any difficulty I may experience with my language course.
- Language levels are determined by the Centre for Languages & International Education.
- The timetable is set for Terms 1 and 2 and it is my responsibility to ensure clashes do not occur with my other courses.
- I am responsible for checking on Portico (and correcting if required) that I am entered for the correct module by 07 December 2018.
- I am responsible for ensuring I know the dates of, and attend, all coursework and examinations.
- I will inform the CLIE Language Modules office by email (clie-modules@ucl.ac.uk) if I do not want my results publicly displayed.
- I understand that, unless urgent, contact by the CLIE will be via email (to my UCL account).
- If any circumstances prevent me from continuing with this course I shall inform the CLIE Language Modules office (clie-modules@ucl.ac.uk) immediately.
- The Centre for Languages & International Education reserves the right to withdraw anyone who withholds information or gives false information.

How to register

1. Complete this form and come to the CLIE for an informal interview with a CLIE EAP tutor, who will assess your level and sign this form.
2. Attend the timetabling session for your course and submit your completed Registration Form there. You will be given the time of your timetabling session at the interview with an EAP tutor; if this has already taken place then bring your completed form to the CLIE Language Modules office (26 Bedford Way room 111).

Full information is in the *CLIE Language Modules 2018-2019 Student Handbook* and at <https://www.ucl.ac.uk/languages-international-education/study/modules>.

* Intercollegiate students must also complete and submit the *UCL Intercollegiate Student Registration Form* (available from the CLIE Language Modules office and <https://www.ucl.ac.uk/languages-international-education/study/modules>).