TOTUM®

#GETTOTUM

FE / HE STAFF PURCHASE JOURNEY

HOW TO GUIDE

STEP ONE:

Enter your personal email address twice

JOIN US ON TOTUM - GET STARTED AND START SAVING TODAY

Email address
personalmail@mail.com   ×

Confirm email address
personalmail@mail.com   ×

CONTINUE

Login to continue sign up

STEP TWO:

Add your personal details, set your password and consents. When choosing 'Qualification' and 'Subject of study' select 'Professional/Vocation'. When choosing 'Year of study', select 'Already qualified'. When choosing a 'Course end date', select any date in the future.

CREATE YOUR ACCOUNT
We need some details to get you started.

First name   ×   Last name   ×

Your birthday   📅   Qualification
                                 Professional/Vocation   ▾

SELECT THESE OPTIONS

Course subject
Professional/Vocation   ▾

Year of course
Already Qualified   ▾   Course end date   📅   CHOOSE ANY FUTURE DATE

Password   👁
Lowercase   Uppercase   Number   8 Characters

EMAIL PREFERENCES

New offers, competitions, events
From TOTUM   ○ No ○ Yes

Student insurance, discounts and competitions
From Endsleigh Insurance Services   ○ No ○ Yes

Advice and news
From NUS   ○ No ○ Yes

Local student life and support
From your Student's Union/place of study   ○ No ○ Yes

Exciting job opportunities
From Graduate Prospects   ○ No ○ Yes

STEP THREE:

Find and select your institution by typing into the search box

WHERE DO YOU STUDY?

We need to check you're eligible for TOTUM. Find your place of study below, just start typing.

Name of college, school, student union or training provider
University of Bristol Students' Union   ✓
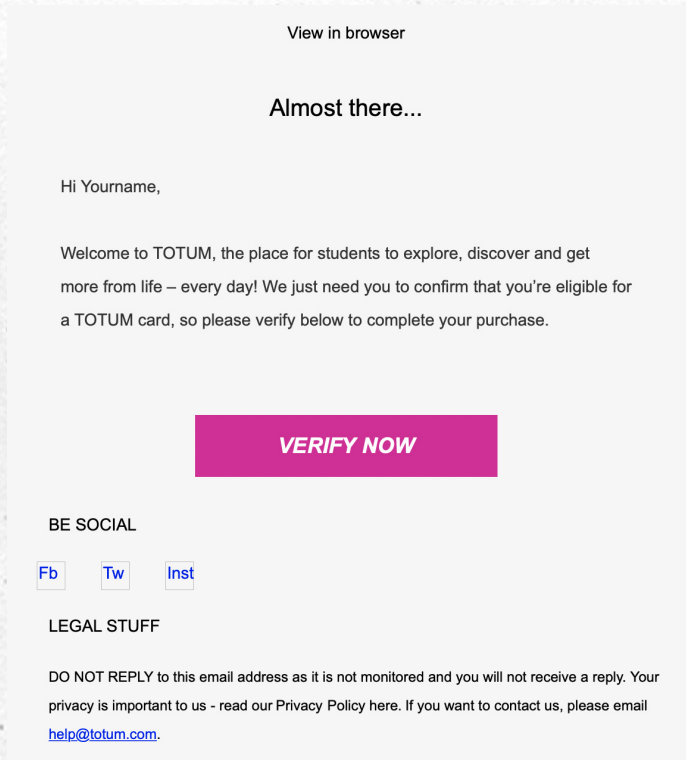
VERIFY MY STUDENT STATUS

I HAVE A VOUCHER CODE

STEP FOUR:

Choose a verification method. Only 'Verify by email' or 'Collect in person' are suitable for staff purchases

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CHOOSE A VERIFICATION METHOD

Pick a way to verify your student status at
University of Bristol Students' Union

🔲 Login to your institution's online portal   **SELECT** ⧉

✉️ Verify with your student email address   **SELECT**

🏛️ Collect your card in person from your Place of Study   **SELECT**

USE ONE OF THESE TWO

STEP FIVE:

When verifying by email, enter your institutional email

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ENTER YOUR STUDENT EMAIL

Enter the email address that you use at **NUS Services**. We will send you an email that contains a magic link.

Email Address
jake.irlamhughes@bristol.ac.uk   ×

SEND EMAIL

STEP SIX:

Click the link in the email that is sent to your institutional inbox. Only click the link on the device/computer that you requested it from
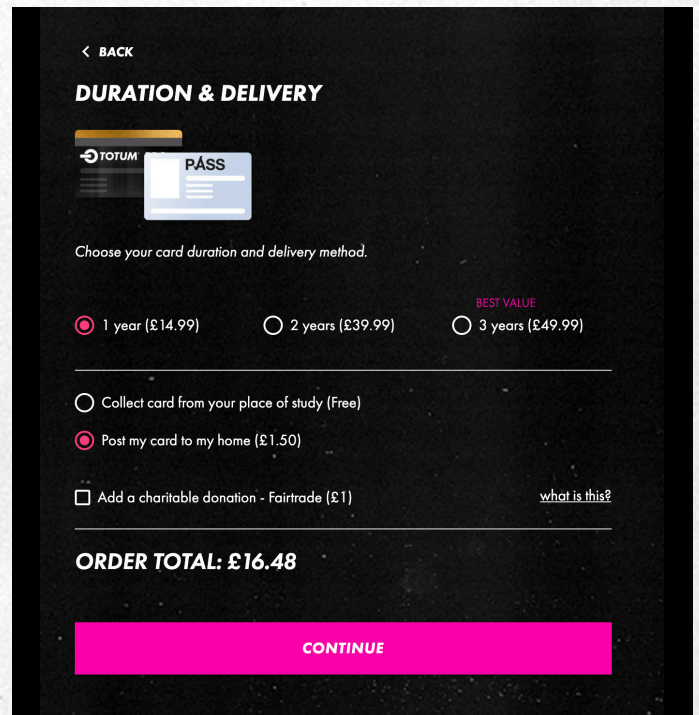

View in browser

Almost there...

Hi Yourname,

Welcome to TOTUM, the place for students to explore, discover and get more from life – every day! We just need you to confirm that you're eligible for a TOTUM card, so please verify below to complete your purchase.

VERIFY NOW

BE SOCIAL

Fb   Tw   Inst

LEGAL STUFF

DO NOT REPLY to this email address as it is not monitored and you will not receive a reply. Your privacy is important to us - read our Privacy Policy here. If you want to contact us, please email help@totum.com.

STEP SEVEN:

Select a bundle

STEP EIGHT:

Choose a card duration and delivery method and set your delivery address

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DURATION & DELIVERY

Choose your card duration and delivery method.

◉ 1 year (£14.99)   ◯ 2 years (£39.99)   BEST VALUE
                                                          ◯ 3 years (£49.99)

◯ Collect card from your place of study (Free)
◉ Post my card to my home (£1.50)

☐ Add a charitable donation - Fairtrade (£1)   what is this?

ORDER TOTAL: £16.48

CONTINUE

STEP TEN:

Review your order and complete payment

STEP ELEVEN:

If you have ordered a product with PASS ID, download the app to complete your ID verification

GOT ANY QUESTIONS?

No problem, get in touch with our team: help@totum.com