# **UCL Disability Equality Steering Group (DESG) Co-chair role profile - May 2021**

**LONDON’S GLOBAL UNIVERSITY**

## **About the co-chair**

* This is a voluntary role open to UCL disabled staff.
* [UCL Equality Diversity and Inclusion](https://www.ucl.ac.uk/equality-diversity-inclusion/committees-and-social-networks/enableucl) provide support, advice and training.
* There are [several staff equalities networks](https://www.ucl.ac.uk/equality-diversity-inclusion/equality-diversity-inclusion-committees-and-networks) at UCL, and chairs are encouraged to meet and share good practice.
* A co-chair should expect to spend about four hours a week on DESG work.
* Chairing an equalities network is institutional citizenship work, and can be used to support promotions or job applications.
* It is a rewarding role which will enhance your skills, knowledge and networks.

## **Key duties**

* Chairing DESG meetings, approximately every six weeks, alternating as needed with other co-chairs. (EDI take minutes and schedule meetings).
* Meet regularly with other DESG co-chairs and with UCL Equality Diversity and Inclusion team members.
* Set annual strategic priorities and action plans for DESG.
* Plan agendas for DESG meetings.
* Meet with DESG committee members and with colleagues in departments across UCL to discuss disability equality issues.

## **Key qualities**

* Knowledgeable about disability and accessibility issues.
* Able to run meetings effectively and to time.
* Can work with a group to complete agreed actions over time.
* Open to new ideas, co-operative, friendly and assertive.
* Embodies equality diversity and inclusion values.

## **Co-chair eligibility**

* To apply to be co-chair, you must identify as disabled or as neurodivergent.

By this we mean that ‘allies’ who are not disabled or neurodivergent are not eligible to be a co-chair.

* Any UCL staff member in any role type can apply, but please note that you must be able to commit to chairing for three years (2021-2024).
* You don’t have to be an Enable or DESG committee members to apply for co-chair (but you can be).
* Previous co-chair applicants can re-apply.
* If you wish, you can apply for co-chair and also for committee membership as your second choice.