

Living With Covid Recovery

Clinician Guide



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CONTACT US

Got any further questions? See page 41 for our contact details.

LIVING WITH COVID RECOVERY USER GUIDE



Living With Covid Recovery allows you to connect with your patients to monitor condition progress remotely. This is through outcomes assessments like the Dyspnoea-12, trackers for medication, measurements and symptoms and a fatigue diary. Patients also get access to a library of clinically validated articles, and there is two-way messaging included so you can communicate effectively. You can sign up your patients and check their progress using the Living With dashboard.

Getting Started

Setting up your clinic

ACCESSING LIVING WITH COVID RECOVERY

	Account Login It's good to have you back!	
Username		
The email a	address that you enrolled with.	
Password	1	
	Log In	
	Forgotten Password?	
ou need any	r technical assistance please call <u>+44 800 90</u> 1	<u>) 8959</u>

To access Living With Covid Recovery, open your browser and go to:

provider.livingwith.health

You should have received an email inviting you to register to use Living With, set up your password and verify your identity.

To log in please enter your email address and password.

⑦ Help

DASHBOARD VIEW

📯 Living With				Logged in as Cara Logout ᆌ		After logging in to Living With Covid Recovery
n Dashboard						you will see the dashboard view for the first time.
Age Patients Image: Constraint of the state of	Your patients			•		From the dashboard you can:
Q Clinicians ☑ Invitations ✓ ŋ]] Reporting ✓	Patients Name, ID or NHS No. 3 registered patients	Invitations O pending and O expired 1 accepted in the last week	Messages 1 message to deal with			 Invite Clinicians Invite Patients View Patients Lists
	View all patients	Invite patient	View messages to deal with	Support		 Find a Patient - Search Access Reporting See information about your clinic See your Living With products
	Contact details Coronavirus Clinic 87 Mansfield Road Blidworth Nottinghamshire NG21 OLR GB Iwcoronavirusclinic@example.org +44 65 8433 2217	Products Your clinic has the following products: Living With Covid Recovery	Clinicians 1 registered clinician no invitations pending and 0 expired	For more detailed on how to use yo can use the resou contact us on 08 8959 <u>Living With User (Leaflets for Patien</u> <u>Living With Supp</u>	ur clinic, you urces below, or :00 909 Guide nt	The first task to complete is to invite your clinic staff to use Living With: to do this click Invite Clinician in the bottom right.
			View clinicians Invite clinician	(?) Support		

INVITING A CLINICIAN (1/2)

📯 Living With		Logged in as John Logout 쉰		Time: 2 m
Dashboard Invitations	Invite clinician			To invite a
A Patients	Invite clinician		0	you only n
	Title			mandatory an asterisl
Q Clinicians				
✓ Invitations ∧ View all invitations	First name *			If you have mandatory
Invite patient				before clic
	Email *			Once the i
Invite clinician	Mobile number			view all po
				text dialog
	Clinical registration ID Number/ID Please select			For help o right. The
	Send invitation			
		Only use this form to invite clinicians w	/ho will be managing the pati	ents in your clinic.
		To access patient information through L individual Living With account.	iving With, each clinician need	ds to create an
		Fields marked with an asterisk * are req	uired.	
		Pending invitations are listed in the "Inv	itations" section.	
LIVING WITH C	OVID RECOVERY USER GUIDE	View Invitations		

Time: 2 minutes

To invite a clinician to use Living With, you only need to complete the mandatory fields in the form indicated by an asterisk*

f you have the information for the nonmandatory fields to hand you can fill these before clicking Send Invitation.

Once the invitation has been sent you can view all pending invitations by clicking on Invitations or View Invitations in the help ext dialogue.

For help on this page, use ? in the top right. The help text is highlighted below.

INVITING A CLINICIAN (2/2)

🔀 Living V	Vith			Logged in as Elanor Logout {]	
Dashboard	Invitations	Invite			
Se Patients		Invitation sent to clinician			
Q Clinicians		The invitation to enrol has been sent. Pending invitations	are listed in the 'Invitations' section.		
M Invitations	\sim		As part of the enrolment process, the clinician will be required to enter the following		
ŋ]] Reporting	~		As part of the enrolment process, the clinician will be required to enter the following verification code to confirm their identity: 39952128 Print Clinician's Verification Code		

Time: 2 minutes

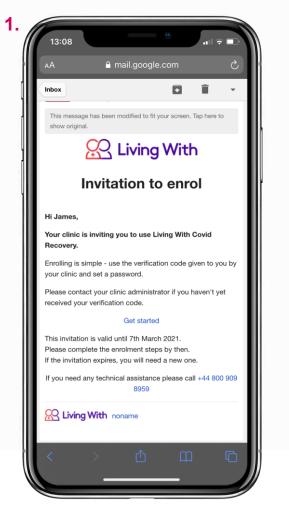
Once the invitation has been sent, this screen will be displayed.

You can print out the **Verification Code** using the **Print Clinician's Verification Code** button – this opens up a printer dialogue and provides the code in a printer friendly format. You can then pass the printout on to the invitee.

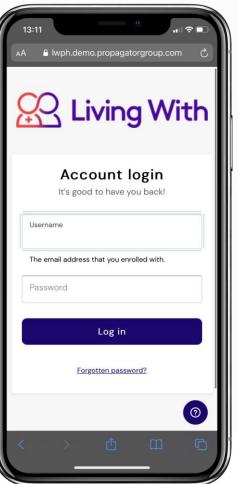
The verification code is part of two factor security, to ensure that the right person has access to the system.

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CLINICIAN INVITATION & ENROLMENT SCREENS







Time: 2 minutes

When you invite a clinician to join Living With Covid Recovery they will receive an email. An example is shown in image 1.

