# Accelerate to Leadership

# Placement Development Plan

## About you

First name: Click or tap here to enter text.

Surname: Click or tap here to enter text.

Department: Click or tap here to enter text.

Placement role title: Click or tap here to enter text.

Faculty/Division: Click or tap here to enter text.

Name of placement manager:Click or tap here to enter text.

This development plan should be agreed between the placement holder and manager before or at the outset of the placement. Progress against the plan and objectives should be discussed regularly throughout the placement, with a final review at the end of the placement period.

**Learning and development needs**

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| --- | --- | --- | --- | --- |
| **Areas of the essential (and/or desirable) criteria for the role where there is a development need?** | **What will the employee do to develop their skills, knowledge or experience in this area?** | **What support and resources will be provided to the employee (if necessary)?** | **How will success be measured?** | **Target date for review/ completion?** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Placement objectives**

What do you aim to achieve by the end of the placement e.g. projects, tasks or key activities to be undertaken?

1. Click or tap here to enter text.

2. Click or tap here to enter text.

3. Click or tap here to enter text.

**Agreed by:**

Placement Holder: Signature Date

Placement Manager: Signature: Date