USING THE AUDIO-VISUAL EQUIPMENT

PLEASE READ THROUGH THESE INSTRUCTIONS CAREFULLY *BEFORE* YOU BEGIN

To use the PC or for Internet access you will need a Birkbeck IT Services or Eduroam log in - ask the AV Team

EXTRON TOUCH PANEL

The panel in this room may not look exactly as shown here but all the essential functions will be available

If the room is fitted with a data projector it will now activate and the ON button will continue to flash until the projector has finished warming up. **Please be patient - this process can up to a minute to complete.**

Alternatively, if the room is fitted with a professional display the screen will turn on almost immediately.

The *projector* or *display* will now be ready to present whichever function you select from the input panel (shown below).

After connecting or logging on you can switch between sources as often as you wish during your presentation.
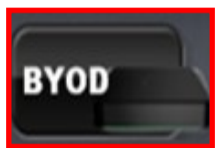
PC
The PC is located in the cabinet
Make sure it is ON before continuing
Log in with your user name and password

HDMI
Connect the provided HDMI cable into the device and ensure the device is powered on.

BYOD
Connect the device using the on screen

Blu-Ray
Make sure the BLU-RAY Player is ON
INSERT THE BLU-RAY OR DVD
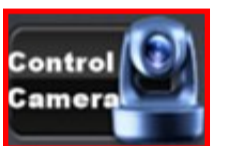Then use the controls on the touch screen to operate the functions for the playback opera.

USB-C
Connect the provided USB-C cable into the device and ensure the device is powered on.

Control Camera
Camera controls for lecture capture.

Blank
Mute the image on the projection/display

Volume/Mute
Controls for the audio and mute function

At the end of your session: System Off
Shuts down the data projector and raises the screen. *Or will turn off the professional display (where it is availa-*

CALL EXTENSION
3456 opt.2
FOR AV SUPPORT

NEED MORE HELP?