Once they click **Get Started** they will be taken to the **Enrolment** page (image 2).

The clinician will then set up their password and will need the verification code generated from their invitation to use Living With Covid Recovery to validate their identity.

Once the clinician clicks **Enrol** they will be taken to the login screen (image 3) – their username will be the email address the invite was sent to.



INVITING A PATIENT (1/2)

📯 Living With		Logged in as Elanor Logout {]
Dashboard Invitations	Invite Patient	
<u>As</u> Patients	Invite Patient	0
Q Clinicians		Ľ
Invitations	Title	
Invite Patient	First Name * Last Name *	
ŋ[] Reporting ∨	Date of Birth	
	Please select v Please select v	
	Gender	
	Please select ~	
	Email *	
	Mobile No.	
		Use this form to invite new patients to create a Living With account.
	NHS No.	This information will be accessible from the patient's information screen once they have enrolled.
	Patient ID. *	Fields marked with an asterisk * are required.
		Patient ID: the "Patient ID" field is typically used for the patient's individual Hospital
	Assigned clinicians	Number or Clinic Reference; this identifier is displayed next to their name on the Patients list screen. It can contain letters and dashes as well as digits.
	Z Dr Elanor Evans	More > Additional Information: this optional field is used for storing additional information about the patient. This information is not automatically shared with the

patient or included within the patient's invitation. Pending invitations are listed in the "Invitations" section.

View Invitations

Time: 2 minutes

To invite a patient to download the Living With app, all you need to do is complete the mandatory fields - these are indicated with an asterisk *.

If you have the information for the nonmandatory fields to hand please fill these in. If you need to add any additional information, select **More** at the bottom for the Additional Information field. Next click **Send Invitation**.

You can view all pending invitations by clicking on **Invitations** in the left hand column, or **View Invitations** in the help text dialogue.

For help on this page, use ? in the top right. The help text is highlighted to the left.

Tip: copy the patient's NHS number into the Patient ID field so you can search for them later.

INVITING A PATIENT (2/2)

Ö	C Living W	/ith			Logged in as Elanor Logout {		
ଜ	Dashboard	Invitations	Invite				
28	Patients		Invitation sent to patient			View Patient 8	?
8	Clinicians		The invitation to enrol has been sent. Pending invitatio	ns are listed in the 'Invitations' section.			-
\bowtie	Invitations	^					
	Invite Patient	t		As part of the enrolment process, the patient will be required to enter the following verification			
	Invite Cliniciar	n		code to confirm their identity: 55131071			
000	Reporting	\sim		Patient Leaflet: <u>https://example.org/patient/leaflets/squeezy-cx</u>			
				Print Patient's Verification Code			

Time: 2 minutes

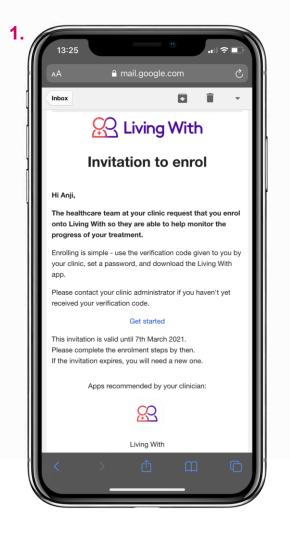
Once an invitation has been sent, you will be given a verification code to pass onto the patient as part of two-factor security.

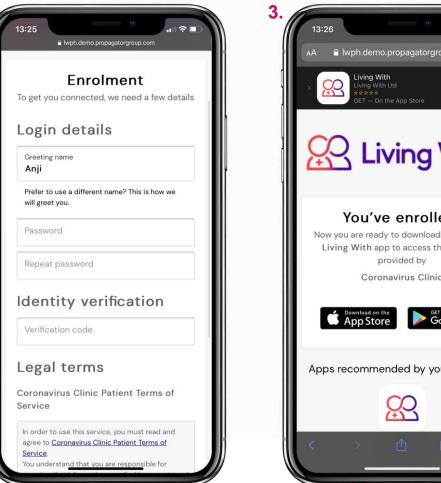
Click **Print Patient's Verification Code** to open up a printer dialogue and print out a copy of the code to hand out to the patient.

Alternatively, the patient will be required to enter their NHS number to confirm their identity, which you will be able to print out.

Living With Platform - © Living With Limited 2020

PATIENT INVITATION & ENROLMENT SCREENS





AA 🔒 lwph.demo.propagatorgroup.com C Living With You've enrolled! Now you are ready to download and use the Living With app to access the services Coronavirus Clinic Google Play Apps recommended by your clinician:

Time: 2 minutes

When you invite a Patient to join Living With, they will receive an email - an example is shown in image 1.

Once they click **Get Started** they will be taken to the Enrolment page (image 2).

The patient will then set up their password and then enter the verification code you generated during the invitation process.

The patient will need to agree to the Legal Terms before clicking Enrol.

After enrolment, they will be taken to the screen shown in image 3 where they can download the Living With app from the App Store. To login they will use their email address and the password they created during the enrolment process.

MANAGING PATIENTS (1/17)

📯 Living With			Log	ged in as Cara Logout री
🕥 Dashboard Patients				
Se Patients	Patients	Filter by	clinician: All patients Name, ID or NHS No.	Activity Outcomes ?
C Messages	Name	Patient ID	🔶 Last intervention or activity	Registration date
 Clinicians Invitations 	PORT, Doreen (Mrs) NHS No. 688-184-7300	000007	Symptom observed 24 hours ago	24 Jul 2019 2 years ago
✓ Invitations ✓ ŋ]ŋ Reporting ✓	PRIOR, Anii (Ms)	20192065	-	O5 Feb 2021 6 minutes ago
	RECFORD, Colin (Mr) NHS No. 251-176-8674	0000006	FACIT-Fatigue 5 days ago	15 Oct 2019 1 year ago
	WELLINGTON, isobel	0294905788	-	O3 Feb 2O21 2 days ago
	25 • Results per page			< 1
		Living With Platform - © Li	ving With Limited 2021	

FINDING A PATIENT

Once a patient has accepted their invitation to use Living With, they will appear in this list on the Patients screen and you will be able to find them in a search.

