**ClinicAl research using LInked Bespoke studies and Electronic health Records (CALIBER)**

**Data access & NON-DISCLOSURE agreement FOR STUDENTS**

This agreement is between the **University College London (UCL) Institute of Health Informatics** and **<insert name>** **(“Student”)** for access to health data resources during the 2016-17 academic year as part of the **MSc in Data Science for Health and Biomedicine.**

# 1 Access to data resources

**1.1** Students will be given access to a number of synthetic or pseudonymized or anonymized data resources as part of their training. These can potentially include data from a) The Health Improvement Network (THIN) b) the CALIBER resource, c) the Clinical Cohorts in Coronary Disease Collaborations study and d) primary care prescription data from NHS Digital.

**1.2** All data resources should be treated by students as sensitive and in line with the stipulations of this agreement.

# 2 Lawful use of data

**2.1** Data will be processed in accordance with the Data Protection Act (1998).

**2.2** Students will abide by the conditions for handling data as set out in the UCL information governance policy (https://www.ucl.ac.uk/isd/itforslms/services/handling-sens-data/ig-documentation/SLMS-IG03\_Research\_Information\_Governance\_Policy\_v5.0.pdf).

**2.3** Student use of data is limited to the purpose specified in the module instructions and handouts and access will be terminated at the end of the academic year or the end of the module (whichever is earlier).

**2.4** Students will not try to identify individual patients, primary care practices, hospital or other identifiable entities or combination of entities within the data.

**2.5** The provided data will not be linked, merged, compared or tabulated in combination with other health or non-health data.

# 3 Security of the data

**3.1** Data will only be accessed on UCL Institute of Health Informatics computers and will not be removed under any circumstances.

**3.2** Data will not be shared amongst students or with other parties within or outside of UCL.

**3.3** Students that have access to data will abide by the terms specified in the UCL information security and supporting policies (<https://www.ucl.ac.uk/informationsecurity/policy>). Breaches of confidentiality (e.g. disclosure of confidential information to a person not authorised to receive it constitute grounds for disciplinary and academic action.

**3.4** Knowingly disregarding the conditions relating to the security of data will be considered a serious offence and will result in action being taken against the student. We reserve the right to audit for adherence to the terms as written here.

**3.5** All security or confidentially incidents or suspected incidents must be report to course convener, Dr Spiros Denaxas ([s.denaxas@ucl.ac.uk)](mailto:s.denaxas@ucl.ac.uk)) within 24 hours.

# 4 Publications

**4.1** Unless a particular project is covered by a separate ethical review agreement or approval, students will not publish or disseminate any findings resulting from the data – this includes scientific presentations, peer-reviewed journal manuscripts and conference abstracts.

***Declaration of responsibility by the STUDENT***

I hereby accept the terms described within the data access agreement and agree to abide by the conditions as set out above.

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| --- | --- |
| Student signature: | . |
| Student name (block capitals): | . |
| Date (dd/mm/yyyy): | . |
| ***INSTITUTE OF HEALTH INFORMATICS Approval***  The responsible data custodian authorises the provision of access to the data to the beneficiary organisation under the terms specified in this agreement. | |
| Signature: | . |
| Name (block capitals): | . |
| Position in organisation: | . |
| Date (dd/mm/yyyy): | . |