# The UCL Health of the Public Small Grants Scheme

Application Form 2021-2022

Applications must be submitted by email to healthofpublic@ucl.ac.uk and contain the following:

* 1 PDF of this completed application form
* Standalone Worktribe budget (this is an option under “Projects” in Worktribe. Select “Wellcome Trust” as the Funder, and “Wellcome Trust Default Scheme” as the scheme). ***Note:*** *Worktribe costings should not be submitted to Research Services.*

1. **Divisional/Institute/Department Approval**

|  |  |
| --- | --- |
| Name of Division/Institute Director (in SLMS/IoE) or Head of Department (in BEAMS/SLASH) |  |
| Division/Institute Director or Head of Department name and signature |  |
| Departmental/Divisional Manager approval of the budget | Yes  No |
| Departmental/Divisional Manager name and signature |  |

1. **Application Details**

|  |  |  |  |
| --- | --- | --- | --- |
| **First applicant** | | | |
| Name |  | | |
| Position |  | | |
| Department and Faculty |  | | |
| UCL Email address |  | | |
| Research expertise (50 words maximum) |  | | |
| Top five relevant publications |  | | |
| **Second applicant** | | | |
| Name |  | | |
| Position |  | | |
| Department and Faculty |  | | |
| UCL Email Address |  | | |
| Research expertise (50 words maximum) |  | | |
| Top five relevant publications |  | | |
|  | | | |
| Title of Research Proposal |  | | |
| Collaborators (name and organisation) *if applicable* |  | | |
| Project Start Date |  | Project End Date |  |

1. **Application**

|  |  |
| --- | --- |
| Case for support (2 pages maximum): | |
| Your case for support should cover the following areas:   * What are the objectives of your proposed project? * Describe your proposed research/project and methodology * Briefly outline the roles of each applicant (and any collaborators, if applicable) * What are the expected outputs/deliverables of the project? * What is the proposed timeline of activities for your project? * Describe how this is a new collaboration, and/or how this is new cross-disciplinary activity | |
| Ethical Approval | |
| Does your project require ethical approval? | Yes  No |
| Contingency planning (including COVID-19 disruption) | |
| Please describe your contingency plans in the event of future lockdowns/restrictions either in the UK or in partner countries (if applicable). | |
| How will this project pump prime larger scale activities, or help to progress this research idea? | |
|  | |

1. **Budget**

|  |  |
| --- | --- |
| Budget summary and justification  (Funds need to be spent between 1 January 2022 and 30 June 2022) | |
| **Description** | **Amount (£s)** |
| Directly incurred staff costs \* |  |
| Travel and subsistence |  |
| Other directly incurred costs |  |
| Total |  |
| \* these must be for existing posts or those already being recruited and who will be in place by January 2022.  **Please provide a brief budget justification** | |