You can also search for a patient by using the **Find Patient** field on the home page. You can search for patients by First Name, Last Name, Patient ID and NHS number.

LIVING WITH COVID RECOVERY USER GUIDE

MANAGING PATIENTS (2/17)

LIVING WITH COVID RECOVERY USER GUIDE

📯 Living With			Lo	gged in as Cara Logout {]
Dashboard Patients				
<u>A</u> Patients	Patients	Filter by	clinician: All patients Name, ID or NHS No.	Activity Outcomes
Messages	Name	Patient ID	Last intervention or activity	Registration date
Clinicians	PORT, Doreen (Mrs) NHS No. 688-184-7300	000007	Symptom observed 24 hours ago	24 Jul 2019 2 years ago
M Invitations ✓ GII Reporting ✓	<u>PRIOR, Anji (Ms)</u>	20192065	-	O5 Feb 2021 6 minutes ago
	RECFORD, Colin (Mr) NHS No. 251-176-8674	0000006	FACIT-Fatigue 5 days ago	15 Oct 2019 1 year ago
	WELLINGTON, isobel	0294905788	In this section, you can see an overvie activities received, latest activity, leng	ew of patients' activity levels (total number of gth of time registered)
			The search terms are case insensitive "jo" might return results for "SMITH, Joh might return results for patients with a 923-1234"	s patient by Name, Patient ID and NHS number. and will match partial search terms. For example hn" and "JOHNSON, Tom". Equally a search for "99 a Patient ID of "p000099" or an NHS No. of "129- ded when inviting the patient to enrol; typically
		Living With Platform – © Liv	received. "-" indicates no intervention patient's app when they are connected	ne most recent intervention or activity was s or activities received; records are sent from the ed online. at which the patient completed the enrolment
				he top of any column to re-order the list. Ney may not have accepted their <u>invitation</u> , or

ACTIVITY LEVEL VIEW

You can choose to view 10, 25, 50 or 75 patients in this list view by selecting the drop down in the bottom left. To move between pages, use the page controls in the bottom right of the screen.

You can Filter by Clinician, top centre, choosing to see all patients, unassigned patients or patients assigned to a clinician.

You can switch between two views on this page – the image here shows the Activity Level view, which details:

- Last intervention or activity
- Registration date

To switch and view patient outcomes, click the **Outcomes** button in the top right - the next page explains the screen that will then be shown to you.

For help on this page, use **?** in the top right. The help text is highlighted to the left.

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MANAGING PATIENTS (3/17)

📯 Living With				Logged in as Cara Logout ႑	
Dashboard Patients					
A Patients	Patients		Filter by clinician: All patients 🔹	Name, ID or NHS No. Q search	Activity Outcomes ?
C Messages	Name	Patient ID	Last outcome	Dyspnoea-12	Covid recovery \$\epsilon\$
♀ Clinicians✓ Invitations	PORT, Doreen (Mrs) NHS No. 688-184-7300	000007	04 Feb 2021	12 29 16	000
✓ Invitations ✓ □ Invitations ✓	<u>PRIOR, Anji (Ms)</u>	20192065	-	$\bigcirc \bigcirc \bigcirc$	$\bigcirc \bigcirc \bigcirc$
	RECFORD, Colin (Mr) NHS No. 251-176-8674	0000006	31 Jan 2021	16 17 20	3 5 3
	WELLINGTON, isobel	0294905788	-		
	25 ▼ Results per page				⊲ ⊲ 1 ⊳ ⊳
		Living With Pl	atform - © Living With Limited 2021		

OUTCOMES VIEW

In this section, you can see an overview of patient reported outcome scores from the Dyspnoea-12 and Covid Recovery questionnaires. Where available it will display the three most recent scores, latest last.

To see a more in depth view of a single patient's records, click on the name of the patient you are interested in. The next page of this guide explains what will then be shown to you.

MANAGING PATIENTS (4/17)

📯 Living With			Logged	in as Cara Logout {]		
Dashboard Patients	PORT, Doreen (Mrs)					
<u>A</u> Patients	PORT, Doreen (Mrs) NHS No. 688-184-7300			(Discharge patient 🕞 [?	
Patient overview Diaries Outcomes	Personal information	edit details 🖉	Products	Clinicians	edit 🖉	
Messages Medication Measurements Symptom tracking	Patient ID: 0000007 Gender: Female Registration date: 24 Jul 2019 Mobile: 06 04 78 17 93 Email address: <u>patient.coronavirus@example.org</u>		Doreen Port has access to all products: Living With Covid Recovery <u>Patient leaflets</u>	Doreen Port i Dr Cara Reco	s currently assigned to: nhall	
C Messages	Latest interventions and activities		An overview of the patient, including their Personal information:	latest interventi	ons and activities.	
CliniciansInvitations	Intervention or activity	Last comple	This information was provided by the clini <i>Patient ID</i> is typically the patient's hospite	al number or clin	ic reference. Additional	
n]] Reporting		24 hours ago 24 hours ago	shared with the patient.			
	Medication taken	1 day ago				
	Fatigue diary.	1 day ago	Clinicians: The clinicians to which the patient is assig managing larger clinics because the patie assigned to a clinician. Latest interventions and activities:			
			Quickly review what the patient has been activities. This shows when the patient las even describes the things the patient has If you cannot see something you expect h access to it, or it's not included in the list.	st completed an never complete nere, it's because	intervention or activity and d. the patient doesn't have	

PATIENT VIEW

Overview

This screen shows the overview of a patient's details, specifically the details used to sign the patient up to the Living With service.

