

IAS Octagon Small Grants Fund

APPLICATION FORM 2023-24

Personal Details

First name:	Surname:
Department:	
Email:	
I am a research student <input type="checkbox"/> / early-career researcher <input type="checkbox"/> (the fund is only open to these groups)	

Event Proposal

Title:
Date(s) of activity:
Proposed activity (e.g. overview of activity, intended participants and audience):
How is the activity interdisciplinary/ cross-departmental?
How does the activity involve graduate students?
How does the activity showcase A&H or SHS research?
How does the activity help to build research autonomy and leadership skills for the applicant(s)?
How does the activity engage with staff and students at other institutions?





Budget

- Up to £1500 is available per application.
- Applications may either fully fund an event or be linked to other applications for outside funding.

Expected no. of attendees	Expected total cost:	Amount requested from Octagon Small Grants Fund (up to £1500):
Breakdown of likely costs (e.g. refreshments, travel expenses):		
Alternative sources of funding applied for/secured (including amounts):		

Octagon Small Grants funds are claimed **after** the research activity has taken place. In most cases, **your department** pays any upfront costs, which are then refunded via an internal transfer of monies after the event. **All monies must be spent and claimed by 31st July 2024.**

Please mark to confirm you have discussed this with your department: ☐

Please confirm who in your department the IAS should liaise with to refund costs incurred.

Dept admin name or email address:

Please email your completed form to Lucy Stagg (lucy.stagg@ucl.ac.uk)

