**TERMS OF REFERENCE AND CONFLICT OF INTEREST IN TRIAL STEERING COMMITTEE FOR UCL SPONSORED STUDIES OR TRIALS**

All UCL sponsored studies which have Study or Trial Committee must have Terms of Reference or a Charter for that Committee. The Charter or Committee ToR must either comply with

* the requirements of the UCL Trial Unit managing the trial or study OR
* funders requirements for Trial Steering Committees OR;
* Terms of Reference published by the NIHR

Where the funder’s charter or Terms of Reference applies, the CI must ensure that the charter contains the Conflict of Interest requirements equivalent to what is shown in box below.

**Requirements for Conflict of Interest in Trial Steering Committees**

Potential competing interests of Trial Steering Committee members for [Insert trial name (and sponsor’s ID)]

The avoidance of any perception that members of a TSC may be biased in some fashion is important for the credibility of the decisions made by the TSC and for the integrity of the trial.

Possible competing interest should be disclosed to the Sponsors office (uclh.randd@nhs.net). In many cases simple disclosure up front should be sufficient. Otherwise, the (potential) TSC member should remove the conflict or stop participating in the TSC.

Potential competing interests

• Stock ownership in any commercial companies involved

• Stock transaction in any commercial company involved (if previously holding stock)

• Consulting arrangements with the sponsor

• Frequent speaking engagements on behalf of the intervention

• Career tied up in a product or technique assessed by trial

• Hands-on participation in the trial

• Involvement in the running of the trial

• Emotional involvement in the trial

• Intellectual conflict eg strong prior belief in the trial’s experimental arm

• Involvement in regulatory issues relevant to the trial procedures

• Investment (financial or intellectual) in competing products

• Involvement in the publication

Please complete the following section and return to the Sponsors office.

No, I have no competing interests to declare

Yes, I have competing interests to declare (please detail below)

Please provide details of any competing interests:

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

TSC members must not use interim results to inform trading in pharmaceutical shares, and careful consideration should be given to trading in stock of companies with competing products.