You can edit your patient's details from this page from **Edit Details,** top centre. The next page of this guide explains more.

You can also edit which products patients have access to - see page 16 of this guide for more information.

You can also edit which clinician your patient is assigned to from **Edit** in the top right.

To view patient outcomes and other records, use the menu on the left hand side.

To return to the main patient list, select **Patients** (on a purple background) below the Living With logo.

For help on this page use ? in the top right. The help text is highlighted to the left.

LIVING WITH COVID RECOVERY USER GUIDE

MANAGING PATIENTS (5/17)

🔀 Living With	Logged in as Cara Logout 쉽	
Dashboard Patients	PORT, Doreen (Mrs) Edit Details	
<u>A</u> Patients	PORT, Doreen (Mrs) NHS No. 688-184-7300	?
Patient overview Diaries Outcomes Messages Medication Measurements Symptom tracking	Title Mrs First name * Doreen Port Date of birth Please select Y Please select	
C Messages	Gender	
S. Clinicians	Female	
🗹 Invitations 🗸 🗸		
ŋ]] Reporting ∽	0000007 Mobile number 06 04 78 17 93	

PATIENT VIEW

Editing Patient Details

If your patient's details change for any reason, or you need to add some extra information to their record, you can do so here. From the Patient Overview, tap **Edit Details** to get to the screen shown in our example.

To add additional information to the patient file, select **More** at the bottom and a free text field will appear for you to use.

To save any changes click **Update Patient's Details**.

MANAGING PATIENTS (6/17)

📯 Living With				in as Cara Logout {]	
Dashboard Patients	PORT, Doreen (Mrs)				
<u>A</u> Patients	PORT, Doreen (Mrs) NHS No. 688-184-7300			Di	ischarge patient 🕞 ?
Patient overview Diaries	Personal information	edit details 🖉	Products	Clinicians	edit 🖉
Outcomes Messages Medication Measurements Symptom tracking	Patient ID: 0000007 Gender: Female Registration date: 24 Jul 2019 Mobile: 06 04 78 17 93 Email address: <u>patient.coronavirus@example.org</u>		Doreen Port has access to all products: Living With Covid Recovery <u>Patient leaflets</u>	Doreen Port is o	currently assigned to: nall
Messages	Latest interventions and activities				
Q Clinicians	Intervention or activity	Last complete	ed		
$igsquire$ Invitations \lor	· Symptom observed	24 hours ago			
ק]] Reporting ✓	Symptom tracking started	24 hours ago			
	Medication taken	1 day ago			
	Fatigue diary	1 day ago			

PATIENT VIEW

Discharging a patient

If you click **Discharge Patient** (highlighted), you will be taken to a portal from which you can do so.

Once a patient is discharged, their data will not be included in counts for Reporting (see page 39 of this guide). They will also be informed that their clinic is no longer actively monitoring their condition, but can continue to use the app to complete activities.

Discharged patients will not appear on the patient list.

MANAGING PATIENTS (7/17)

📯 Living With			Logged in as Cara	
Dashboard Patients	PORT, Doreen (Mrs) Diaries			
<u>A</u> Patients	PORT, Doreen (Mrs) NHS No. 688–184–7300		?
Patient overview	Diaries			
Diaries Outcomes	Fatigue			
Messages 1	Start date	File		
Medication	04 Feb 2021	diary-fatigue-hourly-2021-02-04-to-2021-02-04.pdf		
Measurements Symptom tracking	03 Feb 2021	diary-fatigue-hourly-2021-02-03-to-2021-02-03.pdf		
	18 Oct 2020	diary-fatigue-hourly-2020-10-18-to-2020-10-25.pdf		
↓ Messages 1	22 Mar 2020	diary-fatigue-hourly-2020-03-22-to-2020-03-29.pdf		
8 Clinicians	24 Jul 2019	diary-fatigue-hourly-2019-07-24-to-2019-07-31.pdf	Fatigue diary	🔀 Living With
			Started: Thursday, February 04 2021 Finished: Thursday, February 04 2021	
✓ Invitations ✓ ŋ]ŋ Reporting ✓			12 1 2 3 4 5 6 7 8 9 10 11 12 Thus, Feb 04, 2021 S S S S S M M B B B B A -	1 2 3 4 5 6 7 8 9 10 11 C S R R M R S R R C C
			B Busy M Moderately active R Rest S Sleep C Crash	
		Living With Platform – $\ensuremath{}$ Living With Limited 2021		

PATIENT VIEW

Diaries

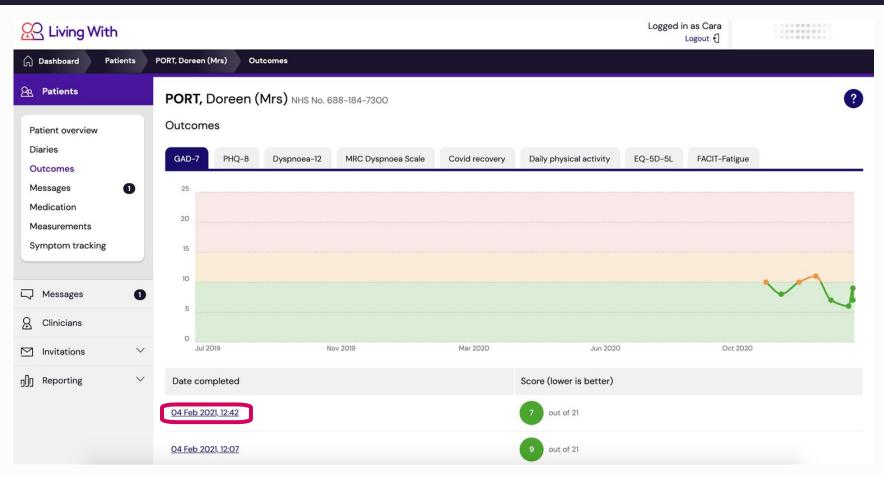
This screen links to fatigue diary files that a patient has completed and shared with you.

