Redeployment Process – Manager of Redeployee

Organisational change	End of funding	Medical redeployee	Other, as agreed with HR

Employee identified as redeployee

Meeting held to discuss options

Solution found

Yes, send SiP notification to update contract

Employee on trial period, if new post. To agree duration of trial period 4 – 8 weeks and set out criteria to be assessed against (if still manager).

If new post with new manager, submit termination form through SiP. (Redeployee remains manager's responsibility, including any redundancy payments due, until trial period successfully confirmed. If not successful, redeployee returns, resubmit SiP form).

No, send SiP notification to HR of termination and accompanying paperwork.

Continue to seek out redeployment opportunities for duration of notice period.