# VICE-DEAN ENTERPRISE

**FACULTY………………….**

**Reports to:** The Dean

### **Role profile**

The Vice-Dean Enterprise works closely with the Dean as a member of the Faculty Management Team responsible for leading, with the Dean, the Faculty’s enterprise strategy. This will include developing and implementing initiatives to enhance engagement with business for both commercial and societal impact. The Vice-Dean Enterprise will also liaise with the office of the Vice-Provost Enterprise and London and constituent units: UCL Advances, UCL Business, UCL Consultants and UCL Corporate Partnerships. S/He will work collaboratively with other Vice-Deans Enterprise and Knowledge Transfer champions within the School.

### **Duties and Responsibilities**

* To lead, with the Dean, in developing and implementing the Faculty’s enterprise strategy and operational plan, including the development and implementation of initiatives with the business world for both commercial and societal impact. This will encompass the strategies and three year operating plans of the Faculty’s constituent departments.
* To liaise closely with other members of the Faculty Management Team including the Faculty Manager, the Vice-Dean Research and Vice-Dean Education.

* To advise and lead, in conjunction with the Dean and where appropriate, the office of the Vice-Provost Enterprise, on strategic developments with regards to enterprise.
* To liaise closely with the office of the Vice-Provost Enterprise and its constituent units: UCL Business, UCL Advances, UCL Consultants and UCL Corporate Partnerships.
* To Chair the School Knowledge Transfer and Enterprise Board and contribute the view of the Faculty to the deliberations of this strategic decision-making body. To feedback to the Dean, Faculty Management Team and other senior members of the Faculty, the flavour of discussions within the Board and decisions reached.
* To liaise with Knowledge Transfer Champions and Vice-Deans Enterprise across the School.
* To attend Faculty Management Team and Heads of Department meetings.
* To deputise for the Dean internally and externally on enterprise and, when requested, other issues.
* To be involved in discussions relating to new academic appointments to ensure that the Faculty’s strategic enterprise needs are being taken into consideration and sitting on appointment panels as necessary.
* To engage with the principal funding agencies for the Faculty (in conjunction with other VDRs) ensuring effective communication across the Faculty, in relation to the agencies enterprise priorities and strategies and to alert academics to new opportunities offered by these and other funding agencies.
* To assess the visibility/profile of the Faculty, making proposals to ensure that it is adequately represented externally, and that important achievements are made public – working closely with the Faculty Communications, Marketing and Events Manager, DARO, and others as appropriate.
* To actively promote the Faculty’s equality and diversity objectives in accordance with the Faculty’s Equalities Action Plan.
* To manage the Faculty’s Impact agenda, including responsibility for considering and approving applications from within the faculty for impact studentships.
* Promoting UCL’s equality and diversity strategy at all times and undertaking all duties in line with UCL policies and procedures.
* Maintaining an awareness and observation of Fire and Health & Safety Regulations.

Any other duties commensurate with the grade, spirit and purpose of the post as requested by the Dean.