To view a diary in detail, click its corresponding link in the file column. This will open a PDF file in your browser.

Right-click or ctrl-click on the link to see your computer's options for downloading files.

A sample fatigue diary document is highlighted to the left.

MANAGING PATIENTS (8/17)



PATIENT VIEW

Outcomes (1/3)

When filled in by your patients, this screen links to the results of GAD-7, PHQ-8, Dyspnoea-12 and 5 other questionnaires. For each date completed, an overall score is listed here.

If you click on a link in the Date Completed column (an example is highlighted in pink), you will be able to see the details of the answers from that date. The next page of this guide shows an example.

If you hover your mouse over plotted points on the graph shown, the patient's score on that date will appear. This is useful to quickly visualise their progress.

Please note you will only see outcome measures relevant to your patients.

MANAGING PATIENTS (9/17)

Living With	PORT, Doreen (Mrs) Outcomes GAD-7 - 04 Feb 2021, 12:42	Logged in as Cara Logout ᆌ		PATIENT VIEW
 Dashboard Patients Patients Patient overview Diaries Outcomes Messages Medication Measurements Symptom tracking 	PORT, Doreen (Mrs) Outcomes GAD-7 - 04 Feb 2021, 12:42 PORT, Doreen (Mrs) NHS No. 688-184-7300 GAD-7 - 04 Feb 2021, 12:42 Over the last 2 weeks, how often have you been bothered by this problem? 1. Feeling nervous, anxious or on edge Score between 0 (not at all) and 3 (nearly every day) several days (1)		(2)	Outcomes (2/3) After clicking links in the date column, you can scroll through all the answers provided on the given date. Use ? in the top right to see a key if needed - an example from the GAD-7 is highlighted below.
Image: Messages ● Image: Messages ● Image: Clinicians Image: Messages Image: Messages ● Image:	2. Not being able to stop or control worrying Score between 0 (not at all) and 3 (nearly every day) 3. Worrying too much about different things Score between 0 (not at all) and 3 (nearly every day) 4. Trouble relaxing Score between 0 (not at all) and 3 (nearly every day)		the patient. The GAD-7 is a short, self reported (Generalized Anxiety Disorder) and	me measure with all responses as completed by questionnaire primarily used to identify GAD assess the severity of a patient's anxiety. Red by the GAD-7 outcome are as follows:
				r Assessing Generalized Anxiety Disorder'. <i>Archives of</i> n Medical Association (AMA), May 2006, p. 1092. Crossref,

MANAGING PATIENTS (10/17)

📯 Living With		Logged in as C Logout	
Dashboard Patients	RECFORD, Colin (Mr) Messag	05	
A Patients	RECFORD, Colin (M	1r) NHS No. 251-176-8674	Send message 🗔 ?
Patient overview Diaries	Messages		
Outcomes Messages	The patient has 3 unopened me	assages.	clinic
Medication Measurements		Hi Colin Hi Colin, I have created an appointment on our system and have attached the details to this message	_
Symptom tracking		Cara Reconhall - sent 11 Jan 2020, 21:18 unopened by patie Appointment	Int
Messages S Clinicians		Coronavirus Clinic Investigation Thursday, 16 Jan 2020, 13:00	
☑ Invitations ∨	Please help		
ן]] Reporting 🗸 🗸	I have been feelin Patient - sent 10 Jan	g worse and worse over the past few days, could I book an appointment soon? 2020, 14:27 dealt with	
	Thank you I will continue to the	use the app, liking it so far	

PATIENT VIEW

Messages (1/4)

You can send messages to your patients through the platform, and they can respond from the Living With app once activated.

You can scroll through the conversation with this patient on this page. When new messages have been received, you can find them here.

If you click on a message, you'll be able to read more information about it - like which clinicians have dealt with it.

You can also access messages from the home page.

Click **Send Message** (top right) to compose a new message to a patient. The next page of this guide explains what will be shown to you there.

MANAGING PATIENTS (11/17)

📯 Living With		Logged in as Cara Logout {		PATIENT VIEW
Dashboard Messages	RECFORD, Colin (Mr) Messages Send message			
A Patients	RECFORD, Colin (Mr) NHS No. 251–176–8674		?	Messages (2/4)
Patient overview Diaries Outcomes	Subject *		·	Like emails, messages have a subject and attachments; you can attach articles to read, files and appointment reminders.
Messages Medication Measurements	Message body			First you can write a subject line and the main body of the message.
Symptom tracking				
Olinicians]		
Invitations ✓ g]g Reporting ✓	Reading list >			
	Attach files beta			

MANAGING PATIENTS (12/17)

Choose Files No fil	e chosen			
ppointment re	eminder			
	the second second		they should do before or after ntments system for booking	
Туре *				
Outpatient ap	pointment			
Date				
YYYY-MM-DD				
Time (hours/minut	es) *			
Please select		~	Please select	
Duration (hours/m	inutes)			
Please select		~	Please select	
Location				
			ext time they open the ap	

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PATIENT VIEW

Messages (3/4)

If you click the arrows to the right you will be able to attach articles to read, files up to 25MB and appointment reminders.

Use the Type dropdown to select an Appointment Reminder. You can choose between Outpatient Appointment, Investigation, Treatment or Other. After selecting a type you will be asked to fill in some more details about the appointment.

