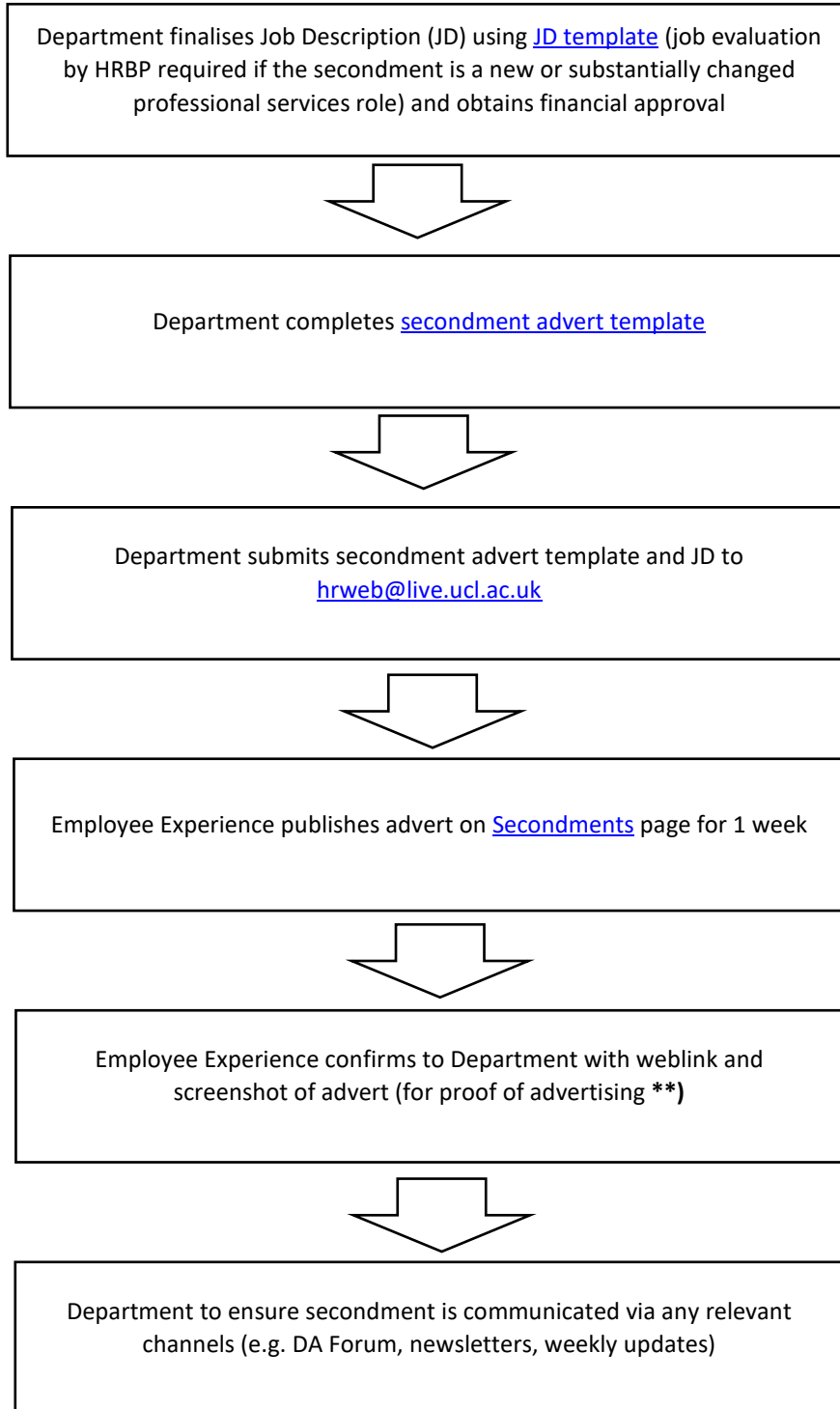




**Internal Secondments Flowchart**



**NOTES**

**\*Redeployee candidates for secondments:** Whilst the advert is not posted on the Redeployment Register, recruiting managers must ensure that any redeployee applications are given preferential consideration (in line with the [Recruitment and Selection policy](#) and [Redeployment policy](#)).

**\*\*Proof of advert:** Departments are required to provide proof of advertising of the secondment when submitting the contract request for the appointed secondees to HR Services.