

**Early Meeting of the Student Staff Consultative Committee
Tuesday 29 September 2020 at 3pm via Microsoft Teams**

		Action
1. Welcome and introductions	<p>Present: Michael Berkowitz (MB) chair, Sacha Stern (SS), Casey Johnson (CJ) Secretary; William Pimlott (WP), research student rep; Victoria Lisek (VL), BA second year rep; Qi Siyi, first year rep, ancient languages (QS)</p> <p>Apologies: Josephine Mottram-Epson (JME), finalist rep; Sadia Shahid (SSh) first year joint degree rep</p>	
2. Minutes from last meeting (MB/SS)	<p>All ok. No points of action.</p> <p>VL reports on capstone- was given plenty of time and support to complete this exercise and felt it went smoothly for everyone. Felt it was a fair assessment and valuable task given the circumstances.</p> <p>No one to ask about dissertation deadlines.</p>	
3. On campus protocols (MB)	<p>Best to go class by class and week by week to make plans to be on campus since things change so often.</p> <p>CJ suggests clarifying on campus protocols to students as and when we schedule face to face meetings. SS suggests clarifying basics:</p> <ul style="list-style-type: none"> • A mask must be worn at all times on campus- bring one with you unless you have an exemption in which case an exemption card must be carried. • Carry ID card as it may be checked when you arrive on campus, you need your ID to swipe into the HJS Department on 3rd floor of Foster Court. • Desks (computer terminals, etc.) must be cleaned before and after the lecture • 2 meter social distancing must be observed 	<i>CJ are there videos for students?</i>
4. Student concerns	<p>VL concerned about detriments to students unable to attend face to face activities. SS: All compulsory lectures and seminars will be online, anything face to face will be extracurricular so no one will miss anything essential. Not sure what these activities might be, possibly personal tutoring or other activities.</p> <p>WP reminds us there are videos for return to campus.</p> <p>SS clarifies committee membership responsibilities.</p>	<p><i>CJ send out SSCC terms of reference:</i> https://www.ucl.ac.uk/academic-manual/chapters/chapter-9-quality-review-framework/section-6-</p>

		Action
		<u>student-academic-representation#6.5</u>
5. AOB	<p>SS: It is very important for us to be patient with one another- staff for students and students with staff.</p> <p>VL: Asks about Ugaritic and other ancient language modules which are not available- if this because of the virus. SS: committed to offering Syriac, Akkadian, and Sumerian next year. Possibly Ugaritic.</p> <p>LK: Will there be more Yiddish options next year? SS: We are advertising a new full-time lectureship in Yiddish for September next year to offer a range of courses.</p>	