Click **Send message** at the bottom when you are ready.

MANAGING PATIENTS (13/17)

	Logged in as Cara Logout {]	
🛱 Dashboard Patients RECFORD, Colin (Mr) Messages Dr Cara Reconhall (05 Feb 2021, 14:27)		
A Patients X Message Sent		
Patient overview Diaries Outcomes Messages Medication Measurements Symptom tracking Appointment Outpatient appointment Friday, 12 Feb 2021, 10:00 (lhr)		3
□ Messages □ □ Clinicians □ □ Invitations ∨ Invitations ∨		
ŋ]Ŋ Reporting ∨		
Living With Platform - © Living With Limited 2021		

PATIENT VIEW

Messages (4/4)

Once your message is sent, this screen will show you a summary.

To return to the main messages page click **Messages** from the menu on the left hand side.

MANAGING PATIENTS (14/17)

			Logged in as Cara Logout 윈	
☐ Dashboard Patients	RECFORD, Colin (Mr) Medication			
Se Patients	RECFORD, Colin (Mr)	IHS No. 251-176-8674		?
Patient overview	Administrations			
Diaries Outcomes	When taken	Medication		Ad hoc
Messages	13 Dec 2020, 15:32	1 × Ibuprofen 200mg tablets		~
Medication	04 Dec 2020, 03:20	1 × Ibuprofen 200mg tablets		~
Measurements Symptom tracking	24 Nov 2020, 20:10	1 × Ibuprofen 200mg tablets		~
Symptom ducking	15 Nov 2020, 04:53	1 × Paracetamol 500mg tablets		V
Messages	16 Oct 2020, 17:32	2 × Ibuprofen 200mg tablets		~
	24 Sep 2020, 04:24	2 × Co-codamol 12.8mg/500mg tablets		V
Clinicians	10 Sep 2020, 00:27	1 × Ibuprofen 200mg tablets		V
M Invitations	24 Aug 2020, 06:40	1 × Ibuprofen 200mg tablets		V
ק]] Reporting 🗸 🗸	21 Aug 2020, 01:34	1 × Ibuprofen 200mg tablets		~
	17 Jul 2020, 08:25	2 × Paracetamol 500mg tablets		~
	10 • Results per page			⊲ ⊲ 1 2 3 ► ►

PATIENT VIEW

Medication

On the Medication screen you can see when specific medications were taken as recorded by the patient.

Patients record their medication usage either in response to a scheduled reminder or ad hoc.

Missed medication administrations would be yellow (all were taken in our example).

MANAGING PATIENTS (15/17)

📯 Living With			Logged in as Cara Logout {]	
Dashboard Patients	RECFORD, Colin (Mr) Measurements			
A Patients	RECFORD, Colin (Mr) NHS No. 251-176-8674			?
Patient overview	Measurements			
Diaries	Weight			
Outcomes				
Messages				
Medication	95kg			
Measurements				
Symptom tracking	85kg			
	75kg			
C Messages	65kg			
Q Clinicians	55kg			
Invitations	Nov 2019 Mar 2020	Jun 2020	Oct 2020	
ʃ]] Reporting ✓	When measured	Measurement		
	19 Jan 2020, 10:15	76 .400 kg		
	10 Jan 2020, 10:55	77 .100 kg		
	06 km 1020 00:00	77 700 1		

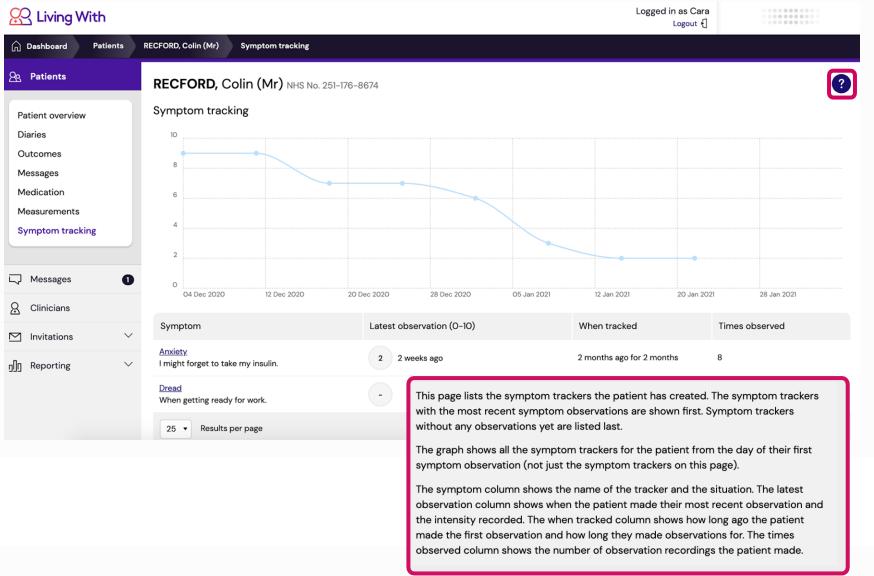
PATIENT VIEW

Measurements

This screen shows you a summary of the measurements of weight, for example, taken by a patient on a specific date.

If you hover your mouse over plotted points, the patient's measurement on that date will appear.

MANAGING PATIENTS (16/17)



PATIENT VIEW

Symptom tracking (1/2)

This screen shows you a summary of the symptom trackers the patient has created. For each symptom and situation, the intensity of the patient's latest observation is listed on a scale of 0-10 with 10 being the most intense.

If you hover your mouse over plotted points, the patient's observation on that date will appear.

If you click links in the Symptom column, you'll be shown more details about that specific symptom. The next page of this guide explains more.

For help on this page use ? in the top right. The help text is highlighted to the left.

