

UCL Student code: (see your UCL ID card)	Module:  LC... ..	Year of study:  1 / 2
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<b>For office use</b>	
Group:	<input type="checkbox"/> Approved <input type="checkbox"/> Database

UCL CENTRE FOR LANGUAGES  
& INTERNATIONAL EDUCATION



# SSCs 2017-2018

## Registration Form

Surname(s): .....

Forename(s): .....  Male  Female

Mobile: ..... Term time phone: .....

### Language information

Your mother tongue(s):      1) .....      2) .....      3) .....

All other languages learnt:    1) .....      2) .....      3) .....

Language(s) spoken by your parents at home:    1) .....      2) .....

↓ 1<sup>st</sup> choice ↓

↓ 2<sup>nd</sup> choice ↓

Language you wish to study: .....      .....

Have you studied this language before?       Yes     No       Yes     No

If YES:      For how long (give years and months)? .....      .....

                    Date you last studied this language: .....      .....

                    GCSE (give date and grade):       .....       .....

                    AS Level (give date and grade):       .....       .....

                    A Level (give date and grade):       .....       .....

                    Other secondary qualification (non-UK):       .....       .....

                    (give date and grade)

If you have attended courses at the UCL CLIE (formerly Language Centre) please give details: .....

.....

### Please read and sign

I have read the language SSC information online at [ucl.ac.uk/clie/SSCs](http://ucl.ac.uk/clie/SSCs) and wish to take one of these courses. I have read, understood and agree to the terms and conditions overleaf.

Signature: .....      Date: .....

### To be completed by a UCL Centre for Languages & International Education Tutor

The above student has been interviewed today and I recommend the following course:

Language:     Ar       Fr       Ge       It       Ja       Ma       Sp

Syllabus:     A       B       C       D       MCA       MA+Cu       PP-M

Signature: .....      Initials: .....      Date: .....

## Terms and conditions

- I will attend weekly language classes for the duration of the course; if my attendance falls below UCL's minimum of 70% then I may be withdrawn from the course;
- I will devote the recommended time to self study and inform my CLIE language tutor or the CLIE Course Units office of any difficulty I may experience with my language course;
- Language levels are determined by the Centre for Languages & International Education;
- The timetable is set for the duration of the course and it is my responsibility to ensure clashes do not occur with my other courses;
- I am responsible for ensuring I know the dates of, and attend, all pieces of assessment;
- I understand that, unless urgent, contact by the CLIE will be via email (to my UCL account).
- If any circumstances prevent me from continuing with this course I shall inform the CLIE Course Units office ([clie-sscs@ucl.ac.uk](mailto:clie-sscs@ucl.ac.uk)) immediately.
- The Centre for Languages & International Education reserves the right to withdraw anyone who withholds information or gives false information.

### How to register

Complete this form and come to the CLIE for an informal interview with a CLIE language tutor for the language you wish to study, who will assess your level and sign this form. THIS APPLIES EVEN IF YOU ARE A COMPLETE BEGINNER OR HAVE PREVIOUSLY TAKEN A COURSE AT THE CLIE.

Full information including registration dates and times is at [ucl.ac.uk/clie/SSCs](http://ucl.ac.uk/clie/SSCs).