Report generation
We use applications such as Business Objects, Crystal Reports 9 and 10 and Excel to create management reports from the Institutes databases:

Business Objects
Some licences are available for senior administrative staff trained in writing Business Objects reports. If you have Business Objects experience and would be interested in writing reports based on data tables that you have access to, please contact cis@ioe.ac.uk

Crystal Reports v9 and v10

Access:
If you are trained in Crystal and would like to write reports based on data tables that you have access to, the Purchasing Department can buy a licence for you. The IT Helpdesk will then install the software once you have a licence.

If you are interested in Crystal reports training, we can provide details of training providers that have been used and recommended by Institute staff.

Help:
Quick advice and guidance can be provided on an ad hoc basis.

Registry has access to documentation that provides guidance on the key tables in the Student Information System (SIS) for reporting purposes. This is available to registry staff only via the Registry shared drive.

Excel 2000
Data can be downloaded into Excel 2000 from Business Objects and specially formatted Crystal reports. Contact cis@ioe.ac.uk if you would like advice on how to do this.

Developing or upgrading reports
If you would like us to develop a new report for you, or upgrade an existing one, please contact cis@ioe.ac.uk