MANAGING PATIENTS (17/17)

📯 Living With			Logged in as Cara Logout {]	
Dashboard Patients	RECFORD, Colin (Mr) Symptom tracking Symptom	n tracker – 27 Nov 2020		
A Patients	RECFORD, Colin (Mr) NHS No. 251-176-8	674		?
Patient overview	Symptom tracker - 27 Nov 2020			
Diaries Outcomes	Symptom			
Messages	Anxiety			
Medication	Situation			
Measurements	I might forget to take my insulin.			
Symptom tracking	Instructions and notes			
C Messages	Set a reminder on your phone. Create a routine.			
A Clinicians	When observed	Intensity (0-10))	
M Invitations	22 Jan 2021, 11:41	2 2 weeks a	ago	
חַ]ָּן Reporting 🗸 🗸	15 Jan 2021, 11:41	2 3 weeks a	ago	
	08 Jan 2021, 11:41	3 1 month a	ago	

PATIENT VIEW

Symptom tracking (2/2)

This screen shows you the details of a specific symptom tracker the patient has created. The intensity of each observation is listed against the date the observation was made.

For example, tracking anxiety, this page shows each time the patient felt anxious about taking their insulin and how intense that experience was.

Administration

unsol non concord

Reporting & invitation management

MESSAGES FROM ALL PATIENTS

📯 Living W	Vith				Logged in as John Logout 윈	
Dashboard	Messages					
Se Patients		Messages to deal with				?
📿 Messages		Patient	Patient ID	How many	Latest	
Q Clinicians		No messages to deal with				
Invitations	~					
ŋ]] Reporting	~					
			Living With Platform - © Living With Limit			

Click **Messages** on the homescreen or beneath **Patients** in the left-hand menu to see a list of Messages to deal with from all patients.

When relevant, the screen which appears includes how many messages need to be dealt with, and the date the latest message was sent.

Click links in the Patient column to be taken to the page displaying full conversations with respective patients. See page 22 of this guide for more information.

INVITATIONS OVERVIEW

📯 Living V	Vith				Logged in as Michael Logout {]	
n Dashboard	Invitations					
Patients		Invitations			Invite patient 8	Invite clinician 🙎
- Messages						
Clinicians		You can change someone's email address by editing and resending their invite	ation. Press the 'resend or edit' button in the actions	column.		
✓ Invitations	~	Name	When sent	Status	Туре	Actions
		PRIOR. Anne (Ms)	13 Jan 2021	Invitation sent	Patient	resend or edit
Reporting	~	WHITE, James (Dr)	13 Jan 2021	Invitation Sent	Clinician	resend or edit

To view any pending invitations, just click **Invitations** on the menu on the left hand side. This will take you to the main Invitations page shown here. From Invitations, you can invite clinicians and patients using the buttons above the invitations list - i.e. click Invite Patient (grey).

If you click the links in a patient's name, purple in the Name column, you will be taken to the Patient Overview screen (see page 16 of this guide). You can edit patient details from there, but they won't be notified if they haven't accepted your invitation yet.

You can resend invitations from here if the invitee has not received theirs, or if their original one has expired. Just click the **Resend or Edit** button (grey) on the right hand side of the screen. The next page of this guide explains what will then be shown to you.

For help on this page, use ? in the top right. The help text is highlighted to the left.

In this section, you can view the invitations that have been sent to patients and staff.

Useful terms + tips:

Invitation expired: enrolment needs to be completed within 30 days.

Once enrolled, patients will appear in the "Patients" section.

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LIVING WITH COVID RECOVERY USER GUIDE

RESENDING PATIENT INVITATION (1/3)

📯 Living With	Le	ogged in as Michael Logout {]	
Dashboard Invitations	Resend patient invitation		
Be Patients□ Messages	Resend patient invitation		0
↓ Messages ▲ Clinicians ▶ Invitations ↓ View all invitations ↓ Invite patient ↓ Invite clinician ↓ Reporting	How do you wish to resend the invitation: resend the original invitation for Ms Anne Prior to anne.prior@example.org dist and resend the invitation Resend invitation		
	Use this page to resend patient invitations to create a Living With account. This information will be accessible from the patient's information screen once they have enrolled. Fields marked with an asterisk * are required. ID: the "ID" field is typically used for the patient's individual Hospital Number or Clinic Reference; this identifier is displayed next to their name on the Patients list screen. It can contain letters and dashes as well as digits. Pending invitations are listed in the "Invitations" section.		
	View Invitations		

RESEND THE ORIGINALPATIENT INVITATION

Time: 2 minutes

After selecting **Resend or Edit**, you will have two options available to you from this screen to resend the original invitation or edit it first.

Resend the original invitation will send an email to the address given by the patient in the original invitation process. This resets the number of days that the patient has to complete registration for Living With. They get an extra 30 days to sign up.

See the next page of this guide for information about editing the invite first.

For help on this page, use ? in the top right. The help text is highlighted to the left.

RESENDING PATIENT INVITATION (2/3)

🤗 Living With	Logged in as Mich Logou	
Dashboard Invitations	Resend patient invitation	
<u>Po</u> Patients	Resend patient invitation	9
Q Clinicians	How do you wish to resend the invitation:	
☑ Invitations ∧	 resend the original invitation for Ms Anne Prior to anne.prior@example.org edit and resend the invitation 	
View all invitations		
Invite patient	Email * anne.prior@example.org	
Invite clinician	NHS Number	
ŋ]Ŋ Reporting ∨		
	Resend invitation	

EDIT AND RESEND THE

Edit and resend the invitation allows you to enter an email address for the patient if they have not received the original invitation, for example if a typo was made in the original

The patient's NHS number will be filled in here. If your clinic is a private clinic and does not use NHS numbers this screen will show a

PATIENT INVITATION

Time: 2 minutes

input process.

