



## Capital Equipment Fund Call (CEF5) Faculties of Life and Medical Sciences (LMS)

**Deadline: 11:00 on Friday 11<sup>th</sup> November 2022**

### Internal review process and call guidelines

#### Background & call for equipment bids:

The Capital Equipment Fund Call (CEF5) is open to all Divisions and Institutes within the faculties of Brain, Medical, Life, and Population Health Sciences, and is intended to support the purchase of strategically important research capital equipment. We expect many of the successful applications to be for major equipment that will be managed within multi-user facilities such as the [UCL Science Technology Platforms](#) (STP) or within other existing core facilities.

CEF5 funding is provided via a UKRI Research England allocation (Research Capital Investment Fund – RCIF) to UCL for the 2022/23 Financial Year. As a result, all equipment purchased through CEF5 **must** be on UCL premises no later than 31 July 2023. Equipment delivered after this date risks having its CEF5 support withdrawn. PIs awarded funding through CEF5 will be expected to inform Nadine Simons-Weidenmaier ([n.simons-weidenmaier@ucl.ac.uk](mailto:n.simons-weidenmaier@ucl.ac.uk)) of any delivery issues as soon as possible to enable us to maximise usage of the 2022/23 RCIF budget.

All applications will be reviewed and ranked by the relevant UCL STP Academic Lead. Please contact the relevant UCL STP Academic Lead and discuss your equipment request prior to submission.

- Biological Services: [Mike Brown](#)
- Cell Sorting & Analysis: [Arne Akbar](#)
- Fish Facility: [Isaac Bianco](#)
- Genomics: [Sergi Castellano](#)
- Imaging: [Franck Pichaud](#)
- Mass Spectrometry: [Kostas Thalassinou](#)
- NMR Spectroscopy: [John Christodoulou](#)
- Radiochemistry: [Erik Arstad](#)
- Biomedical/In vivo Imaging: [Olga Ciccarelli](#)

If the equipment request relates to Advance Research Computing (ARC) please contact Head of Research Computing [Owain Kenway](#).

All applications will be assessed through a process of internal review and prioritisation by Vice-Deans (Research) for the Faculties of Life and Medical Sciences (LMS).

#### Important dates:

CEF5 timeline	
Deadline for applications	11:00, Friday 11 <sup>th</sup> November 2022
CEF 5 Review Panel Meeting	w/c 5 <sup>th</sup> or 12 <sup>th</sup> December 2022
Equipment delivery deadline	Monday 31 <sup>st</sup> July 2023

## Scope and Guidance:

The CEF scheme is intended to complement other schemes, such as MRC-Equip and BBSRC ALERT, that provide funds for the purchase of strategically important equipment. Applicants may be encouraged to apply for external funding in the first instance.

### Alignment with UCL Science Technology Platforms (STPs):

We expect many successful applications to be for major equipment that will be aligned with, or managed within, the UCL STPs or other strategic multi-user core facilities. In such cases, the track record of the facility in providing service and access to facilities will be an important factor to consider and applicants should provide sufficient detail to assess this.

Applicants are required to indicate how they propose to work with the UCL STP and UCL STP Academic Lead, should their application be successful. The UCL STP Academic Lead will also be required to provide a statement on how the proposed equipment fits with the remit and plans of their STP, and how the equipment complements other equipment available through the STP and other multi-user core facilities. Applications relating to research computing should liaise with the [Centre for Advanced Research Computing](#) (ARC) via the Head of Research Computing for input on their application. See the [STP home page](#) for relevant contact details. For equipment that will not be part of a UCL STP, but is linked to a multi-user core facility, applicants should seek a statement from the academic lead of the relevant facility for inclusion in their application.

CEF5 is unlikely to support bids where the same or similar equipment already exists in STPs or other accessible multi-user core facilities elsewhere at UCL. Only in exceptional circumstances, e.g. when demand significantly outstrips existing capability and/or geographical separation makes use of existing facilities not feasible, will such applications potentially be supported

CEF5 is unlikely to support applications for equipment that should normally be included on project grants, programme grants or fellowship applications. Institutional matched funding for equipment on such schemes is considered through the [LMS research equipment match funding process](#).

### Costings:

Applications to CEF5 are expected to be in excess of £50k.

Eligible costs include the cost of equipment purchase, installation, shipping, taxes (VAT or import tax) where chargeable, and standard warranties.

**Ineligible Costs:** Staff support and any lab refurbishment costs are not eligible and must be provided by commitments from the host Division/Institute/Department. Extended warranties, maintenance/service contracts, training, or consumables purchased with the equipment are not eligible and these costs will need to be met through other sources. It would generally be expected that costs for equipment repairs, parts, or upgrades are covered by maintenance contracts, insurance/warranties or built into the running costs for the equipment. These costs will not be covered by CEF5 and will need to be met by the Division/Institute or other funding sources.

CEF5 will consider applications for equipment linked to recruitment (both those who started in post 1<sup>st</sup> November 2021 or later, and those that will be in post by 1<sup>st</sup> December 2022); for such applications, the expectation is that the host Division/Institute will contribute funding towards purchase of the equipment.

Although financial contribution towards the cost of the equipment is only a requirement when the application is linked to recruitment, if such funds are available for other equipment applications, they should be included and highlighted in your application.

Only one piece of capital equipment may be funded, although this can include equipment that requires assembly or involves several components (not necessarily physically linked) provided they constitute a single technology platform allow for an end-to-end experimental process.

If you plan to request several components that could constitute a platform, please contact Nadine Simons-Weidenmaier ([n.simons-weidenmaier@ucl.ac.uk](mailto:n.simons-weidenmaier@ucl.ac.uk)) before submission, to discuss eligibility of your request.

When multiple linked pieces of equipment are being requested, the case for each separately costed item should be clearly stated. Please provide itemised quotations. CEF5 will not consider applications for whole

lab refurbishment. If the items requested are not linked, please submit the requests as separate applications so they can be individually reviewed and prioritised.

For successful CEF5 applications, we expect an annual report on equipment usage, finances, and future sustainability plans. For equipment within core facilities, this should be included in the annual reporting processes for the facility.

### Sustainability:

To support the strategy for a sustainable UCL an effort should be made to make sustainable choices (if possible) when using, purchasing, or disposing of lab equipment and by doing so help to directly contribute to reducing the University's carbon emissions. All labs and/or facilities are highly encouraged to take part in LEAF ([Sustainable UCL - LEAF](#)). For information or advice please contact Martin Farley ([m.farley@ucl.ac.uk](mailto:m.farley@ucl.ac.uk)).

### Contact details:

If you are uncertain if your application would be suitable/competitive for this scheme, please contact Nadine Simons-Weidenmaier ([n.simons-weidenmaier@ucl.ac.uk](mailto:n.simons-weidenmaier@ucl.ac.uk)), your LMS Vice-Dean (Research) or the relevant STP Academic Lead/multi-user core facility academic lead/ARC Head of Research Computing.

### How to apply:

1. Allow sufficient time to complete your application to ensure you get input from the relevant UCL STP Academic Leads/ARC Head of Research Computing and multi-user core facility academic leads as appropriate to your application, and approval of your Division/Institute Director ahead of the application deadline.
2. Complete the CEF5 Application form following guidance.
3. Send your form, as a single PDF file including supplier quotations, to [n.simons-weidenmaier@ucl.ac.uk](mailto:n.simons-weidenmaier@ucl.ac.uk) copying in your Division/Institute Director and UCL STP Academic Lead/ARC Head of Research Computing (if relevant). Please include 'CEF5' in the email subject line.