



RESEARCH GOVERNANCE COMMITTEE

Wednesday 19 November 2014

MINUTES

PRESENT:

Professor David Price (*Chair*)
Ms Wendy Appleby
Dr Andrew Clark
Mr Andrew Cooper
Ms Helen Dougal
Professor Raymond MacAllister
Professor Anson Mackay
Dr Nick McNally
Professor David Shanks
Professor Cheryl Thomas

In attendance: Ms Rachel Port (*Secretary*)

Apologies were received from Professor Danny Alexander, Professor Brian Balmer, Professor Janet Darbyshire CBE, Lord Hart, Ms Mariana Trejo and Professor Nick Wood.

Key to abbreviations

HEFCE	Higher Education Funding Council for England
OVPR	Office of the Vice-Provost (Research)
RGC	Research Governance Committee
SLASH	School of Laws, Arts and Humanities and Social and Historical Sciences

Preliminary Business

1 TERMS OF REFERENCE, CONSTITUTION AND 2014-15 MEMBERSHIP

Noted:

- 1.1 The terms of reference, constitution and 2014-15 membership of the Committee at RGC 1-1 (14-15).
- 1.2 Professor Janet Darbyshire CBE, joined the committee as the new Chair of the newly constituted Clinical Research Governance Committee.
- 1.3 Professor Anson Mackay, Vice-Dean (Research), Faculty of Social and Historical Sciences, joined the committee as one of the SLASH representatives following the departure of Professor Claire Warwick from UCL.
- 1.4 The constituencies of Cultures of Integrity Co-ordinator and Research Ethics Co-ordinator had been added to the *ex officio* membership of the committee. Helen Dougal, Academic Services, joined the committee as the Research Ethics Co-ordinator. An appointment had been made to the Cultures of Integrity Co-ordinator

position to be based in the OVPR and the appointee would take up post in January 2015.

Reported:

- 1.5 The Chair welcomed all the new members to the committee. The Chair noted that he had attended the first meeting of the newly constituted Clinical Research Governance Committee held last month, as well as its formal launch event held on 10 November 2014 that included talks by representatives from HEFCE and the Health Research Authority.

2 MINUTES OF THE MEETING OF 23 JUNE 2014

Confirmed:

- 2.1 The Minutes of the meeting of RGC held on 23 June 2014 [RGC Mins.23-25, 23.06.14].

3 MATTERS ARISING FROM THE MINUTES

Noted:

- 3.1 There were no matters arising from the Minutes.

Other Business for Approval or Information

4 DATES OF NEXT MEETINGS

Noted:

- 4.1 The next meetings of RGC were scheduled as follows:

Monday 16 March 2015, 10.30am, Meeting Room 1, 2 Taviton Street
Monday 29 June 2015, 11.30am, Meeting Room 1, 2 Taviton Street.¹

RACHEL PORT
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January 2015

¹ Subsequent to the meeting, the next two meetings were required to be rescheduled. The meetings would now be held on Thursday 16 April 2015 at 10.50am – 12.15pm and Thursday 2 July 2015 at 2.00pm – 3.30pm. Both meetings to be held in Meeting Room 1 at 2 Taviton Street.