Hospital ID.

RESENDING PATIENT INVITATION (3/3)

Q	C Living W	ith			Logged in as Michael Logout	
ଜ	Dashboard	Invitations	Invite patient			
5	Patients Messages		Invitation sent to patient The invitation to enrol has been sent. Pending invitation	is are listed in the 'Invitations' section.		View par
	Clinicians Invitations View all invitat Invite patient Invite clinician			As part of the enrolment process, the patient will be required to enter the following verification code to confirm their identity: 50240457 Print patient's verification code		
900	Reporting	~				

RESENDING PATIENT

Time: 2 minutes

Once you have selected either option and pressed **Resend Invitation** this screen will appear again and you have the option to print it out.

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RESENDING CLINICIAN INVITATION (1/3)

📯 Living With		Logged in as Michael Logout {]	
Dashboard Invitations	Resend Clinician Invitation		
Age Patients□ ↓ Messages	Resend clinician invitation		
 B. Clinicians ✓ Invitations ✓ View all invitations 	How do you wish to resend the invitation: resend the original invitation for Dr James White to james.white@example.org edit and resend the invitation 		
Invite patient	Resend invitation		
ŋ∬ŋ Reporting ∨	Use this page to resend clinician invitations to create a Living With account	t.	1
	Fields marked with an asterisk * are required. Pending invitations are listed in the "Invitations" section. View Invitations		

RESEND THE ORIGINAL CLINICIAN INVITATION

Time: 2 minutes

After selecting **Resend** you will be taken to this screen and have two options available to you.

Resend the original invitation will send an invite to the email address given by the clinician in the original invitation process. This will reset the number of days that the clinician has to complete registration for Living With so they have a further 30 days from the time that the new invitation is sent so is appropriate for use if the original invitation has expired.

RESENDING CLINICIAN INVITATION (2/3)

🔗 Living With		Logged in as Michael Logout ᆌ	
Dashboard Invitations	Resend Clinician Invitation		
Se Patients	Resend clinician invitation		?
C Messages			
& Clinicians	How do you wish to resend the invitation:		
M Invitations	 resend the original invitation for Dr James White to james.white@example.org edit and resend the invitation 		
View all invitations			
Invite patient	Email *		
Invite clinician	james.white@example.org		
ŋ]ŋ Reporting ∨	Resend invitation		
	Living With Platform - © Living With Limited 2021		

EDIT AND RESEND THE CLINICIAN INVITATION

Time: 2 minutes

Edit and resend the invitation allows you to enter an email address for the clinician if they have not received the original invitation, for example if you made a typo in the original input process.

RESENDING CLINICIAN INVITATION (3/3)

📯 Living With			Logged in as Michael Logout {]	
Dashboard Invitations	Invite clinician			
8 Patients	Invitation sent to clinician			
C Messages	The invitation to enrol has been sent. Pending invitations	s are listed in the 'Invitations' section.		
Q Clinicians		As part of the enrolment process, the clinician will be required to enter the following		
Invitations		verification code to confirm their identity:		
View all invitations		80594380		
Invite patient		Print clinician's verification code		
Invite clinician				
g]]g Reporting \checkmark				

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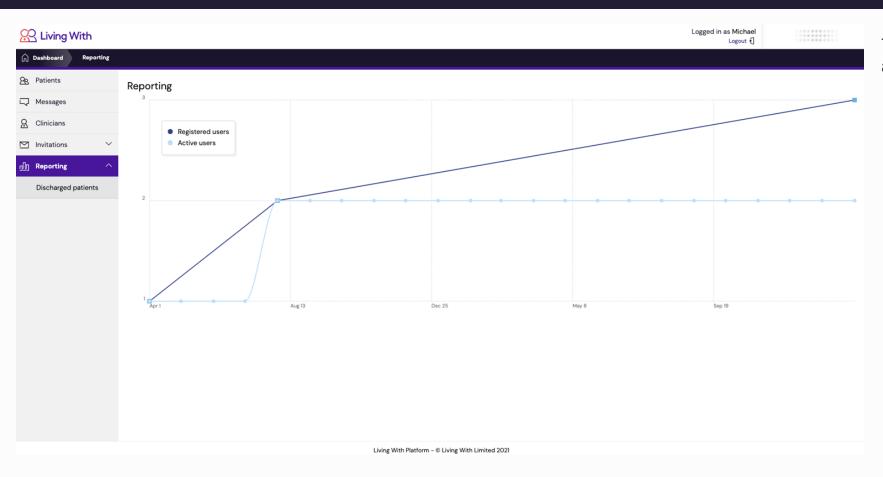
EDIT AND RESEND THE CLINICIAN INVITATION

Time: 2 minutes

Once you have selected either option this screen will appear again and you have the option to print it out.

LIVING WITH COVID RECOVERY USER GUIDE

REPORTING (1/2)



This page shows both the total of Registered and Active users.

- Active Users indicates the number of patients regularly submitting records.
- Registered Users shows all patients connected to the clinic whether they are submitting records or not.

LIVING WITH COVID RECOVERY USER GUIDE

REPORTING (2/2)

📯 Living Wi	/ith				Logged in as Michael Logout {]	
Dashboard	Reporting	Discharged patients				
<u>A</u> Patients		Discharged patients				?
C Messages		Name	Patient ID	Discharge date	Registration date	-
Q Clinicians		No discharged Patients				
Invitations	\sim					
חַוַן Reporting	^					
Discharged pa	atients					

This screen lists discharged patients from the Living With platform (see page 18 of this guide for more information).

If you need to re-register a discharged patient please contact Living With Support. See the next page of this guide for our contact information.

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C Living With

QUESTIONS?

See something that is not addressed here?

Get in touch.



support@livingwith.health

0800 909 8959