Shared Mailbox permissions and groups

- **OWNERS GROUP**
  - sg.sm.object name.owners
  - e.g. “sg.sm.calr0101.owners”
  - >Dept.mailbox name.Owners.SG.SM. object name
  - e.g. “>HR.Payroll Requests.Owners.SG.SM.calr0101”
  - Full access of all the mailbox
  - Can Send on behalf of the mailbox

- **SEND ON BEHALF GROUP**
  - sg.sm.object name.sendonbehalf
  - >Dept.mailbox name. SendOnBehalf.SG.SM. object name
  - Full access of all the mailbox
  - Can Send on behalf of the mailbox

- **READ ONLY GROUP**
  - sg.sm.object name.readonly
  - >Dept.mailbox name. ReadOnly.SG.SM. object name
  - Read only access of all the mailbox

Members of owners group can modify members of all groups.

Shared Mailbox

- MAIL
- CALENDAR
- NOTES
- TASKS
- CONTACTS